

Summary of Recommended Fee Changes – A. Clerks

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Civil Marriage (Basic) – during Business Hours at City Hall	-	\$250.00	Fee recommended based on requests for service of this nature and on efficiencies for staff that would be realized by having a basic service. This service would include only the legal requirements for a civil marriage, rather than a full ceremony, and would not require room set up, ceremony coordination, etc.
Civil Marriage - during Business Hours at City Hall or Offsite	\$350.00	\$350.00	Add note that the fee includes a \$100 non-refundable administration fee in case of cancellation
Civil Marriage - outside Business Hours at City Hall or Offsite	\$375.00	\$375.00	Add note that the fee includes a \$100 non-refundable administration fee in case of cancellation
Summer Student/Popsicle Cart	\$25.00	-	Remove this fee as it was an initiative of the Business Enterprise Centre and no longer applies

Summary of Recommended Fee Changes – B. Animal Control

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Animal Control General	-	-	Staff have reviewed the current fees for Animal Control and recommend that no changes be made at this time.

Summary of Recommended Fee Changes – C. Parking and By-law Enforcement

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Meter Hood Deposit	\$30.00	-	Remove fee as there are no longer parking meters to reserve
Lock and key Deposit	\$10.00	-	Remove fee as there are no longer parking meters to reserve
Yearly Parking Pass	-	\$300.00	This pass is frequently requested by people who live and work in the downtown area. The full-year pass will create staff efficiencies; the cost is equal to 10 monthly passes.
Property Subsearch Fees including:			These are fees required to confirm ownership before serving an order, registering an order or discharging an order. Currently, the City absorbs these fees despite the Property Standards By-law identifying that these fees will be passed along to the property owner.
Tax Account Subsearch (new name)	\$100.00	\$100.00	
Title Search – legal fees	-	\$150.00	
Registration of Order – legal fees	-	\$150.00	

Summary of Recommended Fee Changes – C. Parking and By-law Enforcement

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Discharge of Order	-	\$150.00	
Disbursements	-	In accordance with transaction fees set by Teraview.	
Compliance Check	\$75.00	-	Remove fee as it is a duplicate of Work Order Checks

Summary of Recommended Fee Changes – D. Tax and Water

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Detailed Property tax statement	\$0.00	\$25.00	A detailed property tax statement outlining all payments, penalties, adjustments as well as outstanding property taxes, and previous years taxes paid, or alternatively – arrears, to date. We can populate information for multiple years on one detailed statement. This is a different feature than a statement as the statement shows a brief synopsis of what is owing, and does not include dates of payments/penalties etc. (Similar to a tax certificate)
Water Billing: Green Disconnect Card	\$30.00	\$35.00	To align with the transfer to tax fee for water arrears.
Rush tax/water certificate fee	\$0.00	\$100.00	A rush-fee for those requiring a tax/water certificate. Almost every municipality charges a rush fee to discourage late requests. Fee would need to be greater than our regular fee of \$80.00. Upon looking at other municipalities, most charge \$100.00 + for 24-hour to 2-day rushed requests. If the rush fee is for all services on the PIRF, then the proposed fee should be more. See: https://www.barrie.ca/Living/Housing-and-Property/Property-Taxes/Pages/Tax-Rates.aspx See: https://www.springwater.ca/en/business-and-development/property-taxes.aspx See: https://webforms.learmington.ca/Finance/Tax-Certificate-with-Payment

Summary of Recommended Fee Changes – D. Tax and Water

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Tax & Water bill reprints	\$10.00	\$15.00	<p>At the current rate of \$10.00, no one is encouraged to a) Save their bill or b) set up for paperless billing. Each year, we get hundreds of requests to reprint tax bills.</p> <p>See: https://www.newmarket.ca/propertytaxes</p> <p>See: https://www.kincardine.ca/en/municipal-office/taxes.aspx#:~:text=There%20is%20an%20%2418.00%20fee,print%20of%20your%20tax%20bill.</p> <p>(Charges \$18.00/reprint)</p> <p>In addition to requests for final billing (for income tax purposes), Lawyers are directing ratepayers to contact City Hall for copies of their billings, foregoing the tax certificate process.</p>
Account Statement of History	\$10.00	10.00	Rename to: Statement of Taxes Paid – Issuance of a statement (Similar to a tax certificate) for a fee of \$10.00
Property Tax: Reminder Notice Fee	\$5.00	\$10.00	Charge added to roll for sending a past due reminder notice; “Arrears letter fee”. Water sends out past due notices at \$15.00/notice. Both should be aligned to the same fee. We will do a gradual increase of \$5/year.
Property Tax: Final Notice Fee	\$25.00	\$35.00	<p>Charge added to roll upon final warning letter of unpaid taxes, to indicate that the property will become tax sale certificate registered.</p> <p>See: https://guelph.ca/city-hall/budget-and-finance/property-taxes/bill-payments/</p> <p>- We will do a gradual increase.</p>

