

Owen Sound Police Services Board

Public Session Minutes

Wednesday, June 23, 2021

Members Attending: J. Thomson (Chair), I. Boddy, G. Pierce, J. Sampson, J. Tamming
(Via Zoom) (left the meeting at 11:02 a.m.)

Guests Attending: Tim Simmonds – City Manager, Owen Sound,
(Via Zoom) D. Sprague - Police Advisor, Ministry of Solicitor General

Management Attending: Chief C. Ambrose, Inspector D. Bishop, Inspector J. Fluney
(Via Zoom)

Minutes: J. Thomson

1. Call to Order

The chair called the meeting to order at 10:24 a.m.

“Prior to today’s meeting the Board met in closed session to review and discuss matters that in their opinion fell under Section 35 (4) of the Police Services Act, R.S.O 1990 c. P.15 and as per the Owen Sound Police Services Board BY-LAW NO. 2019-01 Section 19.1 Closed Items.”

2. Approval of the Agenda

Moved by G. Pierce, seconded by J. Sampson

“That the agenda dated June 23, 2021 be approved” **CARRIED**

3. Declaration of Conflict of Interest arising from Matters listed on the Agenda. **HEARING NONE**

4. Presentations, Deputations, and Public Question Period.

a) Taxi License Applications

Immediately preceding this open session, in closed, personal and private information was presented to the board from Mr. John Mather, Mr. Richard Giberson and from Inspector Bishop relating to the denial of their applications. Both individuals had applied to be licensed to operate a taxi within the city of Owen Sound and their applications had been declined by the Chief of Police. Under Section 7.2 of the By Law to License, Regulate and Govern Brokers,

Owners and Drivers of Taxicabs and Other Vehicles Regularly Used for Hire for the Conveyance of Passengers in and about the City of Owen Sound, any applicant who is denied a license by the chief of Police under section 7.1, shall be given written notice of the denial of the application for a license and may appeal to the board and request for a hearing before the board.

Based on the information provided to the board in closed session, the board ratified the following motions:

Moved by J. Tamming, seconded by J. Sampson

"That the board confirm the police chief's decision to decline Mr. John Mather's application for a taxi license. CARRIED

Moved by G. Pierce, seconded by I. Boddy

"That the board confirm the police chief's decision to decline Mr. Richard Gibeson's application for a taxi license. CARRIED

b) First Nation's Art Display – Jason Cranny, Community Safety Officer

As part of the work Jason Cranny does in strengthening the bonds with our Indigenous community, he developed a program to showcase the great art talent we have in Owen Sound. Jason had been working with the Indigenous studies class at St. Mary's high school and created an opportunity for students to create Indigenous art for display in the ground floor reception at the police station.

Unfortunately the two artists, Mandy and Amanda, could not attend the presentation, but the two amazing pieces of Indigenous art will be placed on display in the Owen Sound Police Services reception area.

5. Confirmation of the Minutes of the Public Session held May 26, 2021.

Moved by I. Boddy, seconded by G. Pierce

"That the minutes dated May 26, 2021 be approved." CARRIED

**6. Business arising out of the Minutes of the May 26, 2021 Public Session.
HEARING NONE**

7. Correspondence Received.

- a) Letter received from Olivia Duwyn thanking the OSPS for accompanying her while crossing busy streets safely during her marathon run May 1, 2021 to raise funds for adolescent mental health beds at the Owen Sound Regional Hospital
- b) Thank you letter from Waleed Aslam expressing his gratitude for all that the OSPS does and stands for in the community.

- c) Letter from Ministry of the Solicitor General confirming there would be no change to the court security and prisoner transportation program for 2021.

8. Chairman's Report

- a) The chair provided an update on the OAPSB's AGM and conference May 26, 2021 thru May 28, 2021. J. Sampson, G. Pierce, Chief Ambrose and he attended all three days and I. Boddy attended the first day only. Board members provided their highlights from the conference with most commenting on Dr. Robyne Hanley-Dafoe, the key note speaker's presentation on RESILIENCY.

Chair Thomson commented that in addition to the key note speaker his biggest take away or observation was the amount of training and education that will be required for board members under the new Community and Safety Policing Act (CSPA) and the regulations and processes that are going to be implemented to ensure this takes place.

Some of the key changes under the CSPA for municipal boards presented by the Ministry of the Solicitor General office included:

Provision of Policing

- Updated requirements for adequate and effective policing
- Requirements for strategic plans and diversity plans not only for the service but for municipalities
- Updated duties and authorities of the Solicitor General

Accountability

- Creation of the Inspector General of Policing
- *Devon Clunis is the new Inspector General and Ken Weatherill is Deputy Inspector General*

Over-Sight and Discipline

- Establishment of the Law Enforcement Complaints Agency (LECA)
- Establishment of the Ontario Police Arbitration and Adjudication Commission (OPAAC)
- Suspension without Pay (SWOP)

Professionalism

- Training for police board members on roles and responsibilities
- Training for police service members and other individuals on human rights, systemic racism, rights and cultures of Indigenous people, and diversity

A Newly Proposed Special Constables Framework

All of the conference presentations can be found on OAPSB website under events.

b) Update on the Zone 5, meeting June 8, 2021

Chair Thomson provided an update on the Zone 5 meeting that he and G. Pierce attended June 8, 2021.

Next Zone 5 meeting is September 14, 2021. The time and location is TBD.

9. Reports from Inspector D. Bishop

- Inspector Bishop presented the following reports:
 - a) Criminal Investigations Branch
 - b) Drug Enforcement and Intelligence
 - c) Auxiliary Unit Report
There was no report as auxiliary members are subject to the Covid-19 lock down rules in effect during May 2021.

10. Reports from Inspector J. Fluney

- Inspector J. Fluney presented the following reports;
 - a) Collision Statistics
 - b) Community Services Office
 - c) Lost Hours and Training
 - d) Traffic Enforcement

11. Reports from Director of Civilian Services K. Fluney

- Inspector Bishop presented the following reports on behalf of Director Fluney;
 - a) Board By-laws - 2020 and 2021
 - b) Court - 2020 and 2021
 - c) Records - 2020 and 2021

Inspector Bishop noted that bulk searches had more than doubled for May 2021 at 5,917 compared to 2,284 in May of 2020. These searches are revenue generating for the service and proceeds of these searches are allocated to board reserves.

Member Tamming inquired as to the number of special constable hours reported given the courts have been closed. Chief Ambrose responded that the hours being worked are reduced numbers from normal and are in line with last years reported hours. He also noted that our responsibility is to maintain court security and while we have reduced the number of people working, the court house remains open and security for the front door screening must be maintained and are the majority of hours being reported. In addition, the person who normally maintains the court cell block is now redeployed and maintaining the station cell block which is considered to be court costs.

Member Tamming left the meeting at 11:02 a.m.

12. Reports from Director of Corporate Services S. Bell-Matheson

- Inspector Fluney presented the Comparable Call Statistics for May 2020 and May 2021 report on behalf of Director Bell-Matheson.

The report highlighted that year-to-date calls for service, January thru May, had increased to 6,965 compared to the same period a year earlier at only 6,641 for an increase of 4.85% year to date in 2021.

13. Report from Director of Information Technology Services C. Hill

- Inspector Fluney presented this report on behalf of Director Hill. A slide was also presented on voice trial updates in Canada.

14. Financial Reports from the Chief of Police

a) Financial Report

Chief Ambrose reported that the service is 3.95% under budget year-to-date. Some of this is related to timing and wages for full time and part time officers being under budget as well as civilian wages. This will be partially corrected as July is a three pay month. It is anticipated that by the end of the year the service will be under budget by approximately 2.0%.

As there were no requests for action in any of the above reports, and were provided for information purposes, they will be placed on file with the minutes of this meeting for future reference.

b) Approval of Outstanding Accounts for Payment for \$57,522.43

Moved by J. Sampson, seconded by G. Pierce

"That the payment for outstanding accounts of \$57,522.43 for the period May 1, 2021 to May 31, 2021 be approved." **CARRIED**

15. Operating Reports from the Chief of Police

a) Review of Operations Plan to-date

Chief Ambrose reported that despite Covid-19 restrictions our plans to date are moving forward and a more detailed report will be provided at the board's September 22, 2021 meeting.

b) Chief's Activity Report

16. Other Items and New Business.

a) Approval of new Special Constables

Inspector Bishop reported that as a result of recent competitions held for court case manager and part time special court constables, the following persons have been the successful candidates and require an appointment to be made by the board prior to ministry approval of the appointments.

Moved by G. Pierce, seconded by I. Boddy

"That the following successful candidates be appointed as Special Constables:

- Ryan Crosetta
- Hannah Morden
- Brayden Rahn
- Kimberly Schewarting
- Kailey Wheeler"

CARRIED

b) Appointment of Representative to Community Safety and Wellbeing Plan

Under the current Police Services Act Part 11 – Community Safety and Wellbeing Plans Section 145 item 3 requires that, *"the advisory committee must, consist of a person who represents the police services board of the municipality in addition to the police chief."* Chair Thomson called for a nomination to fill the board's position left vacant by Marion Koepke's departure.

After some discussion, I. Boddy nominated J. Sampson to represent the OSPSB on the *Grey Bruce Community Safety and Wellbeing Plan Committee*. *J. Sampson accepted the nomination.*

Moved by I. Boddy, seconded by G. Pierce

"That J. Sampson be appointed as the OSPSB's representative on the Grey Bruce Community Safety and Wellbeing Plan committee." **CARRIED**

- c) Municipality Diversity Plan Requirement under Community Safety and Policing Act 2019 Section 28.

For information, Chair Thomson noted that under section 28 in the new CSPA, every municipality that maintains a municipal board shall prepare and, by resolution, approve a diversity plan to ensure that the members of the municipal board appointed by the municipality are representative of the diversity of the population in the municipality.

Member Boddy reported that the city is working on such a plan and suggested that the policy being developed could also be brought over to the Owen Sound Police Service to be adopted here.

- d) 2020 Annual Report

Chief Ambrose presented the 2020 annual report. There were no issues raised. Chief Ambrose noted that given the current staff shortages it should be recognized that it was Inspector Fluney that had taken the lead on this project and was the driver to have it completed. Board members commented on the excellent job by all and on the quality of this report.

