

Staff Report

Report To: City Council
Report From: Kevin Linthorne, Chief Building Official
Meeting Date: May 9, 2022
Report Code: CS-22-050
Subject: Appointment of Officers Under the Building Code Act

Recommendations:

THAT in consideration of Staff Report CS-22-050 respecting Appointment of Officers Under the *Building Code Act, 1992*, City Council directs staff to bring forward a by-law to amend the Appointed Officers By-law as outlined in the report.

Highlights:

- The *Building Code Act, 1992* requires municipalities to appoint a chief building official and inspectors as are necessary to enforce the Act

Strategic Plan Alignment:

This report supports the delivery of Core Service.

Previous Report/Authority:

[Appointed Officers By-law](#).

Background:

Section 3 of the *Building Code Act, 1992* (the "Act") requires municipalities to appoint a chief building official and inspectors as are necessary to enforce the Act in the areas in which the municipality has jurisdiction.

The City has an Appointed Officers By-law that ensures all appointments are in one place.

Analysis:

Due to staffing changes in the organization, the Appointed Officers By-law needs to be amended as follows:

1. Remove Wesley Reidt as Deputy Chief Building Official and Property Standards Officer;
2. Appoint Kayla Hyndman as Deputy Chief Building Official and Property Standards Officer;
3. Remove Brian Green as Building Inspector and Property Standards Officer; and
4. Appoint Niels Jensen as Building Inspector and Property Standards Officer.

Both the new Deputy Chief Building Official and Building Inspector are qualified for their respective positions under the Ministry of Municipal and Housing. The Property Standards Officer appointments are to allow Building staff to enforce building related matters in the Property Standards By-law and support By-law Enforcement if needed.

Financial Implications:

Staff wages are within the current budget.

Communication Strategy:

The Appointed Officers By-law is posted online for the public to view the list of appointed officers.

Consultation:

Pam Coulter, Director of Community Services
Briana Bloomfield, City Clerk

Attachments:

None.

Recommended by:

Kevin Linthorne, Chief Building Official
Pam Coulter, Director of Community Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Kevin Linthorne, Chief Building Official at klinthorne@owensound.ca or 519-376-4440 ext. 1234.