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Ice Rental – Fall/Winter (Sep-1-Mar-31)						1.5% increase each year
Non-Prime - Youth	\$96.04	\$97.48	\$98.94			Previously approved to end of 2023
Non-Prime - Adult	\$137.21	\$139.27	\$141.36			
Non-Prime – Saturdays 4:00 to 11:00 pm	\$169.14	\$171.68	\$174.26			
Prime – Youth	\$163.36	\$165.81	\$168.30			
Prime – Adult	\$192.20	\$195.08	\$198.00			
Broomball – Adult Non-Prime	\$126.43	\$128.33	\$130.25			
Broomball – Adult Prime	\$181.41	\$184.13	\$186.89			
School Board Hockey Canada Program	\$96.04	\$97.48	\$98.94			
Minor Sports Tournament Fee – Prime	\$134.54	\$136.56	\$138.61			
Minor Sports Tournament Fee – Non-Prime	\$96.04	\$97.48	\$98.94			

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Ice Rental - Summer						1.5% increase each year
All Summer Ice (Prime)	\$192.20	\$195.08	\$198.00			All summer ice is Prime
Last Minute Ice Rental						Remain the same in accordance with Policy
Non-Prime Last Minute Ice	\$100.00	\$100.00	\$100.00			
Prime – Last Minute Ice	\$125.00	\$125.00	\$125.00			
Spring Ice (Apr-1 – June-30)						1.5% increase each year
Spring Ice Rental	\$169.14	\$171.68	\$174.26			
Floor Rental						1.5% increase each year
Non-Prime - Youth	\$44.58	\$45.25	\$45.93			
Non-Prime – Adult	\$74.72	\$75.84	\$76.98			
Prime – Youth	\$63.68	\$64.64	\$65.61			
Prime – Adult	\$106.74	\$108.34	\$109.97			

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Prime - Jr. B / Sr. B Practice	\$85.21	\$86.49	\$87.79			
Senior "B" Game	\$262.92	\$266.86	\$270.86			Includes warm-up and game
Junior "B" Game	\$209.89	\$213.04	\$216.24			
Floor Rental – Commercial						1.5% increase each year
Summer Commercial or \$1/ticket to be paid, whichever is greater	\$1,833.75	\$1,861.26	\$1,889.18			New note: April 16 to August 14
Winter Commercial or \$1/ticket to be paid, whichever is great	\$3169.98	\$3217.53	\$3,265.79			New note: August 15 to April 15
Ball Diamond - Games						2.5% increase beginning in 2023
Class A Field – Youth	\$37.69	\$38.63	\$39.60	\$40.59		
Class A Field – Adult	\$55.42	\$56.81	\$58.23	\$59.69		
Class B Field – Youth	\$31.03	\$31.81	\$32.61	\$33.43		
Class B Field – Adult	\$45.03	\$46.16	\$47.31	\$48.49		
Class C Field – Youth	\$15.04	\$15.42	\$15.81	\$16.21		