17. Termination of the Public Meeting

As the board had dealt with all of the items on the agenda, and there being no additional business to conduct, the chair declared the open session to be terminated at 11:24 a.m.

Next meeting Wednesday, September 22, 2021.

G. Pierce, Past Chair

J. Thomson, Chair

-----Original Message-----

From:

Sent: June 3, 2021 10:43 AM

To: Fluney, Jeff <jfluney@owensoundpolice.com>

Subject: Thank You

Hello Jeff,

I wanted to write and tell you how thankful I am to you and your team for accompanying me on my marathon run on May 1st. It allowed me to focus on running the race, without having to worry about crossing the busy streets safely. I really appreciate the support you gave me, and I could not have asked for that day to go any smoother than it did. Please pass my thanks on to the officers who drove with me if you could, and for yourself for organizing it. My grandfather and mother who cycled with me felt reassured having you guys there to help me leave and come back into town, and we thank you tremendously for your time.

Take care,

-----Original Message-----

From: Waleed Aslam

Sent: Wednesday, June 09, 2021 15:33

To: Ambrose, Craig

Cc: Cranny, Jason

Subject: Ontario Morning from CBC Radio with Julianne Hazlewood - June 9, 2021: Ontario Morning - Wednesday June 9, 2021 - Part 3

Thank you Craig and Jason,

Please find attached a link to my interview with the CBC this morning.

We are so grateful for all that the OSPS does and stands for

<https://www.cbc.ca/listen/live-radio/1-112/clip/15848445>

Thank you again

Waleed

Solicitor General

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132-2021-723

By email

June 16, 2021

Chief Craig Ambrose
Owen Sound Police Service
922 Second Avenue West
Owen Sound ON N4K 4M7
cambrose@owensoundpolice.com

Dear Chief Ambrose:

Thank you for your letter dated February 2, 2021, originally sent to and forwarded to me by Bill Walker, MPP for Bruce-Grey-Owen Sound, regarding the Court Security and Prisoner Transportation (CSPT) Program. As the Solicitor General of Ontario, I am pleased to respond.

As you may be aware, the Ministry of the Solicitor General is proceeding with the CSPT Program for 2021, providing up to \$125M to assist municipalities in offsetting their CSPT costs. Agreements for 2021 were distributed to municipalities for signatures on March 31, 2021.

Similar to previous years, an expenditure-based model is used to determine funding allocation for 2021. Funding is allocated based on each municipality's relative share of the total 2019 CSPT cost across the province. For example, if a municipality's CSPT cost represents one percent of the total provincial CSPT cost, then it will be allocated one percent of the available funding. The City of Owen Sound's 2021 allocation is \$403,984.89.

As you know, in September 2020, the ministry hired an independent consultant, Goss Gilroy Inc., to conduct a review of court security and prisoner transportation in Ontario, including the design of the CSPT Program. This review is part of the ministry's ongoing work to reduce court delays, leverage technology and improve public safety to build a more responsive and efficient justice system. Municipalities, police services and other justice sector partners were engaged during the review process. The ministry will be reviewing findings and recommendations in the final report. Please note that no changes were made to the 2021 CSPT Program as a result of the review.

Please be assured that public safety is a top priority for this government and we are committed to providing our frontline police and their municipal partners with the tools, resources and financial supports they need to protect our communities. The ministry remains committed to working with municipal and justice sector partners on court security.

Thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Jones', with a stylized, cursive script.

Sylvia Jones
Solicitor General

c: Bill Walker
MPP for Bruce-Grey-Owen Sound

John Thomson
Chair, Owen Sound Police Services Board



Report to the Board

Criminal Investigations Branch and Drug Enforcement Unit

From: Inspector D. Bishop

Date: June 04, 2021

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In April members of the Criminal Investigations Branch conducted investigations into numerous offences including Homicide, Weapons offences, Wanted Persons and Stolen Vehicles. The Drug Unit worked in conjunction with Detectives for the majority of the month of May based on the need for additional assistance on significant occurrences including a criminal code search warrant, an armed individual who was contained in a residence, block training and the homicide of a 22 year old man.

Wanted Man – Tactical Assistance

On May 2, 2021 police received a call regarding a male who had attended as a visitor to an eastside residence. Once there, the man's behavior escalated and he began making references to drugs and weapons. Based on this behavior, the man became unwanted by the occupant. The man refused to vacate the residence and police responded to the area. An initial investigation led police to identify the man, who was confirmed to be wanted on multiple arrest warrants issued by Owen Sound Police and the O.P.P. Due to the man's apparent possession of weapons combined with his refusal to surrender and/or vacate the home, assistance from the O.P.P. Emergency Response Team was sought. The residence was contained and a warrant requesting authorization to enter the dwelling was sought via the Telewarrant center. While the warrant was being considered, the suspect voluntarily exited the home and was arrested by Detectives. While in custody at the Owen Sound Police Service, the behavior and comments of the accused resulted in an additional charges of Intimidation of a Justice System Participant, Uttering Threats and breach of a Probation Order being laid. The accused remains in custody.

Stolen Vehicle Recovered- Charges Laid

A 29 year old Collingwood man was charged after a stolen vehicle was found abandoned in an east side parking lot. The rental vehicle had been reported stolen a few weeks prior to the O.P.P. Detectives located and reviewed surveillance video of the accused driving the vehicle and subsequently charged him with possession of a stolen motor vehicle. The accused remains in custody.

Homicide of 22 Year Old Man

On May 16, 2021 a 22 year old man was murdered after an altercation that occurred in the 900 block of 6th Street East. Since the murder, Detectives have been conducting an exhaustive investigation into the circumstances of the incident. Three persons have been identified and arrested for First Degree Murder, while an arrest warrant has been issued for the arrest of a fourth individual; also for First Degree Murder. Police have seized extensive evidence in the case, some of which is currently undergoing forensic analysis. The investigation is continuing and will continue to impact resources in CIB for months to come.

Drug Overdose Information

Owen Sound Police responded to one overdose fatality in May, 2021. A 22-year-old Owen Sound female.

Owen Sound Police have investigated a total of seven drug overdose fatalities thus far in 2021.

Year over Year Stats

2019- Owen Sound Police Service investigated 3 overdose deaths

2020- Owen Sound Police Service investigated 8 overdose deaths.

2021- Owen Sound Police Service has investigated 7 overdose deaths (YTD).



Report to the Board: Collision Statistics

From: Inspector J. Fluney

Date: June 10, 2021

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May 2021 – Collision Statistics

	May 2021	April 2021	May 2020
Total Collisions:	34	28	15
Collisions - East side Owen Sound	16	12	3
Collisions - West side Owen Sound	6	5	6
Collisions - parking lots	12	11	6
Fail to Remain Collisions	8	9	3
Collisions referred to CRC	13	12	8
Collisions investigated by OSPS	21	16	7



Report to the Board: Community Services

From: Inspector J. Fluney

Date: June 10, 2021

In May the Community Services Officer engaged in the following highlights:

- In collaboration with Owen Sound-Bruce Grey Family Y Settlement and Language Services a joint Zoom presentation on common frauds and scams was shared with immigrants and new comer families residing in the City of Owen Sound and Grey County.
- After-school student continued to work from home and in the Station (though very briefly) as COVID restrictions allowed. Funds provided by Ministry of Children, Community and Social Services. The after-school student focused on student summer program training, a partnership brochure with Crime Stoppers and building a bike safety presentation for day camps.
- Continued to offer care packages (211 resource cards, new socks and gift cards) sponsored by Country of Grey and United Way, to new comer families and to individuals who could use a hand-up. CSO, MMHART and Special Constable Byers handed these items out again in May. In June with the commencing of the homelessness walk, Training Officer Obillos and new recruits will also be handing out care packages in addition to the aforementioned.
- Commenced Online portion of the FAPL Course (Facilitating and Assessing Police Learning).
- Continued to work in collaboration with Victims Services, two public School Boards (Bluewater and Bruce Grey Catholic), **Women's House and the OPP on building** training for Officers and Teachers on Human Trafficking. Human Trafficking will be taught in schools in the fall. Curriculum has now been vetted and purchased for use.
- Presentation to clients of CMHA on common Frauds and Scams
- **Worked with Sandra Hong at the Alzheimer's Society-** working on a quick train the **trainer for Officers on missing persons with Alzheimer's.** Ordered brochures, which are now used at OPC, for each platoon and CIB.

- Continued posting on OSPS social media platforms and worked with local news agencies. Some highlights;
 - Police Week- week focusing on our Service
 - Announced New Constable Miranda Lantz
 - Supported #MentalHealthWeek
 - Support for local youth Olivia Duwyn and her run for youth mental health
 - Support for both paramedic and firefighter weeks
 - Show of solidarity for our Indigenous community & the 215 lives lost

Took part in the following ongoing/regular meetings;

- Housing Homelessness Committee meetings
- Grey County Immigration Council
- GB Youth Engagement Team
- Human Trafficking- **internal & with M'Wikwedong**
- Poverty Task Force
- FASD GB committee meeting

School Presentations

- Continued KIDS program
 - Continued at East Ridge
 - Commenced at Alexandra
- Police Station virtual tours
 - Hillcrest grade 1 and grade 2
 - East Ridge grade 1



Picture #1 Thank you cards from grade 1 class

Picture #2 Social media launch of the new Positive Choices Safety Village



Report to the Board: Lost Hours and Training

From: Inspector Jeff Fluney

Date: June 14, 2021

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Eight fulltime members reported sick in May 2021 consisting of 25 complete or partial shifts for a total of 278 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
May 2021	8	25	278	1	21	70
April 2021	5	21	246	1	22	86
May 2020	12	64	538	1	21	168

One member remains partially on WSIB with modified duties. Two members are on LTD.

Training:

- A new recruit constable started Basic Constable Training at OPC
- One member attended the Crisis Negotiator Course in Brantford
- Four new part time members started Communicator Training
- Two part time members continued with in house Communicator Training
- Spring block training continued including annual firearms requalification, road to mental readiness training as well as presentations by Victim Services Bruce, Grey, Perth and the services contract open source intelligence analyst.



