



## **Minutes**

### **Community Services Committee**

**November 17, 2021, 5:30 p.m.**

**City Hall - 808 2nd Avenue East - Council Chambers**

#### **MEMBERS**

##### **PRESENT:**

Councillor Marion Koepke  
Mayor Ian Boddy  
Deputy Mayor Brian O'Leary  
Councillor Richard Thomas  
Councillor Travis Dodd  
Member Jason Dantas  
Member Nicole Amos-Uotila  
Member Waleed Aslam  
Member Mark Barbosa (via video)

##### **STAFF PRESENT:**

Tim Simmonds, City Manager  
Pam Coulter, Director of Community Services  
Adam Parsons, Manager of Parks and Open Space  
Amy Cann, Manager of Planning and Heritage  
Andrew O'Leary, Facility Booking Coordinator  
Brent Fisher, Manager of Community Development and Marketing (via video)

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#### **1. CALL TO ORDER**

Chair Koepke called the meeting to order at 5:30 p.m.

#### **2. CALL FOR ADDITIONAL BUSINESS**

2.a Member Amos-Uotila Re: Courthouse and Jail Sale Update

#### **3. DECLARATIONS OF INTEREST**

3. a Mayor Boddy – Report CS-21-141 from the Junior Planner Re: Community Improvement Plan Intake Applications.

Mayor Boddy declared a conflict of interest with item 8.c.1 due to the application Hansa Financial being a client at Mayor Boddy's law office.

#### **4. CONFIRMATION OF MINUTES**

- 4.a Minutes of the Community Services Committee meeting held on October 20, 2021.

CS-211117-001

Moved by Member Amos-Uotila

**"THAT the Community Services Committee approves the minutes of the meeting held on October 20, 2021."**

Carried.

#### **5. DEPUTATIONS AND PRESENTATIONS**

There were no deputations or presentations.

#### **6. PUBLIC QUESTION PERIOD**

There were no questions from the public.

#### **7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED**

There were no correspondence items presented for consideration.

#### **8. REPORTS OF CITY STAFF**

- 8.a Community Development and Marketing

- 8.a.1 Report CS-21-143 from the Facilities Booking Coordinator Re: Summer Recreation Programs Wrap Up

The Facility Booking Coordinator provided an overview of the report respecting the City's summer programming for 2021 covering power skating, hockey skills, soccer and Harrison Park aquatics.

In response to a question from Committee, the Manager of Parks and Open Space advised that 2021 is the second year that the City has operated with a single tank pool. In 2019 there was a shortened operating season, 2020 had no operation due to COVID and 2021 saw a return to a more regular season.

CS-211117-002

Moved by Councillor Thomas

**"THAT in consideration of Staff Report CS-21-143 respecting Summer Recreation Programs 2021 Wrap-up, the Community Services Committee recommends that City Council direct staff to:**

- 1. Undertake the necessary preparations to offer the Soccer Camp in 2022 in partnership with Owen Sound Minor Soccer Association and Oliver Clark;**

2. Undertake the necessary preparations to offer Hockey Skills and Power Skating programs in 2022; and
3. Modify the age groups to focus on younger players skill development."

Carried.

#### 8.b Parks and Open Space

##### 8.b.1 Report CS-21-140 from the Manager of Parks & Open Space Re: Greenwood Cemetery Natural Burials Landscape Plan

The Manager of Parks and Open Space provided an overview of the report respecting the Greenwood Cemetery Natural Burials Landscape Plan. Thomas Dean, the Landscape Architect hired to design the natural burial section of the Cemetery was also present.

In response to a question from Member Amos-Uotila respecting the existing names on the Draft Landscape Plan, the Manager of Parks and Open Space advised that the names are existing monuments adjacent to the natural burial area. They were utilized by Mr. Dean as landmarks.

In response to a further question from Committee, the Manager of Parks and Open Space elaborated on the rationale for the Green Barrier Buffer. The purchasers of the plots to the East and West of the proposed Natural Burial section purchased the plots under the conditions of a traditional cemetery. The barrier allows for a visually appealing separation between the Traditional and Natural Burials Sections. Councillor Thomas recommended this rationale be included in any further reports and communication.

CS-211117-003

Moved by Member Amos-Uotila

**"THAT in consideration of Staff Report CS-21-140 respecting the conceptual landscape plan for the natural burials section at Greenwood Cemetery, the Community Services Committee recommends that City Council:**

1. Approve the stone garden as the central feature as described in the report; and
2. Direct staff to develop a detailed plan for construction."

Carried.