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Class C Field – Adult	\$21.88	\$22.43	\$22.99	\$23.56		
Ball Diamond - Practices						2.5% increases beginning in 2023
Class A Field – Youth	\$14.00	\$14.35	\$14.71	\$15.08		
Class A Field – Adult	\$18.19	\$18.64	\$19.11	\$19.59		
Class B Field – Youth	\$10.98	\$11.25	\$11.54	\$11.82		
Class B Field – Adult	\$14.40	\$14.76	\$15.13	\$15.51		
Class C Field – Youth	\$5.36	\$5.49	\$5.63	\$5.77		
Class C Field – Adult	\$6.97	\$7.14	\$7.32	\$7.51		
Ball Diamond - Tournaments						2.5% increases beginning in 2023
Class A Field – Youth	\$196.19	\$201.09	\$206.12	\$211.28		
Class A Field – Adult	\$288.20	\$295.41	\$302.79	\$310.36		
Class B Field – Youth	\$167.59	\$171.78	\$176.07	\$180.48		
Class B Field – Adult	\$244.67	\$250.79	\$257.06	\$263.48		

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Class C Field – Youth	\$82.51	\$84.57	\$86.69	\$88.85		
Soccer Field - Games						2.5% increase beginning in 2023
Class A Field – Youth	\$63.05	\$64.63	\$66.24	\$67.90		
Class A Field – Adult	\$89.94	\$92.19	\$94.49	\$96.86		
Class D Field – Youth	\$43.68	\$44.77	\$45.89	\$47.04		
Class D Field – Adult	\$62.45	\$64.01	\$65.61	\$67.25		
Soccer Field - Practices						2.5% increases beginning in 2023
Class A Field – Youth	\$15.75	\$16.14	\$16.55	\$16.96		
Class A Field – Adult	\$22.50	\$23.06	\$23.64	\$24.23		
Class D Field – Youth	\$10.98	\$11.25	\$11.54	\$11.82		
Class D Field – Adult	\$15.75	\$16.14	\$16.55	\$16.96		
Prime Time Hall Rental (Friday, Saturday and Sunday)						Previously approved through 2025

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Bay Room	\$541.40	\$549.52	\$557.76	\$566.13	\$574.62	1.5% increase each year
Sound Room	\$424.22	\$430.58	\$437.04	\$443.60	\$450.25	
R.E. Rutherford	\$910.81	\$924.47	\$938.34	\$952.42	\$966.71	
Shore Room #1	\$128.40	\$130.33	\$132.28	\$134.26	\$136.27	
Shore Room #2	\$257.42	\$261.28	\$265.20	\$269.18	\$273.22	
Shore Rooms 1 and 2	\$382.16	\$387.89	\$393.71	\$399.62	\$405.61	
Monday – Thursday Hall Rental (Over 4 hours)						Previously approved through 2025
Bay Room	\$262.42	\$266.36	\$270.36	\$274.42	\$278.54	1.5% increase each year
Sound Room	\$205.09	\$208.17	\$211.29	\$214.46	\$217.68	
R.E. Rutherford	\$445.84	\$452.53	\$459.32	\$466.21	\$473.20	
Shore Room #1	\$101.77	\$103.30	\$104.85	\$106.42	\$108.02	
Shore Room #2	\$135.23	\$137.26	\$139.32	\$141.41	\$143.53	

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Shore Rooms 1 and 2	\$210.19	\$213.34	\$216.54	\$219.79	\$223.09	
Monday – Thursday Hall Rental (Under 4 hours)						Previously approved through 2025
Bay Room	\$127.37	\$129.28	\$131.22	\$133.19	\$135.19	1.5% increase each year
Sound Room	\$101.93	\$103.46	\$105.01	\$106.59	\$108.19	
R.E. Rutherford	\$222.91	\$226.25	\$229.64	\$233.08	\$236.58	
Shore Room #1	\$67.63	\$68.64	\$69.67	\$70.72	\$71.78	
Shore Room #2	\$101.77	\$103.30	\$104.85	\$106.42	\$108.02	
Shore Rooms 1 and 2	\$140.13	\$142.23	\$144.36	\$146.53	\$148.73	
Hall Rental – Extras and Amenities						
Kitchen/stove/fridge (full day rental)	\$100.00	\$110.00	\$120.00			Increase for future investment in kitchen
Kitchen/stove/fridge (full day rental)	\$60.00	\$65.00	\$70.00			