Report to the Board: Front Line Patrol Report May 2021

From: Inspector J. Fluney

Date: June 10, 2021

<u>Platoon #1 – 4</u>			<u>Traffic/Part time Officers</u>		
	May 21	May 20		May 21	May 20
Highway Traffic Act:	115	160	Highway Traffic Act:	30	80
Compliance Reports:	9	15	Compliance Reports:	1	
Recorded Cautions:	31	95	Recorded Cautions:	29	48
Liquor Licence Act:	7	7	Liquor Licence Act:	2	
Criminal Code/ CDSA:	145	117	Criminal Code/ CDSA:		
Other POA/By-Law:	15	12	Other POA/By-Law:	1	3
Foot Patrol:	126	159	Foot Patrol:	28	41

R.I.D.E.

There was a total of 15 on-duty R.I.D.E. checks in the month of May.

The combined statistics for RIDE were:

- 32 officers
- 14 hours
- 248 vehicle drivers checked

Two impaired charges was laid during regular patrols.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: June 18, 2020

Related to Business Plan S#



May 2020

TAXI

Total number of Taxi Driver's Licences Issued/Renewals	= 0
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 1
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 0
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

No new adult entertainer licences have been issued as Smugglers is currently not operational due to COVID 19 pandemic.

ALARMS

Invoices to be completed for Chief's signature.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: June 15, 2021

Related to Business Plan S#



May 2021

TAXI

Total number of Taxi Driver & Private Transportation Company	
Driver Licences Issued/Renewals	= 0
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 1
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 0
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 0
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

No new adult entertainer licenses issued as Smugglers is not operational due to pandemic restrictions.

ALARMS

Invoices to be completed for Chief's signature.



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: June 18, 2020

Related to Business Plan S#

Personnel:

Nothing to Report

Budget:

Nothing to Report

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Operational:

Custodies Transported during the month: OPP - 0, OSPS – 0 **TOTAL - 0**

Video /Audio appearances: 33 persons in custody appeared by audio

Meals provided to custodies: 0

Special Constable Total Hours: 742.50

Issues, Concerns & Comments:

March 27, 2020 was last date prisoners were brought to the Owen Sound Courthouse because of the new COVID-19 measures put in place. All prisoners are done by audio appearance either from the Correctional Facility or the Police Detachments.

Special Constables are still required to provide court security at a reduced level as the court building remains open to the public. Special Constables have been assigned at the police station to cover in custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

Front Entrance Statistics:

- Nothing to report



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: June 15, 2021

Related to Business Plan S#

Personnel:

Nothing to Report

Budget:

Nothing to Report

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Operational:

Custodies Transported during the month: OPP - 0, OSPS – 0 **TOTAL - 0**

Video /Audio appearances: 76 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)

Meals provided to custodies: 0

Special Constable Total Hours: 781.50

Issues, Concerns & Comments:

Superior Court, Criminal Court & Family Court remain the only courtrooms that hear matters in-person. Prisoners are not transported to the courthouse at this time unless they are attending for their trial. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

Front Entrance Statistics:

- Nothing to report



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: June 18, 2020

Related to Business Plan S#14.4



Local criminal record searches are being completed and sent back to the individuals within a week of submitting them. Due to COVID 19 anyone wishing to complete a local criminal record check has been directed to complete that check online. Results are being processed within a couple of days and sent back to the applicant.

There was a total of 2284 bulk searches completed in May 2020.



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: June 15, 2021

Related to Business Plan S#14.4

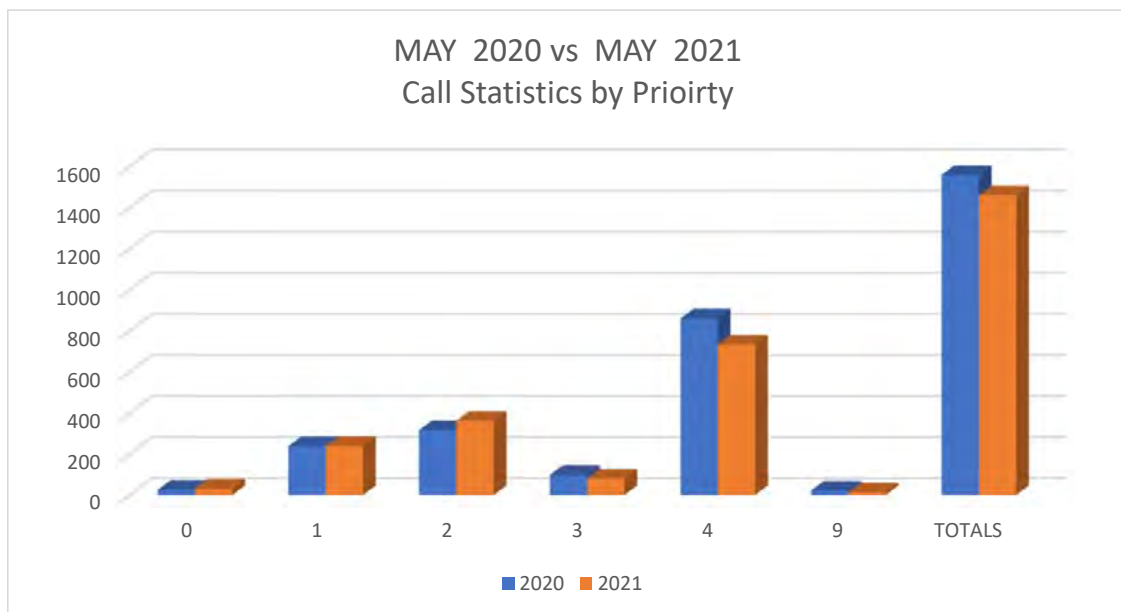
Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service only accepted criminal record check applications online during the lockdown stay at home order however exceptions were to have them completed in-person under certain circumstances.

There was a total of **5917** bulk searches completed in May 2021.

May 2020 - May 2021

Calls by Priority

MAY 2020/ MAY 2021		
	2020	2021
0	25	31
1	238	239
2	316	362
3	98	81
4	860	733
9	22	14
TOTALS	1559	1460



Five Month Comparison by Priority 2020-2021

2020	JAN	FEB	MAR	APR	MAY	
0	29	19	23	19	25	
1	209	198	196	206	238	
2	243	283	302	354	316	
3	99	83	94	95	98	
4	739	651	655	536	860	
9	0	5	24	20	22	
TOTALS	1319	1239	1294	1230	1559	6641

4.84867% increase from 2020 to 2021

2021	JAN	FEB	MAR	APR	MAY	
0	27	17	23	24	31	
1	191	170	218	226	239	
2	335	315	337	403	362	
3	94	81	92	82	81	
4	739	538	803	687	733	
9	11	33	28	29	14	
TOTALS	1397	1154	1501	1451	1460	6963



Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: June 14 2021

- Fire RFP for a new township
- Began infrastructure work on Perth County Fire dispatch
- Quotations for two additional fire areas in remote locations
- Saugeen Shores security audit progressing
- Progress on Public Works alternate dispatch location nearing completion (floor and walls completed, awaiting furniture and final wiring)
- NG911 discussions for further progression and Bell constructions
- Configurations for a number of new staff members

Voice Trial Update - PSAP



- Teleworking brought challenges
- The implementation of certain functionalities in the PSAPs
 - Capture of call traces for investigation with the supplier
 - Sometimes requires an application update to the PSAPs
 - The update brings other conditions
 - Suppliers do not all develop at the same rate
- Coordination with several participants (Bell, ONP and PSAP)
- Current PSAP operations always take priority



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
MAY 2021

Prepared by: Donna Flood
Financial Coordinator
June 11, 2021

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - MAY 2021**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2021 BUDGET	2020 ACTUALS
DEPARTMENT 3100 " OFFICERS "	2,482,337.51	2,670,631.35	-188,293.83	-7%	6,409,515	2,504,664.46
CAPITAL ASSETS	12,384.40	63,333.33	-50,948.93		152,000	68,224.07
DEPARTMENT 3200 " CIVILIANS "	308,243.64	431,723.54	-123,479.90	-29%	1,036,137	606,007.22
DEPARTMENT 3300 " COURT "	174,810.38	139,958.75	34,851.63	25%	335,901	244,171.27
DEPARTMENT 3000 " BOARD "	29,736.88	16,513.79	13,223.09	80%	39,633	18,308.72
SUMMARY TOTAL	3,007,512.81	3,322,160.76	-314,647.95		7,973,186	3,441,375.74
			-3.95%			

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - MAY 2021
DEPARTMENT 3100 POLICE OFFICERS**

