



Minutes

Community Services Committee

May 18, 2022, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

MEMBERS

PRESENT:

Chair Travis Dodd
Member Nicole Amos-Uotila
Member Jason Dantas
Councillor Brock Hamley
Councillor Marion Koepke
Deputy Mayor Brian O'Leary
Member Janet Walker

MEMBERS

ABSENT/REGRETS:

Member Waleed Aslam
Member Morgan Kemick

STAFF PRESENT:

Tim Simmonds, City Manager
Pam Coulter, Director of Community Services
Amy Cann, Manager of Planning and Heritage
Adam Parsons, Manager of Parks and Open Space
Ryan Gowan, Manager of Arena Operations
Jacklyn Iezzi, Junior Planner
Jocelyn Wainwright, Junior Planner
Lauren Stewart, Community Services Administrative Assistant

1. CALL TO ORDER

Chair Dodd called the meeting to order at 5:30 p.m.

2. CALL FOR ADDITIONAL BUSINESS

There was no additional business.

3. DECLARATIONS OF INTEREST

3.a Lauren Stewart, Community Services Administrative Assistant Re: Committee Member Resignation

4. CONFIRMATION OF MINUTES

4.a Minutes of the Community Services Committee meeting held on April 20, 2022

CS-220518-001

Moved by Deputy Mayor O'Leary

"THAT the Community Services Committee approves the minutes of the meeting held on April 20, 2022."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

There were no deputations or presentations.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

There were no correspondence items presented for consideration.

8. REPORTS OF CITY STAFF

8.a General

8.a.1 Report CS-22-069 from the Director of Community Services Re:
Photomosaic Mural - Notice from Building Owner

The Director of Community Services provided an overview of the report respecting the photomosaic mural located on the north building wall of 851 2nd Avenue East installed in 2007. Staff received a letter from the property owner advising the City that they require the mural to be removed. The letter did stipulate that the owner was willing to assist with the removal and replacement.

The Director of Community Services advised that the Director and Chief Curator of the Tom Thomson Art Gallery, the Heritage Division, the River District Board of Management, and the property owner would be consulted on replacement options. The design for replacement would come back through Committee.

It was noted that the Director and Chief Curator of the Art Gallery is developing a public art policy that will be brought forward to the Community Development, Tourism and Culture Advisory Committee that may also assist in informing this project.

In response to a question from Committee, the Director of Community Services mentioned the possibility of offering pieces of the mural. This would be dependent on the condition and removal process.

Staff advised that a communication plan would be developed and include the history and the project's next steps.

CS-220518-002

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CS-22-069 respecting Notice from the Property Owner requesting removal of the Sesquicentennial Photomosaic Mural, the Community Services Committee recommends that City Council direct staff to work with the building owner to remove the mural and come back to Committee with options and design for a replacement mural."

Carried.

8.b Parks and Open Space

8.b.1 Report CS-22-066 from the Manager of Parks and Open Space Re: Kelso Campground - Formalizing Campsites and Operational Considerations

The Manager of Parks and Open Space provided an overview of the report respecting the operational considerations and formalizing the campsite configuration at Kelso Campground.

Staff recommend one configuration for the entire season, including 65 sites and decommissioning the electrical and water services to the current 17 serviced sites which are past useful life. This will permit a permanent site configuration allowing online bookings and promotion of the campground. It would reduce staff time and security costs. The plan is to begin operating July 1st for 70 days. At an estimated 50% occupancy, staff project an additional \$7,0000 in revenue yearly from the campground.

In response to a question from Committee, the Manager of Parks and Open Space noted that Kelso Beach Campground is currently utilized as an overflow area when Harrison Park Campground reaches a peak in bookings or for large events such as Salmon Spectacular and Summerfolk.

The Committee recommended investigating the addition of a fence on Eddie Sargent Parkway to allow for some privacy for the campers.

The Manager of Parks and Open Space did note that the current rates at both campgrounds have been increased by 10% yearly over the last three years and campground market studies support this. It was further noted

that staff will review the fees part of the Fees and Charges By-law that is being brought forward to Council May 30, 2022.

CS-220518-003

Moved by Member Dantas

“THAT in consideration of Staff Report CS-22-066 respecting operating the Kelso Beach Campground, the Community Services Committee recommends that City Council direct staff to:

- 1. Implement a standard campground configuration (Configuration A) at Kelso Beach Campground to permit online booking; and**
- 2. Decommission water and power services to 17 currently serviced sites.”**

Carried.

8.b.2 Report CS-22-062 from the Manager of Parks and Open Space Re: 2022 Harrison Park Pool Operating Memorandum of Understanding

The Manager of Parks and Open Space provided an overview of the report respecting the Harrison Park Pool Operating Agreement with the YMCA. The Manager of Parks and Open Space noted that the number of swimmers is expected to return to normal post-pandemic numbers.

The Director of Community Services noted that two family swim passes will be available at the Library for use by the public.

CS-220518-004

Moved by Member Walker

"THAT in consideration of Staff Report CS-22-062 respecting the 2022 operating agreement between the City of Owen Sound and the Owen Sound Family Y.M.C.A and aquatic rates, the Community Services Committee recommends that City Council authorize the City Manager to execute the Memorandum of Understanding for the 2022 outdoor aquatic season generally in the form attached to the report."

Carried.