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Round Tables	\$75.00	\$75.00	\$75.00			
Merchandise	20%	20%	20%			Minimum charge \$250.00
Society of Composers, Authors and Music Publisher of Canada (SOCAN)	\$59.17	\$59.17				
Facility Booking Administration Fee	\$15.00	\$15.00				
Food Concession – Hydro and Water Charge	\$10.00	\$10.00				
After Hours Rental Fee (rental past 2:00 am)	\$100.00	\$100.00				
Facility Rental Deposit and Cancellation Fee	25% of booking fee	25% of booking fee				
Bayshore Hall Set-up/Tear Down Fee	\$200.00	\$200.00	\$200.00			*New fee*
Other Rentals						2.5% increases beginning in 2023

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Proposed 2026 Fee	Rationale, Research and Additional Information
Harrison Park Hall – Non-Prime Full Day Monday-Thursday	\$175.72	\$180.11	\$184.62	\$189.23	\$193.96	
Harrison Park Hall – Non-Prime Half Day Monday-Thursday	\$89.37	\$91.60	\$93.89	\$96.24	\$98.65	
Harrison Park Hall – Prime Full Day (Friday, Saturday, Sunday)	\$216.47	\$221.88	\$227.43	\$233.11	\$238.94	
Harrison Park Hall – Prime Half Day (Friday, Saturday, Sunday)	\$107.95	\$110.65	\$113.41	\$116.25	\$119.16	
Harrison Park – Picnic Shelters	\$20.00	\$25.00	\$25.00			
Victoria Park	\$451.00	\$451.00				
Kelso Beach Park – Under 4 hrs – including non-profit	\$158.03	\$161.98	\$166.03			
Kelso Beach Park – Over 4 hrs – including non-profit	\$316.16	\$324.06	\$332.17			
Kelso Beach Park – For Profit (Commercial) – or \$1.10/ticket to be paid, whichever is greater	\$609.00	\$624.23	\$639.83			

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
94. Kelso Beach – Picnic Shelter						Remove Fee – will honour bookings already made
Kelso Beach – Setup and tear down fee	\$50.00	\$50.00	\$75.00			
Bayshore & Kelso Beach Gazebo Rental hourly	\$30.00	\$30.75	\$31.52	\$32.31		2.5% increase beginning in 2023 Remove Kelso Beach Gazebo
Bayshore & Kelso Beach Gazebo Rental daily	\$175.00	\$179.38	\$183.86	\$188.46		Remove Kelso Beach Gazebo
Bayshore Grounds	\$400.00	\$410.00	\$420.00	\$430.00		
Bayshore Concourse hourly	\$28.98					Remove Fee – never used
Outdoor Bandshells/Other Approved Parks and Open Spaces	\$30.75	\$31.52	\$32.31	\$33.11		2.5% increase beginning in 2023
Other Bayshore Fees and Services						
Glass Removal	\$32.00	\$32.00				

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Wooden Floor (if over ice)	\$1250.00	\$1250.00				
Netting Removal – 1 net	\$575.00	\$575.00				
Netting Removal – 2 nets	\$825.00	\$825.00				
Pegging holes	\$12.00	\$12.00				
Commercial and Occasional Users Ice Rental – Permit Cancellation	\$50.00	\$50.00				
Bayshore Community Centre Reserved Parking	\$175.00	\$175.00				
Recreation Programs						
Ice Sport – Youth Non-Resident Card	\$167	\$167				

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Field or Floor Sport – Youth Non-Resident Card	\$100	\$100				
Camps and Programs – Youth Non-Resident Card	\$100	\$100				
Short Term Camp or Program (1-4 weeks) – Youth Non-Resident Card	40%	40%				
Springfest Games Registration Fee	\$6.00	\$6.00				
Springfest Games Event Fee	\$1.00	\$1.00				
Regular Skating Admission – Single Skates	\$5.00	\$5.00				
Regular Skating Admission – Family Skates	\$8.00	\$8.00				
Regular Skating Membership - Single	\$30.00	\$30.00				
Regular Skating Membership – Family	\$65.00	\$65.00				
Adult Public Skating – Single	\$5.00	\$5.00				