	2021	PERIOD		page 1a 2021	2020	2019
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
CPP Grant	-36,322.66	-76,562.50	40,239.84	-183,750	-45,938	-137,812.49
Total REVENUE - GENERAL	-36,322.66	-76,562.50	40,239.84	-183,750.00	-45,938	(137,812.49)
PERSONNEL						
OFFICERS - Wages -Full time	1,584,070.93	1,786,882.40	-202,811.47	4,288,518	1,672,960.84	3,708,461.01
OFFICERS - Wages -Part time	74,396.88	102,338.96	-27,942.08	245,614	82,652.34	167,127.13
Wages - Contingency		-55,000.00	55,000.00	-132,000		101,545.88
Wages - Overtime	23,186.03	31,250.00	-8,063.97	75,000	35,644.47	75,810.22
Wages RECOVERY WSIB	-9,913.08	-24,850.15	14,937.07	-59,640	-56,691.96	-2,983.50
Accrued Payroll Expense	-50,609.40	8,333.33	-58,942.73	20,000	-84,696.07	93,151.93
Sick Bank Payout		0.00	0.00	0		
PAYROLL BENEFIT OVERHEAD	504,297.50	552,234.39	-47,936.89	1,325,363	535,730.68	1,250,112.14
Retirement / Relocation		0.00	0.00	0		30,000.00
Travel expense	45.12	418.67	-371.55	1,000	36.78	4,538.24
Clothing & C. Allowance	2,568.40	5,833.33	-3,264.93	14,000	3,635.12	10,819.23
Uniforms & Equipment	16,314.67	8,333.33	7,981.34	20,000	8,279.39	40,789.22
Pensioners Benefits	57,852.34	67,166.67	-9,314.32	161,200	57,500.21	132,485.90
Car Allowances	4,000.00	4,000.00	0.00	9,600	4,000.00	8,800.00
Professional Development	27,889.73	20,833.33	7,056.40	50,000	16,726.90	44,141.45
Memberships	2,926.62	3,750.00	-823.38	9,000	8,085.69	7,946.84
Donations		0.00	0.00		0.00	1,000.00
Reallocated Wages	23,275.85	23,275.65	0.20	55,862	23,275.65	55,861.56
Recovery	18,822.43	-1,041.67	19,864.10	-2,500	1,745.11	5,639.32
Total Personnel - GENERAL	2,279,124.02	2,533,756.25	-254,632.22	6,081,015	2,308,885.15	5,735,246.57
Personnel - PAID DUTY						
Paid Duty REVENUE	-1,560.00	-16,666.67	15,106.67	-40,000	-6,068.02	-30,538.00
Wages - Overtime Incl. Benefits	370.29	6,666.67	-6,296.38	16,000	1,656.88	14,277.35
Total Personnel - PAID DUTY	-1,189.71	-10,000.00	8,810.29	-24,000	-4,411.14	-16,261
RIDE - Ontario Grants	0.00	-5,674.17	5,674.17	-13,618		-13,460.00
Payroll Accrual Expense		0.00	0.00			
RIDE - Wages - Overtime Incl. Benefits		5,674.17	-5,674.17	13,618	3,064.68	16,184.97
Total Personnel - R.I.D.E. Program	0.00	0.00	0.00	0	3,064.68	2,724.97
Personnel - AUXILIARY POLICE						
Clothing & C. Allowance (December)		625.00	-625.00	1,500		360.24
Uniforms & Equipment		1,250.00	-1,250.00	3,000	689.93	2,720.90
Professional Development		208.33	-208.33	500	67.81	
Miscellaneous Expense		0.00	0.00	0		39.67
Total Personnel - AUXILIARY POLICE	0.00	2,083.33	-2,083.33	5,000	757.74	3,120.81
PERSONNEL TOTAL	2,277,934.31	2,525,839.58	-247,905.27	6,062,015	2,308,296.43	5,724,831.70
ADMINISTRATION						
Admin - CISO						
CISO Grant	-4,336.63	-3,333.33	-1,003.30	-8,000	-3,150.44	-12,849.56
CISO Material and Supplies	827.51	0.00	827.51		239.03	
CISO Vehicle Lease/Expense	1,398.45	2,666.67	-1,268.22	6,400	3,530.12	12,849.56
Total Admin - CISO	-2,110.67	-666.67	-1,444.00	-1,600.00	618.71	0.00
Admin - CRIME PREVENTION						
STOP / Y.I.P.I. GRANTS	-1,101.00	0.00	-1,101.00	0	-13,100.00	
Donations (D.A.R.E.)	-16,112.01	-833.33	-15,278.68	-2,000	-9,498.43	-4,056.75
Wages - Part Time	1,004.26	0.00	1,004.26	0	325.42	1,581.84
Wages - Full Time	27,237.60	29,647.60	-2,410.00	71,154	28,395.60	20,534.53
Miscellaneous		0.00	0.00			
Reallocated Wages		0.00	0.00	0		42,495.60
PAYROLL BENEFIT OVERHEAD	8,588.56	9,190.76	-602.20	22,058	8,514.07	6,538.69
Clothing & C. Allowance	61.49	41.67	19.82	100	27.01	1,298.47
Accrued Payroll Expense		0.00	0.00	0	-422.89	612.88
Meeting Expenses		0.00	0.00	0	17.30	
Office Supplies & Mail Hydro & supplies	42.74	0.00	42.74	0	355.95	1,251.21
Materials & Supplies	3,713.93	1,250.00	2,463.93	3,000	2,064.25	11,339.38
Promotion Exp (Incl. Advertising)		416.67	-416.67	1,000	1,205.58	468.97
Misc. (Training/POC Grant Expenses)	1,250.00	41.67	1,208.33	100	991.31	
RECOVERY	2,021.95	0.00	2,021.95	0		
Telephones	49.25	270.83	-221.58	650	246.25	2,045.51
Total Admin. - CRIME PREVENTION	26,756.77	40,025.86	-13,269.09	95,062	19,121.42	84,110.33

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - MAY 2021
DEPARTMENT 3100 POLICE OFFICERS**

				page 1b 2021	2020	2019
	ACTUALS	PERIOD BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
Administration - USE OF FORCE						
Materials & Supplies	-2,573.96	5 000.00	-7,573.96	12,000	9,369.10	12 391.51
Administration - GENERAL						
Bank Charges	879.47	625.00	254.47	1,500	777.19	2,019.84
Meeting Expenses	535.01	625.00	-89.99	1,500		205.34
Investigation Expense	1,640.94	2,916.67	-1,275.73	7,000	2,193.95	4,667.67
Postage/Courier/Shipping	1,310.34	1,041.67	268.67	2,500	1,030.07	1 987.37
Photocopy / Lease charges	4,328.18	3,875.00	453.18	9,300	5,294.00	9,348.82
Office Supplies & Expense	6,818.76	7,500.00	-681.24	18,000	9,682.75	24,391.91
Subscriptions/Publications	951.82	1,458.33	-506.51	3,500	1,676.54	10,984.31
HR Contract	2,849.28	7,429.45	-4,580.17	17,831	1,628.16	18,113.26
Counselling	12,211.20	11,448.12	763.08	27,475	10,376.49	23,799.69
Advertising		416.67	-416.67	1,000	0.00	
Miscellaneous Expense	269.13	0.00	269.13	0	401.36	2,341.61
Telephones	8,973.49	14,166.67	-5,193.18	34,000	13,412.47	29,752.79
Legal Fees		1,041.67	-1,041.67	2,500		
Office Equip. Lease/Rental	3,126.75	5,208.33	-2,081.58	12,500	3,126.75	6,537.75
Total Administration - GENERAL	43,894.37	57,752.57	-13,858.20	138,606.17	49,599.73	134,150.36
ADMINISTRATION TOTAL	65,966.51	102,111.77	-36,145.26	245,068.24	78,708.98	230,652.20
EQUIPMENT						
Equipment - GENERAL						
Licence	1,519.33	667.50	851.83	1,602	2,516.83	884.30
Fuel	25 374.74	25,000.00	374.74	60,000	19,040.16	54,041.17
Repairs/ Parts & Materials	13,634.08	14,583.33	-949.25	35,000	21,172.38	34,708.15
Photo & I.D. Exp/Equipment	9,817.42	2,708.33	7,109.09	6,500	2,876.98	7,512.39
Insurance	32,981.00	8,300.00	24,681.00	19,920	23,295.00	15,426.89
Service Agreements	91,265.89	66,041.67	25,224.22	158,500	89,818.10	146,718.24
Expense recovery		0.00	0.00		-814.69	-255.46
Vehicle Leases		0.00	0.00			
Total Equipment - GENERAL	174,592.46	117,300.83	57,291.63	281,522.00	157,904.78	259,035.68
Equipment - (Comm.Serv.)						
Licence						444.25
Fuel		0.00	0.00	0		36.02
Repairs	166.89	1,250.00	-1,083.11	3,000	3,062.81	1,236.14
Insurance & Licence		691.67	-691.67	1,660	2,629.00	1,328.00
Total Equipment - GENERAL	166.89	1,941.67	-1,774.78	4,660.00	5,691.81	3,044.41
EQUIPMENT TOTAL	174,759.35	119,242.50	55,516.85	286,182.00	163,596.57	262,080.09
CAPITAL - GENERAL						
Previous Year's Unfinanced			0.00		50,000.00	
Office Equipment	13,676.44	0.00	13,676.44		2,145.08	1,175.33
Computer equipment	30,178.49	0.00	30,178.49		32,625.57	30,240.12
Software		0.00	0.00			34,460.44
Automobiles	41,645.36	0.00	41,645.36			81,751.75
Use of Force	2,400.00	0.00	2,400.00			10,890.78
From Capital Fund		0.00	0.00			-150,000.00
Communications Equipment	27,561.22	0.00	27,561.22		66,660.64	4,938.63
Identification Equipment	3,887.19	0.00	3,887.19		3,866.87	
All Other Equipment	10,003.03	63,333.33	-53,330.30	152,000		-6,396.95
From Board Reserve		0.00	0.00	0		-64,573.00
For Future Financing		0.00	0.00			-209,821.04
All Other Capital Items		0.00	0.00			7,512.87
Provincial Grant	-108,781.08	0.00	-108,781.08		-93,176.00	
Software Capital		0.00	0.00			254,234.40
NG911 Unfinanced		0.00	0.00			-209,821.04
NG911 Unfinanced			0.00			209,821.04
Communication Capital		0.00	0.00		8,175.76	5,586.64
Sale of Fixed Assets	-8,186.25	0.00	-8,186.25		-2,073.85	
CAPITAL TOTAL	12,384.40	\$3,333.33	-50,948.93	162,000.00	68,224.07	-0.03
TOTAL DEPARTMENT 3100	2,494,721.91	2,733,964.68	-239,242.77	6,561,515.23	2,572,888.53	6,079,751.47

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - MAY 2021
DEPARTMENT 3200 POLICE CIVILIANS**

