

OWEN SOUND MUNICIPAL NON-PROFIT HOUSING CORPORATION
MINUTES OF MEETING
APRIL 19, 2022

Minutes of the meeting of the Board of Directors held Tuesday, April 19, 2022 at Grey County Administration Building.

PRESENT: Chair Ruth Lovell Stanners, Vice Chair Rod Wyatt, Directors Alan Barfoot and Ellen Anderson, City Representative Carol Merton, Executive Director Shari Huber.

PRESENT VIA ZOOM: Secretary Jan Chamberlain

ABSENT: Treasurer Robert Walker

COMMENCEMENT: 3:50 p.m.

CONFLICT OF INTEREST: None

REGULAR MINUTES: MOVED BY: Wyatt
SECONDED BY: Anderson

THAT the minutes of the regular meeting held Tuesday, March 15, 2022 be approved as presented.
CARRIED

CHAIR: Lovell Stanners read aloud a letter of resignation received from Robert Walker.

MOVED BY: Anderson
SECONDED BY: Barfoot

TO accept the letter of resignation received from Robert Walker, effective immediately.
CARRIED

MOVED BY: Merton
SECONDED BY: Anderson

That the role of Secretary be expanded to be interim Secretary/Treasurer until a replacement Board member is appointed.
CARRIED

MOVED BY: Anderson
SECONDED BY: Barfoot

THAT an annual staff education bursary of \$1,000 be set up in the name of Robert Walker.

CARRIED

SECRETARY: MOVED BY: Chamberlain
SECONDED BY: Merton

TO receive correspondence as circulated.

CARRIED

TREASURER: MOVED BY: Chamberlain
SECONDED BY: Anderson

THAT Operating Voucher #356 in the amount of \$505,613.68 be approved as presented.

CARRIED

MOVED BY: Chamberlain
SECONDED BY: Merton

TO approve amended Bluewater Ridge Management Agreement as circulated.

CARRIED

PERSONNEL: MOVED BY: Wyatt
SECONDED BY: Merton

TO receive the Property Management Summary and Corporate Organization Chart as circulated.

CARRIED

MOVED BY: Wyatt
SECONDED BY: Chamberlain

TO approve the 2022 Wage Grid as presented.

CARRIED

MOVED BY: Wyatt
SECONDED BY: Barfoot

TO approve pay increases as circulated in the Administration and Maintenance Schedules.

CARRIED

EXECUTIVE DIRECTOR: MOVED BY: Wyatt
SECONDED BY: Anderson

TO approve quote received from JP Commercial Contractors in the amount of 34,640.00 + HST for replacement patios at Bayfield Landing.

CARRIED

Huber updated Board on our successful application with Ontario Trillium Fund to assist with updating of our strategic plan.

Huber has been asked by the Southgate Housing Advisory group to speak on how best to form a non-profit housing group. Huber has replied that this is not her expertise.

OTHER BUSINESS: None

NEXT MEETING: Tuesday, May 17, 2022

ADJOURN: The meeting was adjourned at 5:05 p.m. by the Chair.

Ruth Lovell Stanners, Chair

Jan Chamberlain, Secretary