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Adult Public Skating – Membership	\$40.00	\$40.00				
Shinney Hockey – Individual	\$5.00	\$5.00				
Specialty Camps (Weekly)						
Soccer Camp I – Half Day	\$100.00	\$125.00				\$25 increase – fees have been frozen for a few years
Soccer Camp II – Half Day	\$125.00	\$150.00				
Soccer Camp I – Full Day	\$140.00	\$165.00				
Soccer Camp II – Full Day	\$175.00	\$200.00				
Soccer Camp – Advanced/Goalie	\$185.00	\$215.00				
Soccer Camp – Advanced (5 days)	\$230.00	\$255.00				
Hockey Skills Program	\$150.00	\$175.00				
Power Skating School (U7 to U15)	\$150.00	\$175.00				Name Change

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Power Skating School (U16 to U18)	\$165.00	\$190.00				Name Change
Program Withdrawal Administration Fee	\$15.00	\$15.00				
Use of Owen Sound Boat Launch Facilities						
Daily Launches	\$8.85	\$10.00				Amend fees as per report CS-21-070
Extended Overnight Parking	\$8.85	\$10.00				Fees are now +HST
Daily Dockage	\$1.00	\$1.00				
Season Passes	\$88.50	\$100.00				
Season Passes (2 nd Pass)	\$44.25	\$50.00				
Other						
Outdoor Bandshells/Other Approved Parks and Open Spaces	\$30.75	\$31.52	\$32.31	\$33.11		2.5% increase

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Campgrounds						
Harrison Park Campground- Nightly	\$52.78	\$53.78	55.12	56.50		Plus HST Includes a 15% non-refundable administration fee in case of cancellation.
Harrison Park Campground fee - off season (Thanksgiving - May 1)	25	30	30	30		Plus HST Includes a 15% non-refundable administration fee in case of cancellation.
Harrison Park Heritage Cabin Rental	\$1,400	\$1,435	\$1,470.88	\$1,507.65		Per week, plus HST Includes a 15% non-refundable administration fee in case of cancellation.
Harrison /Kelso Backpacker Rate	\$29.62					Eliminate. Virtually no demand for backpacker sites, and demand for RV use continues to increase.
Kelso Campground- Nightly	\$49.52	\$50.46	\$51.72	\$53.01		Plus HST Includes a 15% non-refundable administration fee in case of cancellation.

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Kelso Campground fee- Salmon Spectacular Rate	\$46.26	\$47.14	\$48.32	\$49.52		Plus HST Includes a 15% non-refundable administration fee in case of cancellation.
Firewood	\$8	\$10	\$10	\$10		Plus HST
Ice	\$4	\$6	\$6	\$6		HST EXEMPT
Waste Tank Pump Out	\$10	\$10	\$10	\$10		Plus HST Per non-registered camping unit.
Harrison Park Pool						
Open Swim – All Ages	\$5.00	\$5.00				HST Incl
Open Swim – Family Pass	\$15.00	\$15.00				HST Incl

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
Seasons Pass - Individual	\$70	\$70				Plus HST
Seasons Pass – Family (Max 5)	\$120	\$120				Plus HST
Private Pool Rentals – Up to 25 swimmers	\$70	\$70				Plus HST
Private Pool Rentals – 26-50 swimmers	\$90	\$90				Plus HST
Private Pool Rentals – 51- 100 swimmers	\$110	\$110				Plus HST
145. Heavy-duty 5-channel cable protector	\$22.12					Remove Fee
146. 32" x 48" Sandwich board frames	\$8.85					Remove Fee

Summary of Recommended Fee Changes – E. Parks and Recreation

Service or Activity	Existing Fee (2022)	2023 Fee	Proposed 2024 Fee	Proposed 2025 Fee	Propose 2026 Fee	Rationale, Research and Additional Information
147. 24" x 48" Sandwich board frames	\$8.85					Remove Fee
Owen Sound Farmer's Market						New Fee
Under 4-hours		\$75.00				+HST
Over 4-hours		\$125.00				+HST
Commercial		\$250.00				+HST

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Planning General	-	-	Staff have reviewed the current fees for Planning and recommend that no changes be made at this time.