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	2021 ACTUALS	PERIOD BUDGET	VARIANCE	2021 BUDGET	2020 ACTUALS	2019 ACTUALS
REVENUE - Dispatch						
CPP GRANT		0.00	0.00	0		-0.01
NG911 Recovery			0.00			
Dispatch Recovery O/MUN	-369,733.61	-421,531.28	51,797.67	-1,011,675	-610,775.81	-940,850.15
Fire Paging Revenues	-154,408.91	-98,172.90	-56,236.01	-235,615	-121,824.89	-235,970.71
Owen Sound Fire Department	-112,434.00	-46,777.92	-65,656.08	-112,267	-77,694.58	-76,362.30
E911 County Revenue		-38,378.67	38,378.67	-92,109	-92,108.80	-92,108.80
Total REVENUE - Dispatch	-636,576.52	-604,860.76	-31,715.76	-1,451,666	-902,404.08	-1,345,291.97
PERSONNEL						
DISPATCH - Wages -Full time	257,196.58	296,752.30	-39,555.72	712,206	228,025.72	667,241.53
Wages - Part Time	109,666.91	194,874.69	-85,207.78	467,699	210,930.07	475,649.58
Wages - Overtime	59,192.03	2,083.33	57,108.70	5,000	14,452.33	30,667.03
Software Licence & Upgrades		0.00	0.00	0		0.00
Reallocated Wages		0.00	0.00	0		-160,203.96
Accrued Payroll Expense	-29,041.59	1,458.33	-30,499.92	3,500	-50,338.92	29,489.04
PAYROLL BENEFIT OVERHEAD	94,606.71	121,224.51	-26,617.80	290,939	95,932.68	268,935.75
Contract Services	44,158.36	0.00	44,158.36		35,002.50	
Service Agreements		0.00				
Clothing Allowance		0.00				540.32
Travel expense	46.98	0.00	46.98		85.16	746.19
Professional Development	13,439.58	12,500.00	939.58	30,000	6,405.05	10,123.55
Total Personnel - DISPATCH	549,265.56	628,893.18	-79,627.62	1,509,344	540,494.59	1,323,189.03
Personnel - RECORDS/DATA ENTRY						
REVENUE - POLICE REPORTS	-15,257.45	-16,666.67	1,409.22	-40,000	-12,885.95	-44,298.52
Records Management Revenue		-14,583.33	14,583.33	-35,000	0.00	-72,339.29
Accrued Payroll Expense	-2,068.61	0.00	-2,068.61		-15,673.56	7,495.45
RECORDS - Wages -Full time	108,553.80	143,018.06	-34,464.26	343,243	161,279.90	229,610.05
Wages - Part Time	29,493.73	40,191.27	-10,697.54	96,459	40,900.58	171,623.26
Wages - Overtime	832.15	625.00	207.15	1,500	2,045.75	3,971.49
Reallocated Wages		0.00	0.00	0		-7,821.24
PAYROLL BENEFIT OVERHEAD	38,291.90	50,364.29	-12,072.39	120,874	55,374.18	99,471.56
Total Personnel - RECORDS/DATA ENTRY	159,845.52	202,948.62	-43,103.10	487,077	231,040.90	387,712.76
Personnel - ADMINISTRATION						
SECRETARIAL - Wages -Full time	13,440.55	26,142.49	-12,701.94	62,742	25,032.15	59,454.90
Accrued Payroll Expense	-25,887.20	0.00	-25,887.20		-2,966.67	1,020.76
Reallocated Wages		0.00	0.00	0		96,708.96
Wages - Part Time	20,515.06	22,026.79	-1,511.73	52,864	22,275.71	50,715.52
PAYROLL BENEFIT OVERHEAD	7,169.64	11,408.19	-4,238.55	27,380	10,878.77	25,162.34
Total Personnel - ADMINISTRATION	15,238.05	59,577.47	-44,339.42	142,986	55,219.96	233,062.48
Personnel - IDENTIFICATION UNIT						
IDENTIFICATION - Wages -Full time	30,908.00	33,717.57	-2,809.57	80,922	33,946.52	72,468.36
Accrued Payroll Expense		0.00	0.00		-1,418.26	1,750.15
PAYROLL BENEFIT OVERHEAD	9,581.50	10,452.45	-870.95	25,086	10,523.39	21,740.61
Total Personnel - IDENTIFICATION UNIT	40,489.50	44,170.02	-3,680.52	106,008	43,051.65	95,959.12

**OWEN SOUND POLICE SERVICES
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	2021 ACTUALS	PERIOD BUDGET	VARIANCE	2021 BUDGET	2020 ACTUALS	2019 ACTUALS
Personnel - LICENCING/CPIC						
REVENUE - PERMITS/BYLAW	-4,294.97	-8,333.33	4,038.36	-20,000	-2,119.96	-21,695.01
LICENCE - Wages	4,476.60	5,172.71	-696.11	12,415	25,239.06	56,035.04
Wages - Overtime		0.00	0.00	0		479.93
Accrued Payroll Expense		0.00	0.00		-1,093.18	1,339.55
PAYROLL BENEFIT OVERHEAD	1,387.70	1,603.54	-215.84	3,848	7,824.07	16,810.46
Total Personnel - LICENCING/CPIC	1,569.33	-1,557.09	3,126.42	-3,737	29,849.99	52,969.97
Personnel - SWITCHBOARD						
WAGES - Full Time	14,512.63	48,235.48	-33,722.85	115,765	8,487.01	83,208.66
Wages - Part Time	47,549.08	4,166.67	43,382.41	10,000	59,473.35	2,297.81
Wages - Overtime	4,472.88	0.00	4,472.88	0	811.13	1,332.66
Accrued Payroll Expense	-625.05	0.00	-625.05		-4,785.56	-1,705.33
Payroll Benefit Overhead	11,484.77	15,578.00	-4,093.23	37,387	10,409.26	11,872.28
Total Personnel - SWITCHBOARD	77,394.31	67,980.15	9,414.16	163,152.35	74,395.19	97,006.08
Personnel - Cell Block Monitoring						
Wages - Part time	32,028.12	48,666.67	-16,638.55	116,800		
Wages - Overtime	228.92	0.00	228.92			
Record Checks Revenue		-102,200.00	102,200.00	-245,280		
Accrued Payroll Expense	-872.20	0.00	-872.20			
Payroll Benefits Overhead	4,420.65	7,300.00	-2,879.35	17,520		
Total Personnel - Cell Block Monitoring	35,805.49	-46,233.33	82,038.82	-110,960	0.00	0
Personnel - Information Technology Services						
IT/Records Management Revenue	-29,752.50	-25,000.00	-4,752.50	-60,000	-15,619.90	
IT Wages - Full Time	68,152.00	76,287.30	-8,135.30	183,090	75,869.95	
Wages - Overtime	379.85	0.00	379.85			
Payroll Benefits Overhead	21,127.10	23,649.06	-2,521.96	56,758	23,519.71	
Reallocated Wages	-26,964.60	-26,964.40	-0.20	-64,715	-26,964.40	
Payroll Accrual	-24,348.81	0.00	-24,348.81			
Total Personnel - Information Technology Serv	8,593.04	47,971.97	-39,378.93	115,133	56,805.36	0
PERSONNEL TOTAL	888,200.80	1,003,750.97	-115,550.17	2,409,002.33	1,030,857.64	2,189,899.44
ADMINISTRATION						
Pensioners Benefits	13,628.86	13,875.00	-246.14	33,300	9,966.18	28,152.35
Telephone	50,754.90	20,208.33	30,546.57	48,500	479,410.47	92,773.94
Telephone Cost RECOVERY	-13,576.72	-4,166.67	-9,410.05	-10,000	-14,482.24	-49,481.52
EQUIPMENT - General		0.00				
Repairs to Equipment	5,812.32	2,916.67	2,895.65	7,000	2,659.25	4,086.30
ADMINISTRATION & EQUIPMENT TOTAL	56,619.36	32,833.33	23,786.03	78,800	477,553.66	75,531.07
TOTAL DEPARTMENT 3200	308,243.64	431,723.54	-123,479.90	1,036,137	606,007.22	920,138.54

**OWEN SOUND POLICE SERVICES
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DEPARTMENT 3300 COURT SECURITY**

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	2021	PERIOD		2021	2020	2019
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
Personnel - COURT CASE MANAGERS						
Wages -Full time	38,619.72	66,549.93	-27,930.21	159,720	40,329.30	159,092.80
Wages - Contingency		0.00	0.00	0		
Wages - Overtime		416.67	-416.67	1,000		
PAYROLL BENEFIT OVERHEAD	11,972.14	20,630.48	-8,658.34	49,513	12,264.29	47,727.84
Accrued Payroll Expense	-24,348.81	625.00	-24,973.81	1,500	-1,820.58	2,524.76
Earnings recovery		0.00	0.00	0		-35,893.92
Clothing & C. Allowance		0.00	0.00	0		234.28
Travel Expenses		0.00	0.00	0		
Total Personnel - GENERAL	26,243.05	88,222.08	-61,979.03	211,733	50,773.01	173,685.76
Personnel - SPECIAL CONSTABLES						
From Prior Reserves						
SPEC. - Wages - Full time	26,476.00	28,270.00	-1,794.00	67,848	28,521.39	
SPEC. - Wages - Part Full time	92,933.60	159,583.33	-66,649.73	383,000	151,391.71	416,283.53
Wages - Overtime	1,286.26	625.00	661.26	1,500	201.31	2,313.77
Retirement incentive		0.00	0.00	0		
Pension benefits	1,395.30	1,291.67	103.63	3,100	1,291.16	3,447.19
PAYROLL BENEFIT OVERHEAD	21,358.57	32,701.14	-11,342.57	78,483	29,036.88	57,450.80
Clothing & C. Allowance	288.12	645.83	-357.71	1,550	351.13	1,440.56
Training		2,083.33	-2,083.33	5,000		407.04
Uniforms & Equipment	487.42	1,041.67	-554.25	2,500	1,077.01	2,462.89
Accrued Payroll Expense	-2,363.27	0.00	-2,363.27		-22,149.00	6,465.43
Government Grant		-175,921.96	175,921.96	-422,213		-454,519.32
Total Personnel - SPEC. CONSTABLES	141,862.00	50,320.01	91,541.99	120,768	189,721.59	35,751.89
PERSONNEL TOTAL	168,105.05	138,542.09	29,562.96	332,501	240,494.60	209,437.65
Administration - GENERAL						
Prisoner & Escort Expenses	1,672.35	833.33	839.02	2,000	3,008.91	9,068.60
Prisoner & Escort RECOVERY	4,359.10	-416.67	4,775.77	-1,000	-383.90	-9,547.36
Miscellaneous Expense	221.63	208.33	13.30	500	432.20	192.53
Telephone Lines and Leases	452.25	791.67	-339.42	1,900	619.46	1,697.24
Total Administration - GENERAL	6,705.33	1,416.67	5,288.66	3,400	3,676.67	1,411.01
Equipment - GENERAL						
Licence		0.00	0.00	0		
Fuel		0.00	0.00	0		35.08
Repairs/ Parts & Materials		0.00	0.00	0		
Insurance		0.00	0.00	0		
Lease		0.00	0.00	0		
Total Equipment - GENERAL	0.00	0.00	0.00	0	0.00	35.08
ADMINISTRATION & EQUIPMENT TOTAL	6,705.33	1,416.67	5,288.66	3,400	3,676.67	1,446.09
CAPITAL - GENERAL						
Automobiles			0.00			
All Other Capital Items			0.00			
TOTAL DEPARTMENT 3300	174,810.38	139,958.75	34,851.63	335,901.01	244,171.27	210,883.74