8.b.2 Report CS-21-144 from the Director of Community Services Re: Draft Naming and Re-Naming Policy for City Parks and Facilities

The Director of Community Services provided an overview of the report respecting Draft Naming and Re-Naming Policy for City Parks and Facilities. The report included the Draft Policy and Application form that would replace the existing City Policies for naming both Parks and Facilities. There was further mention of a few small changes and recommendations from the Manager of HR that were not included in the draft however will be incorporated in the version republished with the agenda.

There was further elaboration on the specifics surrounding the policy and process for both the Naming and Re-Naming Parks and Facilities.

It was noted by Mayor Boddy that the policy sets an objective standard that allows for the opportunity to look at individual cases. This includes the facts and history behind the request removing the potential of an emotional decision.

Mayor Boddy further supported the change in the Process of Re-Naming to remove 4. b) Manager of Human Resources and this would be included in e) Other Staff deemed appropriate given the nature of the request.

CS-211117-004

Moved by Mayor Boddy

**"THAT in consideration of Staff Report CS-21-144 respecting a Draft Naming Policy for City Parks and Facilities, the Community Services Committee recommends that City Council direct staff to bring forward a by-law to approve the policy as attached to the report."**

Carried.

8.c Planning and Heritage

8.c.1 Report CS-21-141 from the Junior Planner Re: Community Improvement Plan Intake Program Applications

The Manager of Planning provided an overview of the report respecting Community Improvement Plan Intake Program. Two proposals were reviewed including site plans, images, and an overview of the projects for both the Heartwood Hall and the former BCK site.

At this time, Mayor Boddy declared a conflict of interest and left the Council Chambers.

In response to a question from Committee, the Manager of Planning and Heritage advised that respecting the former BCK site, formal Planning Act applications for site plan approval have not yet been received. The

applicant is aware that they must complete the work in a year's time and are working on submission material for those applications. The payment of grant monies will not be provided until there is an approval of the project. It was clarified that pre-consultations are treated confidentially.

CS-211117-005

Moved by Councillor Thomas

**"THAT in consideration of Staff Report CS-21-141 respecting applications to intake programs under the City's Community Improvement Plan, the Community Services Committee recommends that City Council:**

- 1. Approve the Landscaping & Property Improvement Grant Application (50% of eligible costs, maximum \$10,000) by Heartwood Hall (c/o Greg Bottrell) for the installation of a new patio at the rear (east) of 939 2<sup>nd</sup> Avenue East, subject to the conditions outlined in Schedule 'F';**
- 2. Approve the Landscaping & Property Improvement Grant Application (50% of eligible costs, maximum \$10,000) by Hansa Financial & Property Management for the installation of professional landscaping at 1144 1<sup>st</sup> Avenue West, subject to the conditions outlined in Schedule 'L'; and**
- 3. Execute Financial Incentive Program Agreements between the City and the property owners for the completion of the works."**

Carried.

Mayor Boddy returned to his chair.

8.d Building

None.

8.e Recreation Buildings

None.

## **9. MATTERS POSTPONED**

There were no matters postponed.

## **10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN**

There were no motions for which notice was previously given.

## **11. CORRESPONDENCE PROVIDED FOR INFORMATION**

11.a CHOnews Quarterly Edition - Fall 2021

11.b Letter from Chairperson and Pastor of St. Mary's and the Missions Re: Termination of St. Mary's Cemetery Agreement

In respect to a question from Committee, the Director of Community Services elaborated on the agreement between St. Mary's Cemetery and the City for the services that are provided, primarily being internments. St. Mary's operates several cemeteries in Grey and Bruce, a majority of these are operated with contractors. St. Mary's is moving to this model with this cemetery.

The Committee asked for clarification with respect to the matters listed in the letter that need to be addressed as the term of the agreement draws to a close.

11.c Memorandum from the Chief Building Official Re: Development Update - October 2021

CS-211117-006

Moved by Deputy Mayor O'Leary

**"THAT in consideration of correspondence provided for information purposes listed on the November 17, 2021 Community Services Committee agenda, the Community Services Committee recommends that City Council receive Items 11.a to 11.c for information purposes."**

Carried.

## **12. DISCUSSION OF ADDITIONAL BUSINESS**

12.a Courthouse and Jail Update

Member Amos-Uotila requested an update on the Courthouse and Jail Sale.

The Director of Community Services advised that there would be a Public Report prior to the end of the year respecting the proposals that were received by Council through the real estate listing.

## **13. NOTICES OF MOTION**

There were no notices of motion.

## **14. ADJOURNMENT**

The business contained on the agenda having been completed, Chair Koepke adjourned the meeting at 6:26 p.m.