8.c Planning and Heritage

8.c.1 Report CS-22-059 from the Junior Planner Re: Facade and Structural Improvement & Accessibility Improvement Grant Applications - 1049 4th Avenue East

The Junior Planner provided an overview of the report respecting an Application to the Façade and Structural Improvement and Accessibility Improvement Grant for St. George's Anglican Church.

In response to a question from Committee, the Junior Planner noted that once the 2022 CIP Program budget is allocated, additional grant applications will not be processed. All grant programs require that work cannot commence prior to receiving approval. Qualified applicants can submit as early as January 1, 2023, for the 2023 CIP Grant Program.

CS-220518-005

Moved by Councillor Koepke

"THAT in consideration of Staff Report CS-22-059 respecting applications to the City's Façade & Structural Improvement and Accessibility Improvement Grant Programs by St. George's Anglican Church, for work to be completed at 1049 4th Avenue East, the Community Services Committee recommends that City Council:

- 1. Approve the Façade & Structural Improvement Grant Application (33% of eligible costs, maximum \$5,000) for work proposed on the front (south) façade, subject to the conditions outlined in Schedule 'F';**
- 2. Approve the Accessibility Improvement Grant Program Application (50% of eligible costs, maximum \$10,000) for the installation of an elevator, subject to the conditions outlined in Schedule 'F'; and**
- 3. Direct staff to bring forward a by-law to execute a Financial Incentive Program Agreement between the City and the property owner to complete the works."**

Carried.

8.c.2 Report CS-22-065 from the Junior Planner Re: Patio Funding Options

The Junior Planner provided an overview of the report respecting Patio Funding Options.

In September 2021, the Community Services Committee directed staff to bring forward a report respecting the potential of funding sidewalk patios on municipal property through the Community Improvement Plan (CIP). Based on a legal opinion, temporary funding improvements are not permissible under the *Municipal Act, 2001* and *Planning Act*.

It was noted that the CIP Landscape Grant does fund permanent patios located on private property.

The report included a recommendation to revise the City's current Patio Fees, saving staff time with invoicing and tracking payments. A review of other municipalities fees was also completed.

The Junior Planner noted that 94% of the CIP funds had been allocated for 2022. It was noted that the River District and the City would continue to support patios within the downtown area.

In response to a question from Committee, the Junior Planner and Manager of Planning and Heritage noted that the barrier-free path of travel for pedestrians is 1.5m. The Committee advised that the recommended fees were reasonable, and the use of on-street parking stalls would promote more individuals walking in the River District. In 2021, the fees for temporary patios were waived due to COVID for eligible businesses.

The Committee noted that with the update of the Street Furniture and Sidewalk Patio Guidelines, they were hoping to ensure that standardization was not enforced to take away from the character of the stores and River District Area.

The Junior Planner noted several other initiatives that the City is doing to support the River District:

- Staff delegation of patio approvals to improve timelines;
- Supply patio barricades;
- Activation and social media promotion of the River District;
- Downtown River Precinct Phase II; and
- Ongoing beautification and maintenance.

CS-220518-006

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CS-22-065 respecting Patio Funding Options, the Community Services Committee recommends that City Council:

- 1. Direct staff to bring forward an amendment to the City's Fees & Charges By-law to revise the City's Sidewalk Patio fees as follows:**
 - a. \$50 per year for street furniture or a sidewalk patio located within an amenity strip at the building face and/or at the curb side, as permitted by the City's Street Furniture and Sidewalk Patio Guidelines;**
 - b. \$200 per year for street furniture or a sidewalk patio located within a maximum of two (2) on-street parking stalls (additional \$100 for each parking stall thereafter); and**

2. Direct staff to continue to explore and implement River District activation efforts, which includes patio components, in accordance with the River District Action Plan, as outlined in this report."

Carried.

8.d Recreation Buildings

8.d.1 Report CS-22-061 from the Manager of Arena Operations Re: Bayshore Refrigeration Plant Project Update

The Manager of Arena Operations provided an overview of the report respecting an update on the Bayshore Refrigeration Plant Upgrades. It was noted that some of the components were not initially identified as under-sized or past useful life and required replacement. The Bayshore Facility Reserve will fund the additional funds to cover the changes.

In response to a question from Committee, the Director of Community Services advised that a mandatory site visit was required before the commencement of work. The City Manager further noted that accountability and transparency are vital to keeping the Committee aware of what is occurring and is why this report was brought forward.

CS-220518-007

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CS-22-061 respecting Bayshore Refrigeration Plant Upgrades Update, the Community Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.e Building

None.

8.f Community Development and Marketing

None.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

11.a Memorandum from the Chief Building Official Re: Development Update - April 2022

11.b Memorandum from the Junior Planner Re: CIP Program Applications Approved January to April

Chair Dodd provided an overview of the correspondence items.

CS-220518-008

Moved by Member Amos-Uotila

"THAT in consideration of correspondence provided for information purposes listed on the May 18, 2022 Community Services Committee agenda, the Community Services Committee recommends that City Council receive Items 11.a to 11.b for information purposes."

Carried.

12. DISCUSSION OF ADDITIONAL BUSINESS

12.a. Lauren Stewart, Community Services Administrative Assistant Re: Committee Member Resignation

The Community Services Administrative Assistant noted that on May 17, 2022, the City received a letter of resignation from Member Aslam advising he was resigning from the Committee effective immediately. In his letter, Member Aslam expressed his gratitude toward the Committee and community. The letter will be included on the June 15 Community Services Agenda for the Committee to receive for information purposes.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Chair Dodd adjourned the meeting at 6:42 p.m.