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - MAY 2021
DEPARTMENT 3000 POLICE SERVICES BOARD**

page 4a

	2021	PERIOD		2021
	ACTUALS	BUDGET	VARIANCE	BUDGET
PERSONNEL - GENERAL				
One time funding Pr Yr Res			0.00	
HR Support - City Hall	9,375.00	0.00	9,375.00	
From BOARD Reserves (Appreciation)		-12,500.00	12,500.00	-30,000
Remuneration	2,781.00	4,666.67	-1,885.67	11,200
Wages - Full Time	3,333.46	6,498.12	-3,164.66	15,595
Reallocated Wages	3,688.75	3,688.75	0.00	8,853
PAYROLL BENEFIT OVERHEAD	1,033.36	2,014.42	-981.06	4,835
Accrued Payroll Expense		0.00	0.00	
Legal Fees		0.00	0.00	
Appreciation functions	26.99	4,166.67	-4,139.68	10,000
Expense Recovery		0.00	0.00	0
Total PERSONNEL - GENERAL	20,238.56	8,534.62	11,703.94	20,483
ADMINISTRATION				
One time funding				
Professional Development	1,729.92	2,500.00	-770.08	6,000
Memberships	3,354.68	687.50	2,667.18	1,650
Meeting Expenses	19.00	416.67	-397.67	1,000
Office Supplies & Expense		208.33	-208.33	500
Advertising		416.67	-416.67	1,000
Telephones		0.00	0.00	0
Legal Fees	4,394.72	3,750.00	644.72	9,000
Consultants fees		0.00	0.00	0
Total ADMINISTRATION	9,498.32	7,979.17	1,519.15	19,150
POLICE SERVICE BOARD ACTIVITIES				
Revenue	-1,871.90	-11,250.00	9,378.10	-27,000.00
External Police Reports	-107,114.50	-56,458.33	-50,656.17	-135,500.00
From Prior Reserves		0.00	0.00	0.00
Interest Revenue	-458.62	-1,000.00	541.38	-2,400.00
Bank Charges	22.74	52.08	-29.34	125.00
Office Supplies		0.00	0.00	
To Police Board Reserves	109,422.28	68,656.25	40,766.03	164,775.00
Total POL SERV BOARD ACTIVITIES	0.00	0.00	0.00	0
TOTAL DEPARTMENT 3000	29,736.88	16,513.79	13,223.09	39,633

Board Reserve for Equipment

Opening Balance at December 31, 2020	309,922.53
Cufflinks Donation	
Current year transfers	109,422.28
Balance to date	<u>419,344.81</u>

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS FOR APPROVAL

For the period May 1 - 31, 2021

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ -
DEPARTMENT 3100 (Officers)	45,361.28
DEPARTMENT 3200 (Civilians)	11,627.64
DEPARTMENT 3300 (Court Security)	533.51
TOTAL EXPENSES	<u>\$ 57,522.43</u>



Report to the Board: Chief 's Activities

From: Chief C. Ambrose

Date: Wednesday June 16, 2021

The following is a summary for the month of May 2021:

- Holiday and Sick Time – 14 ½ days
- CSWB Planning meeting – 2 hours
- Conference calls re Covid19 with City and partners -2 hours
- OAPSB Annual Virtual Conference- 8 hours
- Staffing Interviews - 4 hours



Report to the Board: Board Appointment of New Special Constables

From: Inspector D. Bishop

Date: June 14th, 2021

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As a result of recent competitions held for Court Case Manager and Part Time Special Court Constables, the following persons are the successful candidates and require an appointment to be made by the Board prior to the Ministry approval of the appointment.

The following members are our new Special Constables:

Ryan CROSETTA
Hannah MORDEN
Brayden RAHN
Kimberly SCHWARTING
Kailey WHEELER

2020 ANNUAL REPORT



OWEN SOUND POLICE SERVICE



**Owen Sound
Chief of Police**



Reflecting back, 2020 was a year of constant change. Many plans had to be put on hold as a result of the pandemic. The response, although led by Public Health, forced police to adapt and to enforce orders that were enacted for public safety and health. Police members were seen as leaders in the community response and a source of information around the always changing public health measures. I would like to recognize the amazing resilience of all of our uniformed and civilian members who risked their own safety, through potential exposure, in order to protect and provide services to the community. *No single area of the Service went unchanged or unaffected by the pandemic but the challenge was met with success by all.*

Despite the pandemic, other significant events also shaped the year and the future; The continuing Opioid Epidemic, Truth and Reconciliation and in the USA, the death of George Floyd. Opioids continue to take lives in record numbers and creative solutions to address this other public health crisis are required. We continue to learn from our partnership with M'Wikwedong Indigenous Friendship Centre to identify opportunities to reconcile past practices and implement the recommendations in the Truth and Reconciliation Report. The death of George Floyd opened the eyes of the police and community to the realization of systemic racism not only in policing and justice, but in almost all sectors.

Our strong community policing efforts and the relationships already established within our community places the Service in a strong position to collaboratively move forward with change.

Looking ahead, we hope that 2021 provides an end to the pandemic and we know policing will continue to evolve and adapt to meet new challenges. We will continue to work with other social agencies and Community Safety and Wellbeing partners to provide better response options to calls for service and better outcomes for those we serve.

**Craig Ambrose
Chief of Police**

I am pleased to introduce the 2020 Annual Report on behalf of the Owen Sound Police Services Board.



2020 was a year like the Service and, for that matter, the world has never experienced. Covid-19 provided many challenges for the Service as well as the citizens of Owen Sound.

Police Service staff were engaged in responding to the many legislative changes introduced by the Ministry of the Solicitor General and with protecting the citizens of Owen Sound

This annual report reflects the dedicated efforts of the men and women of the Owen Sound Police Service and their commitment to keeping the citizens of the City of Owen Sound safe and secure.

On behalf of the Board, I would like to extend a heartfelt thank you to all of the sworn, civilian members, and auxiliary members of Service for their unrelenting perseverance, competency and dedication. It is through their stellar efforts and support that we were able to accomplish the objectives and goals set out in our business plan.

John H. Thomson
Chair

OSPS Jurisdiction

Owen Sound City Population:	21,341
Policing Jurisdiction In Sq. Km:	23.69
Total Linear Street Km:	133
Total Number Of Households:	8,900

OSPS Staffing

1 Chief 1 Inspector Operations 1 Inspector Administration 1 Executive Assistant to OSPS & PSB
1 Director of Civilian Services 1 Director of Information Technology 1 F-T Information Technology
1 Director of Corporate Services 1 P-T Financial Coordinator

POLICE OFFICERS

37 FULL-TIME

5 PART-TIME

9-1-1 COMMUNICATIONS

DISPATCHERS

8 FULL-TIME

8 PART-TIME

SWITCHBOARD

2 FULL-TIME

DATA & RECORDS SECURITY

5 FULL-TIME

3 PART-TIME

SPECIAL CONSTABLES

3 FULL-TIME

10 PART-TIME

First Responders

4 platoons

24 hour cycle

7 days a week

12 hour shifts

Dispatch & Data

4 platoons / 24 hour cycle

7 days a week / 12 hour shifts

Peak times- Day and Afternoon volume coverage

Calls For Service

17,006 calls for service in 2020*

16,592 calls for service in 2019*

Charges Laid

Year	Total Charges	Adult Males	Adult Females	Young Offender Males	Young Offender Females
2020	2090	1642	380	48	20
2019	2107	1575	435	85	12

*manual calculations may be subject to minor variances.

R.I.D.E

5,441 Vehicles Stopped

184 Hours

60 Offences

27 Impaired Driving Charges



OIPRD



In 2020, six complaints were received by the OIPRD. All of these complaints were in relation to officer conduct. There were no complaints related to policy or service. Five of the complaints were screened out by the OIPRD as being either frivolous, not in the public interest to investigate or to be more appropriately dealt with under another Act or law. One of the complaints was sent back to the police service to investigate by the OIPRD and was found to be unsubstantiated.

CRIMINAL INVESTIGATIONS

The Criminal Investigations Bureau provides highly skilled investigative support to frontline officers. In addition, detectives conduct criminal investigations of more serious crimes that are increasingly complex and intensive in nature.

The Bureau is comprised of three units; Criminal Investigations, Drugs and Intelligence and Forensic Identification & Property Management. There is a total of four investigators and one Special Constable within the bureau which is supervised by a Detective Sergeant. Members of the Bureau utilize various investigative techniques to conduct efficient investigations. Investigators continue to receive updated training in order to keep pace with rapidly advancing technology that is being utilized by offenders to commit various crimes over the Internet including financial crimes, the unlawful distribution of intimate images, human trafficking and cyberbullying. Detectives conduct investigations into a variety of criminal offences including assaults, sexual assaults, robberies, weapons related offences, property crime, frauds, arson and cyber crimes involving advanced computer technology.

Drugs and Intelligence

The Drug Unit investigates drug offences which predominantly consist of the trafficking of controlled substances. Information is shared amongst other police agencies through membership in the Criminal Intelligence Service of Ontario. The Drug Unit executed numerous search warrants throughout the year and worked joint forces operations with neighbouring policing agencies. In 2020 drug investigations focused on the trafficking and abuse of Fentanyl and Crystal Methamphetamine. Fentanyl is highly toxic and believed to be responsible for several overdose incidents, both fatal and non-fatal, over the course of the year.

2020- Noteworthy Drug Investigations

- February- A joint forces drug trafficking investigation conducted with the O.P.P. concluded with the arrest of a male and the execution of a search warrant at his residence. Police seized Cocaine, Heroin, LSD, Oxycodone and cash valued at more than \$93,000. Police also seized a long gun and ammunition (see pic).



