



Minutes

River District Board of Management

March 9, 2022, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

MEMBERS

PRESENT:

Chair Dave Parsons
Vice Chair Jacqueline Furtner (via video)
Member Waleed Aslam (via video)
Member Ron Cole
Member Kathy Hannen
Councillor Marion Koepke
Deputy Mayor Brian O'Leary
Member Winnifred Walcott

MEMBERS ABSENT: Member Dianne Mattice

Member Peter Reid
Member Lois Taylor

STAFF PRESENT:

Tim Simmonds, City Manager
Pam Coulter, Director of Community Services
Nelly Morrow, Deputy Treasurer/Manager of Finance
Brent Fisher, Manager of Community Development and Marketing
Briana Bloomfield, City Clerk
Jamie Eckenswiller, Deputy Clerk
Viveca Gravel, Community Development Coordinator

1. CALL TO ORDER

Chair Parsons called the meeting to order at 5:30 p.m.

2. CALL FOR ADDITIONAL BUSINESS

2.a Deputy Mayor O'Leary Re: Thank You to Staff

2.b Director of Community Services Re: Downtown River Precinct

2.c Member Cole Re: By-law Enforcement Matter

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

Vice Chair Furtner joined the meeting at this time.

4. CONFIRMATION OF MINUTES

4.a Minutes of the River District Board of Management meeting held on January 12, 2022

DIA-220309-001

Moved by Deputy Mayor O'Leary

"THAT the minutes of the River District Board of Management meeting held on January 12, 2022 be approved as printed."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

There were no depositions or presentations.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

7.a Correspondence from the OBIAA Re: 2022 BIA Conference Registration

DIA-220309-002

Moved by Deputy Mayor O'Leary

"THAT in consideration of correspondence from the Ontario Business Improvement Area Association listed on the March 9, 2022 River District Board of Management (RDBM) meeting agenda respecting the 2022 BIA Conference, the RDBM approves a 2022 BIA Conference registration for Vice Chair Furtner."

Carried.

8. REPORTS OF CITY STAFF

8.a Report CR-22-021 from the City Clerk Re: Change of Name and Draft Constitution

The City Clerk provided a presentation on the change of name and draft River District constitution.

DIA-220309-003

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CR-22-021 respecting a change of name and a draft constitution, the River District Board of Management:

- 1. Approves the draft constitution as attached to this report;**
- 2. Directs staff to forward the draft constitution to City Council for consideration; and**
- 3. Directs staff to move forward with the hiring of an Election Manager."**

Carried.

The City Clerk left the meeting at this time.

- 8.b Report CS-22-031 from the Community Development Coordinator Re: 2022 Events, Activations, and Promotions

The Community Development Coordinator provided an overview of the report.

DIA-220309-004

Moved by Member Cole

"THAT in consideration of Staff Report CS-22-031 respecting 2022 Events, Activations & Promotions, the River District Board of Management approves the 2022 Events, Activations and Promotions."

Carried.

- 8.c Report CS-22-026 from the Community Development Coordinator Re: River District Website Support Review

The Community Development Coordinator provided an overview of the report.

DIA-220309-005

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CS-22-026 respecting River District Website Support Review, the River District Board of Management:

- 1. Directs staff to enter into an hourly support plan with VS Group (option 1) at a rate of \$95 per hour (plus HST); and**
- 2. Directs staff to update the River District Board of Management on support time used on a quarterly basis through the agenda."**

Carried.

- 8.d Report CS-22-028 from the Manager of Community Development and Marketing and the Community Development Coordinator Re: River District Community Development Coordinator Work Plan

The Manager of Community Development and Marketing provided an overview of the report and a presentation of the Community Development Coordinator's work plan for 2022.

DIA-220309-006

Moved by Vice Chair Furtner

"THAT in consideration of Staff Report CS-22-028 respecting Community Development Coordinator's 2022 Work Plan, the River District Board of Management receives the work plan for information purposes."

Carried.

- 8.e Verbal Report from the Board Treasurer Re: Board Finances

The Board Treasurer advised that the River District Board has a \$60,000 GIC that is set to mature on March 14, 2022. Ms. Hannen noted that she can provide options for the purchase of a new GIC should that be the Board's desire. Ms. Hannen noted that the Board has excess funds in its high-interest savings account valued at \$104,172 with an interest rate of 0.35 percent. When the GIC matures on March 14, 2022, the funds will be redeposited to the Board's operating account, bringing its total to \$64,441. Ms. Hannen noted that the Board's gift certificate account has a balance of \$6,936 and that the bank has reversed all bank charges.

The Director of Community Services noted that the City can work with the River District Board to bring forward a report at the Board's next meeting with options for investments.

DIA-220309-007

Moved by Councillor Koepke

"THAT in consideration of the Verbal Report provided March 9, 2022, from the Board Treasurer respecting Board Finances, the River District Board of Management (RDBM) directs staff to bring forward a report at the May 11, 2022 RDBM meeting respecting investment options for Board finances."

Carried.

- 8.f Verbal Report from the Police Inspector Re: Police Update

Inspector Fluney advised that 129 and 141 hours of foot patrol were conducted in the River District in January and February, respectively.

On February 26, 2022, Owen Sound Police Officers participated in the Coldest Night of the Year event to raise money for Safe n Sound. Approximately 15 members participated and raised \$1,500.

The Auxiliary and Citizens on Patrol (COPS) programs are once again in operation after being suspended due to COVID-19. Owen Sound Police have conducted traffic enforcement programs, recently focusing on intersection-related violations and snowmobile RIDE programs on trails that lead into Owen Sound.

Inspector Fluney noted that there will be an event taking place March 16, 2022, at the Royal Canadian Legion as part of Fraud Prevention month. The event is focused on data destruction and electronics recycling and is designed to provide people with an opportunity to recycle electronics while eliminating concerns with data from electronics unknowingly being taken. Devices can be dropped off for destruction or wiped clean and returned.

DIA-220309-008

Moved by Member Aslam

"THAT in consideration of the Verbal Report provided March 9, 2022, from Inspector Fluney respecting a Police Update, the River District Board of Management receives the Verbal Report for information purposes."

Carried.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

11.a Final approvals issued for the following Business Licences:

- Sinful Sweet Treats, a chocolate candy-making home occupation located at 247 11th Street East

DIA-220309-009

Moved by Deputy Mayor O'Leary

"THAT in consideration of correspondence provided for information purposes listed on the March 9, 2022 River District Board of Management (RDBM) agenda, the RDBM receives items 11.a for information purposes."

Carried.

12. DISCUSSION OF ADDITIONAL BUSINESS

12.a Thank You to Staff

Deputy Mayor O'Leary thanked the Manager of Community Development and Marketing and the Community Development Coordinator for their dedication and efforts directed at improving the River District over the past several years.

12.b Downtown River Precinct

The Director of Community Services advised that the Operations Committee recommended final approval for the design of the 900 Block of the Downtown River Precinct and noted that it will soon be going out to tender.

12.c By-law Enforcement Matter

Member Cole inquired as to whether By-law Enforcement could monitor storefronts to ensure that people are not living in those spaces.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Chair Parsons adjourned the meeting at 6:27 p.m.