Summary of Recommended Fee Changes – G. Building

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Building fees general			Please see the memo respecting 2022 Building division fees and charges

Summary of Recommended Fee Changes – H. Cemetery

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Single Interment Rights Line 1	\$1,471.25	\$1,508.03 in 2023 \$1,546.28 in 2024	An annual increase of 2.5% per year for the next 3 years until 2025 is recommended to ensure revenues do not lag behind operations and maintenance costs increases over the same period. These fees include 40% Care and Maintenance fund; 57% general accounts and 3% future development fund.
Cremation Lot – Flat Marker Only Line 2	\$471.89	\$483.69 in 2023 \$495.96 in 2024	An annual increase of 2.5% per year for the next 3 years until 2025 is recommended to ensure revenues do not lag behind operations and maintenance costs increases over the same period. These fees include 40% Care and Maintenance fund; 57% general accounts and 3% future development fund.
Cremation Lot – Single Line 3	\$1310.66	\$1343.43 in 2023 \$1,377.50 in 2024	An annual increase of 2.5% per year for the next 3 years until 2025 is recommended to ensure revenues do not lag behind operations and maintenance costs increases over the same period. These fees include 40% Care and Maintenance fund; 57% general accounts and 3% future development fund.

Summary of Recommended Fee Changes – H. Cemetery

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Single Natural Burial Interment Rights Line 4	\$1,835.76	\$1,881.65 in 2023 \$1,929.38 in 2024	An annual increase of 2.5% per year for the next 3 years until 2025 is recommended to ensure revenues do not lag behind operations and maintenance costs increases over the same period. These fees include 40% Care and Maintenance fund; 57% general accounts and 3% future development fund.
Columbarium Preferred Cremation Line 5 Columbarium Preferred Infant Lots Line 6	\$786.17	\$805.82 in 2023 \$826.26 in 2024	An annual increase of 2.5% per year for the next 3 years until 2025 is recommended to ensure revenues do not lag behind operations and maintenance costs increases over the same period. These fees include 40% Care and Maintenance fund; 57% general accounts and 3% future development fund.
Columbarium Niche Inurnment Rights Line 7 to 12	\$2,281.02- 2,579.76	\$2,338.05- \$2,644.25 in 2023 \$2,396.50- \$2,710.36 in 2024	An annual increase of 2.5% per year for the next 3 years until 2025 is recommended to ensure revenues do not lag behind operations and maintenance costs increases over the same period. These fees include 15% Care and Maintenance fund; 50% general accounts and 35% future development fund.

Summary of Recommended Fee Changes – H. Cemetery

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
NEW FEE – Columbarium Niche Inurnment Rights – add fees for new columbarium cabinet Cabinet #5 – Rows A and G Cabinet #5 – Rows B and F Cabinet #5 – Rows C, D and E Line 12.1 to 12.3		\$3,079.38 \$3,177.93 \$3,482.68	The addition of Cabinet #5 requires fees to be set. Constructed in 2023.
Interment Services Line 13-22		\$264.36 to \$1,965.69 in 2023 and \$270.97 to \$2,014.84 in 2024	An annual increase of 2.5% per year for the next 3 years until 2025 is recommended to ensure revenues do not lag behind operations and maintenance costs increases over the same period. These fees include 40% Care and Maintenance fund; 57% general accounts and 3% future development fund.
NEW FEE - Natural Burial Section Interment Line 13. 1		\$1,451.53 in 2023	The Greenwood Cemetery Master Plan recommends the establishment of a natural burials section at Greenwood Gardens Ranges 44 and 44A with a total of 82 lots. The costs of landscape design, a central monument and landscape construction to convert the existing grounds in the subject ranges to native vegetation, and natural green screen via hedge to delineate the area and ensure there is no aesthetic impact to the adjacent traditional interment areas.

Summary of Recommended Fee Changes – H. Cemetery

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
NEW FEE - Natural Burial Section Interment Saturday or Sunday Line 15.1		\$2,207.85 in 2023	The Greenwood Cemetery Master Plan recommends the establishment of a natural burials section at Greenwood Gardens Ranges 44 and 44A with a total of 82 lots. The costs of landscape design, a central monument and landscape construction to convert the existing grounds in the subject ranges to native vegetation, and natural green screen via hedge to delineate the area and ensure there is no aesthetic impact to the adjacent traditional interment areas.
NEW FEE - Natural Burial Section Interment Statutory Holidays Line 16.1		\$2,453.04 in 2023	The Greenwood Cemetery Master Plan recommends the establishment of a natural burials section at Greenwood Gardens Ranges 44 and 44A with a total of 82 lots. The costs of landscape design, a central monument and landscape construction to convert the existing grounds in the subject ranges to native vegetation, and natural green screen via hedge to delineate the area and ensure there is no aesthetic impact to the adjacent traditional interment areas.