- February- A joint forces drug trafficking investigation conducted with the O.P.P. concluded with drug trafficking charges against two Georgian Bluffs residents. Police executed a search warrant and seized a large quantity of Fentanyl as well as Cocaine, Crystal Methamphetamine, Oxycodone, G.H.B. and Psilocybin. The total value of drugs and cash seized exceeded \$50,000.
- December- 'Project Dragon' was a drug trafficking project that targeted local traffickers of Fentanyl, Crystal Methamphetamine and Cocaine. The project, which spanned an 18 day period, utilized various investigative techniques and resulted in 72 charges being laid against a total of 10 local drug traffickers. Police also seized more than \$20,000 worth of Fentanyl, Crystal Methamphetamine, Cocaine, Oxycodone, Morphine, Heroin and Illicit Cannabis during the investigation.

Forensic Identification

The Forensic Identification Unit provides investigative support to the Criminal Investigation Bureau and front-line officers. Staffing in 2020 included one full time special constable and one patrol officer that are trained Forensic Identification Officers.

The Unit is responsible for the collection, documentation, preservation and packaging of physical evidence. These specialists attend crime scenes in search of evidence that can include fingerprints, footwear impressions, trace/fiber evidence, and biological samples for DNA analysis. They conduct physical matching, prepare charts and scale crime scene drawings, and seize physical evidence for submissions to the Centre of Forensic Sciences.

The identification officer manages all seized, recovered and found property, as well as police documents. Additionally, data entry, inventory control and securing all property into secure storage areas are part of this officer's responsibilities.



Records Management



The Records Branch is comprised of six full-time and three part-time civilian members under the direction of the Director of Civilian Services. Four full-time members are assigned to a platoon performing information sharing services, employee/volunteer criminal record checks, processing and maintaining court documentation, criminal records and police file maintenance, C.P.I.C. services, records quality control, accident reports and 24-hour data entry. One full-time member is the Criminal Investigation Branch Clerical Secretary who provides support to the Criminal Investigations Branch and the Records Department as well as one full-time member is the Issuer of Licenses for our Police Services Board Bylaws. The Records Branch also provides data entry services to all other police agencies dispatched the Communications Centre.

Police Reports – 4,854

Arrest Reports (criminal) – 812

Missing Person Reports – 110

Sudden Death Reports – 53

Freedom of Information requests – 23

Criminal Records Checks – 1013

Warrants Processed - 220

Court Services



The Owen Sound Police Service is responsible for all security at the courthouse under the authority of the Police Services Act. Special Constables perform a variety of tasks related to court security including front entrance screening, prisoner control, building and courtroom security, prisoner escorts and collection of court ordered DNA samples.

A court case manager is the liaison with the Crown Attorney's office and ensures the effective management of court cases. The Director of Civilian Services is responsible for supervising and overseeing the court security and court case management functions.

COVID-19 changed court operations. Most court appearances for the Ontario Court of Justice and Superior Court of Justice are completed virtually. Prisoners were only transported to the courthouse for their trial.

10 part-time Special Constables

1 full-time Special Constable

235 transported persons in custody

222 prisoner meals

121 DNA samples

1279 Special Constable shifts

Communications Centre

911 Calls 57, 076

Owen Sound Police Service

Average Response Time: 7:36

Total OSPS Calls for Service: 17,006*

Total Police/Fire Calls Dispatched: 57,101*

*manual calculations may be subject to minor variances

The Owen Sound Police Communications Centre, supervised by the Director of Corporate Services is staffed by eight (8) full-time, and eight (8) part-time communicators, and two full-time switchboard operators. In 2020 the Owen Sound Police Service Emergency Communications Centre focused on the vast undertaking of being one of the first Public Safety Answering Points using Next Gen 9-1-1. Due to our planning and technology upgrades in 2019, our Communications Centre, along with those of the Toronto Police and Fire, Calgary and Ottawa Fire trialed the technologies and capabilities in 2020. The Communications Centre is responsible for dispatching 8 police services, 23 fire departments and Grey County Transportation Services. In 2020 the Owen Sound Police Service Emergency Communications Centre was awarded dispatch contracts for dispatch South Bruce Peninsula Fire (Sauble Beach and Wiarton) and Shelburne Police during their transition period.

Information Technology

Our Director of IT and assistant oversee the daily technical operations of the Communications Centre and other electronic information systems at the Owen Sound Police Service. The IT Unit ensures we provide leading edge technology to deliver quality dispatch services to our municipal and emergency services partners. The Unit also provides IT support to other partner agencies. The IT department is responsible for maintaining critical public safety infrastructure for 911 and dispatch services for approximately 300,000 citizens.

New projects in 2020 included completion of NG911 voice trials (one of the first in Canada), expansion of surveillance video systems as well as voice and data networks, a new phone system and the initial stages of an expanded alternate communications facility.

Staff were issued a number of devices for continued work during the Covid-19 pandemic. Work is continuing on the Grey County radio system for Fire Departments and Emergency Operations/Transportation under the review of OSPS IT.

Community Services

The Community Services Office operates with one full time Community Services Officer (CSO) who works directly with local schools, both private and public, as well as community organizations. The CSO is responsible for updating and maintaining OSPS's social media accounts, oversight of the Citizens on Patrol program and Youth In Policing Initiative (YIPI) as well as coordination of OSPS's involvement at community events and local crime prevention initiatives.

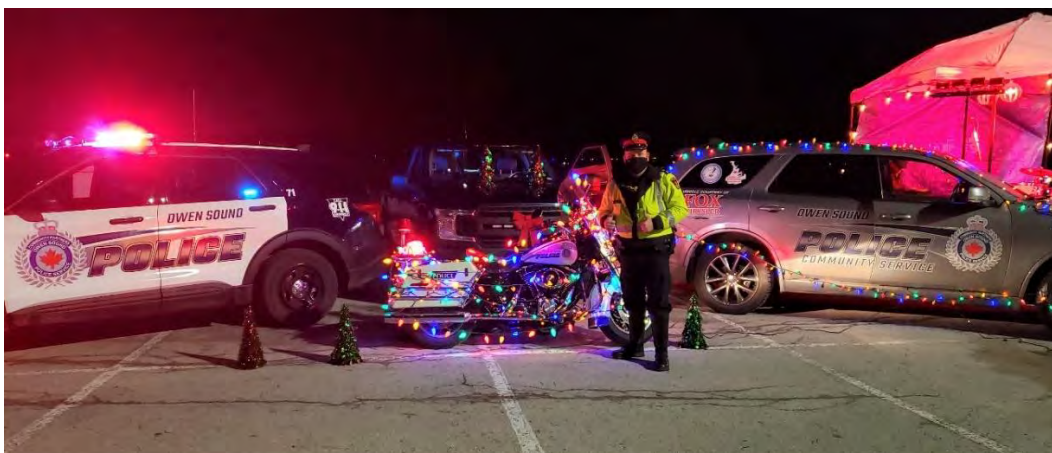
Throughout the year, the CSO prepares and presents instructional seminars and information sessions for the community about Crime Prevention including Elder Abuse, Frauds and Scams, Social Media Awareness, Internet Safety, Personal Safety and the KIDS program.



Even though the recent pandemic prevented many larger scale events from taking place, the police service continued to participate when possible. Some of the community events the service participated in were; Big Brothers and Sisters Bowl for Kids-Sake, #HereToHelpGB, Bike Safety Awareness for Youth and Youth Adults, Annual Cuff Links Golf Tournament raising money for the REACH program, Halloween Drive-Thru Parade, Opening of the Festival of Northern Lights, the Santa Claus Parade and School Graduation Night

All local schools were visited regularly by the Community Services Officer with a focus on knowledge transfer, promoting positive youth engagement and supporting in-school initiatives.

The past summer the service was one of two police services in Southwestern Ontario to successfully run a YIPI program. The YIPI program provided youth with an opportunity to learn and experience life at the Owen Sound Police Station, while providing bike and street safety education and relevant crime prevention education sessions to the community.





"I had the great opportunity to be one of the Y.I.P.I summer students for the Owen Sound Police Service and I took away so many things that I learned about community policing and policing overall. Here is a list of things that I learned as a Y.I.P.I summer student..."

Learn and demonstrate bike and street safety to community partners

Experience different jobs within the Service

Public relations and interactions to effectively engage youth & community

Providing information to visitors of the station & assisting with Covid-screening

Able to work independently or as a team, and demonstrate time management skills

Openness to diversity and welcoming newcomer families to our community

Presenting as a good ambassador for the Owen Sound Police Service and the City of Owen Sound.

Desiree Kalte- Summer YIPI Student



Auxiliary Police Unit



For over 30 years the Owen Sound Police Auxiliary Unit has been a dynamic link between the Police Service and our community. Members of the Auxiliary volunteer their time while gaining experience for their own personal or professional lives. Many Auxiliary members aspire to become police officers and it has shown to be an excellent opportunity for them to work with the Police Service and in our community.

Community engagement is the backbone of the Owen Sound Police Auxiliary Unit. In 2020 the Unit was affected significantly by the Covid-19 pandemic due to off and on regional lockdowns as well as limitations and cancellations of community events. During months with less regional restrictions, members were able to participate in outdoor events working with partnering agencies such as the United Way, Salvation Army, and the local school boards in conjunction with the Community Services Officer.

This past year our annual Christmas Food Drive, which has become one of the Auxiliary Unit's most significant annual accomplishments, collected an impressive 981 pounds of food and \$5,283.25 in monetary donations that support our local Salvation Army Food Bank directly. Despite the setbacks created by the pandemic, the Auxiliary Unit members were still able to dedicate a total of 757 hours serving the Owen Sound Police Service and the community.



Collision Reporting

The Collision Reporting Centre is operated on-site by Accident Support Services International Ltd. in co-operation with the Owen Sound Police Service. It is estimated that the Collision Reporting Centre alleviated the front-line and traffic officers of approximately 500 hours of time that would have otherwise been spent doing an investigation, photography and collision reports.

- 456 total collisions in 2020
- 78 collisions involved injury
- No fatal collisions
- 240 investigated by OSPS and 216 by CRC
- 11 collisions with pedestrians
- 7 collisions involving cyclists

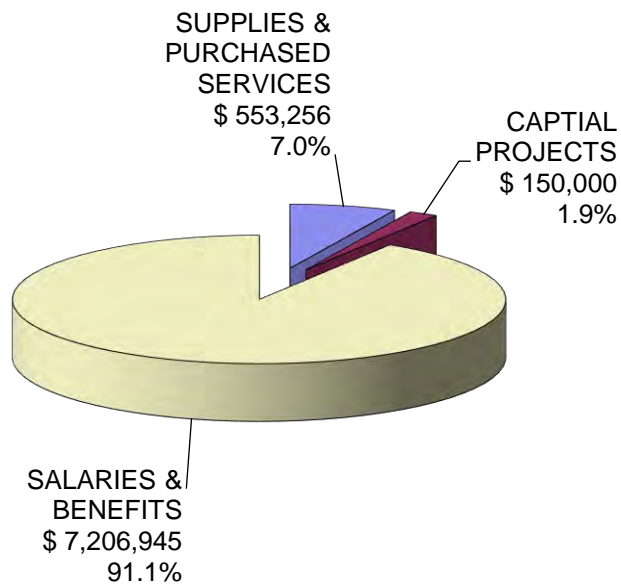
Statistical Comparison

OFFENCE TYPE: COMPARISON BY YEAR

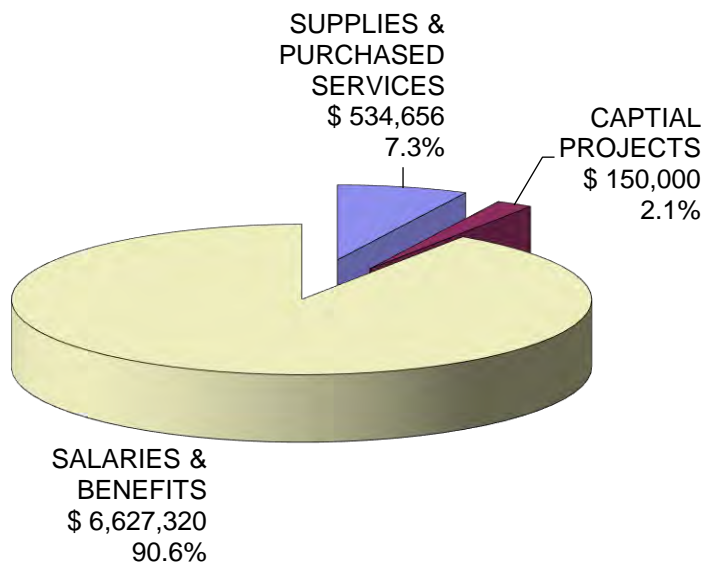
OFFENCE TYPE	2019	2020	Percent Change
Murder	0	0	0%
Attempt murder	0	0	0%
Sexual Assault	39	43	10.26%
Aggravated Assault	3	3	0.00%
Assault with Weapon/Bodily Harm	26	69	165.39%
Assault	216	222	2.78%
Criminal Harassment	106	113	6.60%
Utter Threats	144	179	24.3%
Break & Enter	94	90	-4.26%
Theft Over \$5000	8	26	225.00%
Theft Under \$5000	581	512	-11.88%
Mischief	239	209	-12.55%
Weapons	48	71	47.92%
Drug Offences	75	116	54.67%

Salaries & Surplus

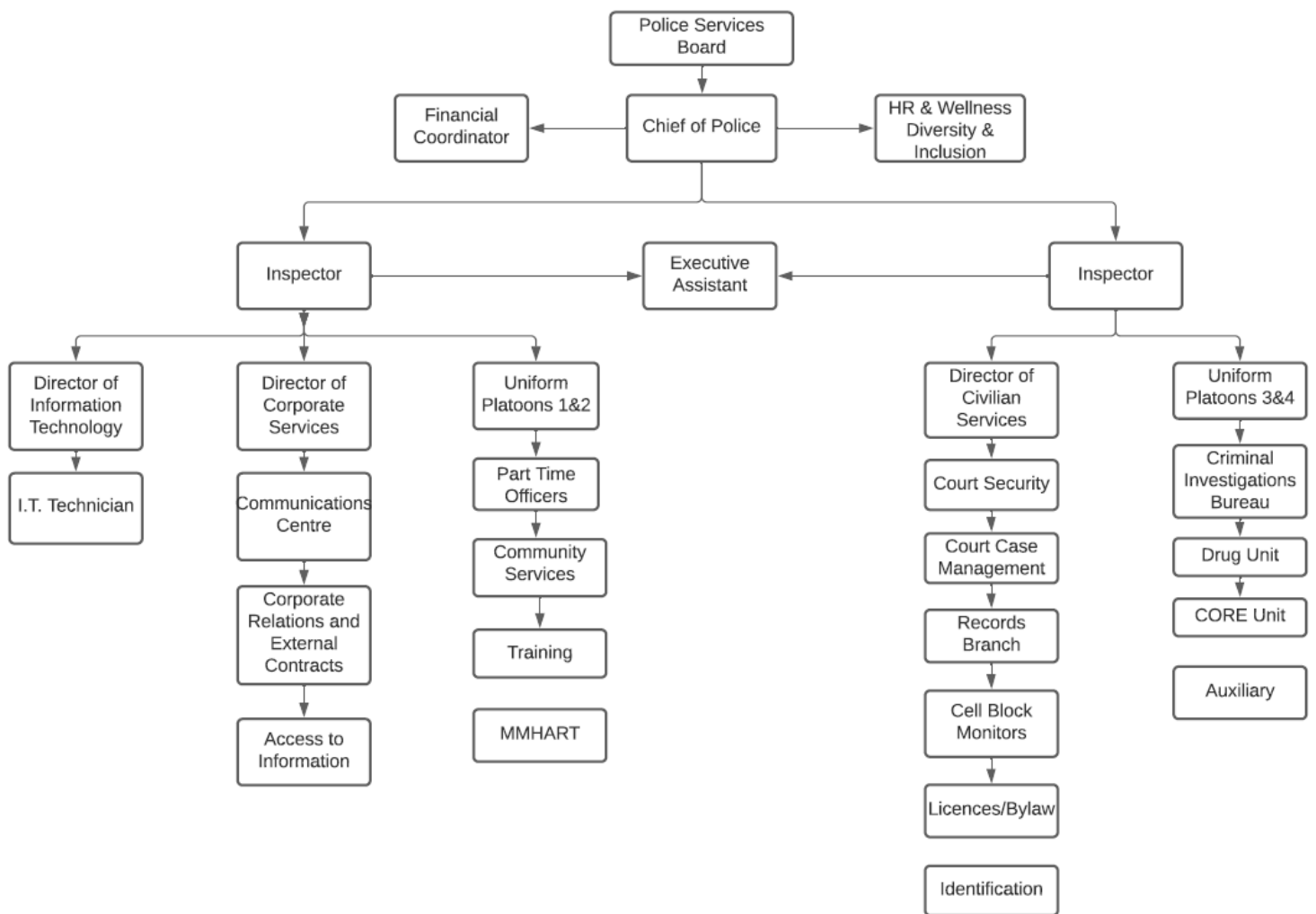
2020

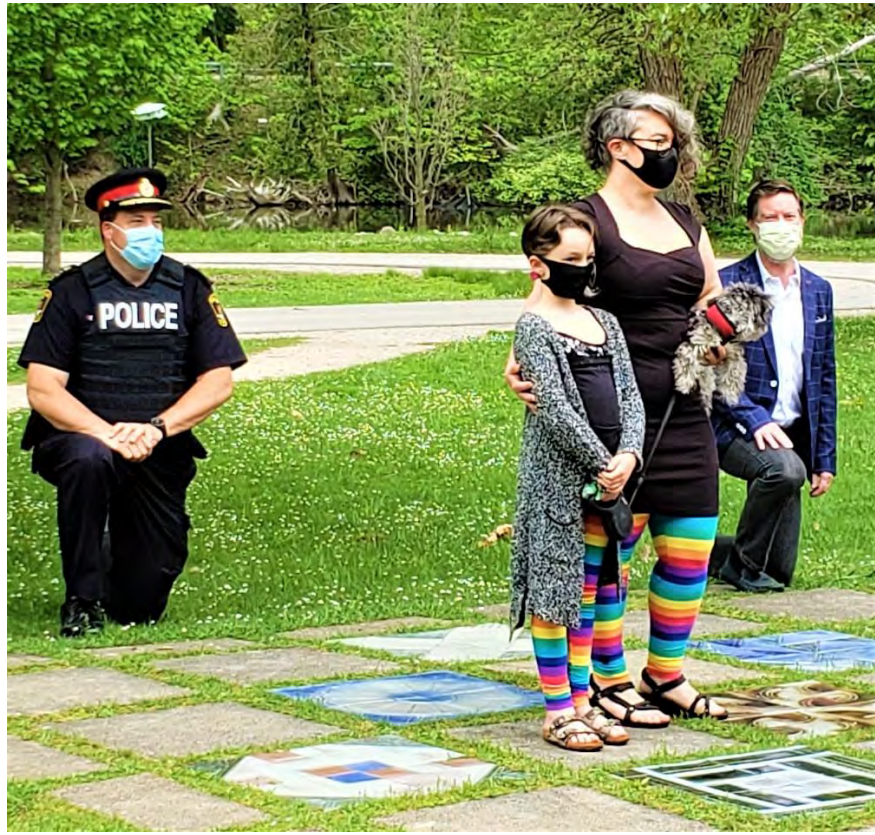


2019



OWEN SOUND POLICE SERVICE ORGANIZATIONAL CHART











OUR VISION, MISSION AND VALUES

OUR VISION – Working with our community to be the best

OUR MISSION – The Owen Sound Police Service, as a dedicated partner, is committed to ensuring a safe community

OUR VALUES – We value our community through:

INTEGRITY – By serving with respect, honesty and accountability

DEDICATION – By fostering a commitment to well-being, growth and inclusivity

LEADERSHIP – By motivating and inspiring a vision for the future

TEAMWORK – By empowering the contributions and opinions of others

INNOVATION – By encouraging progressive ideas and solutions