Summary of Recommended Fee Changes – H. Cemetery

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
NEW FEE - add fees for new columbarium cabinet Cabinet 5 – Inurnment – Single Cabinet 5 – Inurnment – Saturday or Sunday Cabinet 5 – Inurnment – Statutory Holiday Line 22.1 to 22.3		\$354.79 \$611.02 \$691.39	The addition of Cabinet #5 requires fees to be set. Constructed in 2023.
Interment Service or Activity, Disinterment, Monument Installation Fees Line 23-37 And 39-54	\$100.30 to \$1,239.93 \$76.97 to \$2,333.28	\$102.81 to \$1,270.93 in 2023 \$105.38 to \$1,302.70 in 2024 \$78.89 to \$2,391.61 in 2023 \$80.86 to \$2,451.40 in 2024	An annual increase of 2.5% per year for the next 3 years until 2025 is recommended to ensure revenues do not lag behind operations and maintenance costs increases over the same period. These fees include 40% Care and Maintenance fund; 57% general accounts and 3% future development fund.
NEW FEE – Mausoleum Late Storage (June 1 – November 30) Line 38	\$52.90	\$54.22 in 2023 \$55.60 in 2024	The fee unit has been modified from per week to per day June 1 st to November 30 th .

Summary of Recommended Fee Changes – H. Cemetery

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
NEW FEE – Service Request Maintenance Fee Line 55	\$77.49	\$79.43 in 2023 \$81.44 in 2024	Replacement of “Administrative/Maintenance Fee” Line 55 of 2022 Fees and Charges. Addition of Unit measure as per Hour.
NEW FEE – Overtime Charges for services renders outside of normal working hours of 7:30am-4:00pm Line 56	\$102.21	\$104.77 in 2023 \$107.42 in 2024	Replacement of “Late Charges for Funerals Completed after Hours” Line 56 of 2022 Fees and Charges.

Summary of Recommended Fee Changes – I. Fire and Emergency Services

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Installation of a smoke alarm in a rented/leased residential dwelling unit	\$0	\$200	The installation and maintenance of smoke and Carbon Monoxide (CO) alarms in residential buildings is the owner's responsibility. There are incidents where our crews arrive at building that is rented, and the smoke/CO alarm is either not working or not present. Depending on the time of day and location of the owner it would be difficult for the owner to get the required devices installed. The responding crew/staff will install a device to ensure that the resident has a working alarm.
Installation of a Carbon Monoxide alarm in a building or rented/leased residential dwelling unit	\$0	\$200	The installation and maintenance of smoke and Carbon Monoxide (CO) alarms in residential buildings is the owner's responsibility. There are incidents where our crews arrive at building that is rented, and the smoke/CO alarm is either not working or not present. Depending on the time of day and location of the owner it would be difficult for the owner to get the required devices installed. The responding crew/staff will install a device to ensure that the resident has a working alarm.

Summary of Recommended Fee Changes – J. Engineering

	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
1. Design Review Application – Minor Residential Developments	\$250.00	\$275.00	10% increase recommended as fee has not been increased for 5 years.
2. Design Review Application – Minor Residential Structures	\$75.00	\$82.50	10% increase recommended as fee has not been increased for 5 years.
3. Design Review Application – Major Site Plan Developments or Plans of Subdivision – Base Fee	\$500.00	\$550.00	10% increase recommended as fee has not been increased for 5 years.
4. Design Review – Major Site Plan Developments or Plans of Subdivision – Development Costs less than or equal to \$100,000	4%	4% - No change	This nature of this charge reflects increases for inflation.
5. Design Review – Major Site Plan Developments or Plans of Subdivision – Development Costs more than \$100,000	2%	2% - No change	This nature of this charge reflects increases for inflation.
6. Engineering Review – Official Plan Amendments	\$500.00	\$550.00	10% increase recommended as fee has not been increased for 5 years.

Summary of Recommended Fee Changes – J. Engineering

	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
7. Engineering Review – Zoning By-law and Minor Variances	\$300.00	\$330.00	10% increase recommended as fee has not been increased for 5 years.
8. Engineering Review – Consent to Sever Applications	\$350.00	\$385.00	10% increase recommended as fee has not been increased for 5 years.
9. Street Occupation Permit	\$60.00	\$63.00	5% increase recommended as fee has not been increased for 2 years.
10. Street Occupation Permit - Extension	\$30.00	\$31.50	5% increase recommended as fee has not been increased for 2 years.
11. Parade and Event Road Closure Permit	No charge	No charge – no change	Applications received from not-for-profit or community fund raising groups, therefore fees are waived.
12. Special Services Application	\$60.00	\$63.00	5% increase recommended as fee has not been increased for 2 years.
13. Oversize/Overweight Permit – Each individual object or load	\$60.00	\$63.00	5% increase recommended as fee has not been increased for 2 years.
14. Oversize/Overweight Permit – Monthly	\$90.00	\$94.50	5% increase recommended as fee has not been increased for 2 years.
15. Oversize/Overweight Permit - Yearly	\$120.00	\$126.00	5% increase recommended as fee has not been increased for 2 years.

Summary of Recommended Fee Changes – J. Engineering

		Existing Fee	Proposed Fee	Rationale, Research and Additional Information
16.	Development Charges	See note.		
17.	Frontage Fee – Watermain	\$65.62 per metre	\$72.18 per metre	10% increase recommended as fee has not been increased for 15 years.
18.	Frontage Fee – Wastewater Sewer	\$65.62 per metre	\$72.18 per metre	10% increase recommended as fee has not been increased for 15 years.
19.	Frontage Fee – Storm Sewer	\$55.77 per metre	\$61.34 per metre	10% increase recommended as fee has not been increased for 15 years.
20.	Frontage Fee - Sidewalk	\$82.02 per metre	\$110.00 per sq. metre	Increase recommended to reflect actual cost of sidewalk construction.
21.	Frontage Fee - Roadway, Curb & gutter	\$49.21 per metre	\$54.13 per metre	10% increase recommended as fee has not been increased for 15 years.

Summary of Recommended Fee Changes – K. Public Works

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
10 Water and Sanitary and Storm Connection	\$9248	\$11560	25% Increase based upon staff memo "Residential Service Installation Fees Update" dated March 22 2022
11 Water and Sanitary Connection	\$8006	\$10,008	25% Increase based upon staff memo "Residential Service Installation Fees Update" dated March 22 2022
12 Sanitary Sewer Connection	\$6989	\$8736	25% Increase based upon staff memo "Residential Service Installation Fees Update" dated March 22 2022
13 Storm Sewer Connection	\$4939	\$6174	25% Increase based upon staff memo "Residential Service Installation Fees Update" dated March 22 2022
14 Water Connection	\$3449	\$4311	25% Increase based upon staff memo "Residential Service Installation Fees Update" dated March 22 2022

Summary of Recommended Fee Changes – L. Waste Management

Service or Activity	Actual amount based on previous invoice including shipping & HST	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
large composter	\$46.89	\$20.00	\$21.00	5% Increase proposed based on actual cost to procure item and charge is based on progression to revenue neutral recovery of cost
kitchen composter	\$12.10	\$6.00	\$6.30	5% Increase proposed based on actual cost to procure item and charge is based on progression to revenue neutral recovery of cost
Commercial roll out recycling carts	\$81.80	no charge	no charge	do a report to committee to propose a portion of cost recovery for 2023
residential blue box	\$8.53	\$6.25	\$6.83	5% Increase proposed based on actual cost to procure item and charge is based on progression to revenue neutral recovery of cost

Summary of Recommended Fee Changes – L. Waste Management

Service or Activity	Actual amount based on previous invoice including shipping & HST	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
mini blue box	Not purchased within the last 7 years	\$3.50	\$3.68	5% Increase proposed based on actual cost to procure item and charge is based on progression to revenue neutral recovery of cost

Summary of Recommended Fee Changes – M. Transit

Service or Activity	Existing Fee	Proposed Fee	Rationale, Research and Additional Information
Transit General	-	-	Staff have reviewed the current fees for Transit and recommend that no changes be made at this time.