

Owen Sound Police Services Board

Wednesday March 23, 2022

PUBLIC SESSION MINUTES

Members Present: J. Thomson (Chair), G. Pierce, I. Boddy, J. Sampson

Absent with Regret: J. Tamming

Management Present: Chief C. Ambrose, Inspector J. Fluney, Inspector D. Bishop

Guests: Cst C. Martin, Cst. J. Cranny

Minutes: K. Wardell

1. Call to Order

Chair Thomson called the meeting to order at 10:07 a.m.

"Prior to today's meeting the Board met in closed session to review and discuss matters that in their opinion fell under Section 35 (4) of the Police Services Act, R.S.O 1990 c. P.15 and as per the Owen Sound Police Services Board BY-LAW NO. 2019-01 Section 19.1 Closed Items."

2. Approval of the Agenda

Moved by I. Boddy, seconded by J. Sampson.

"That the agenda dated March 23, 2022 be approved." **CARRIED**

3. Declaration of Conflict of Interest arising out of the Minutes and Matters Listed on the Agenda. HEARING NONE

4. Presentations, Deputations, and Public question period.

Chair Thomson moved to item 16 b) Social Media Presentation.

5. Confirmation of the Minutes of the Public Session held February 23, 2022.

Moved by J. Sampson, seconded by G. Pierce.

"That the minutes dated February 23, 2022 be approved." **CARRIED**

**6. Business arising out of the Public Session Minutes of the February 23, 2022.
HEARNING NONE**

7. Correspondence received

- a) Letter to Police Board Re: Taxi By-Law Fare Review

8. Chairman's Report

- a) Rise in Gas and Dash Article

9. Reports from Inspector D. Bishop

- Inspector Bishop presented the following reports
 - a) Criminal Investigations Branch
 - b) Drug Enforcement and Intelligence
 - c) Auxiliary Unit Report
 - d) Community Oriented Response & Enforcement Unit

10. Reports from Inspector J. Fluney

- Inspector Fluney presented the following reports
 - a) Collision Statistics
 - b) Community Services Office
 - c) Lost Hours and Training
 - d) Front Line Patrol

11. Reports from Director of Civilian Services K. Fluney

- Inspector Bishop presented the following reports on behalf of Director Fluney
 - a) Board By-laws - 2021 and 2022
 - b) Court - 2021 and 2022
 - c) Records - 2021 and 2022

12. Report from Director of Corporate Services S. Bell-Matheson

- Inspector Fluney presented the following report on behalf of Director S. Bell-Matheson

13. Report from Director of Information Technology Services C. Hill

- Chief Ambrose presented the following report on behalf of C. Hill

14. Financial Reports from the Chief of Police

a) Financials

Chief Ambrose reviewed the financials ending February 28, 2022. He noted on the summary page that the budget is over by 5.4%, he added that approximately \$350,000 in revenue was missing from dispatch fees and grants. He is working with the city's Finance Director in order to modernize and update the invoicing system/process and was to be in place for January however, there has been computer issues and the city's IT have not been able to set it up, as of yet. Paper invoices have been sent out and he expects it to resolve the reporting issue.

As there were no requests for action in any of the above reports, and were provided for information purposes, they will be placed on file with the minutes of this meeting for future reference.

b) Approval of Outstanding Accounts for Payment

Moved by G. Pierce, seconded by I. Boddy.

"That the payment for outstanding accounts of \$ 103,433.69 for the period February 1, 2022 to February 28, 2022 be approved." **CARRIED**

15. Operating Reports from the Chief of Police

a) Chief's Activity Report

As there were no requests for action in any of the above reports, and were provided for information purposes, they will be placed on file with the minutes of this meeting for future reference.

The Chair recessed the meeting at 11:14 a.m.

The Chair reconvened the meeting at 11:16 a.m.

16. Other Items and New Business

a) Taxi By-law Fare Review

Moved by I. Boddy, seconded by J. Sampson.

"That OSPSB received the report on Taxi by-law Fare Review and to forward it on to Owen Sound City Council." **CARRIED**

b) Social Media Video

Constable J. Cranny and Constable C. Martin gave an informative PowerPoint presentation of the idea of producing a promotional video for the OSPS to showcase their services. The video in the end would be able to be used as a recruitment tool as well as an informative piece. The pre-production, production, and editing would be completed by a local company; CTRE productions.

17. Termination of the Public Meeting

As the board had dealt with all of the items on the agenda, and there being no additional business to conduct, the chair declared the open session to be terminated at 11:26 a.m.

Next meeting Wednesday April 27, 2022

GTA gas station owners warn of rise in ‘gas-and-dash’ thefts amid spiking prices

“As the prices go up, it could become a bigger problem because there will be more incidents and altercations,” said Scarborough operator Rajan Khanna.

By **Jason Miller** Crime Reporter
Wed., March 9, 2022 timer 2 min. read

[JOIN THE CONVERSATION \(3\)](#)

GTA gas station owners are warning of a rise in “gas-and-dash” thefts amid spiking fuel prices.

A year ago, Scarborough gas station owner Rajan Khanna estimates his Danforth Road-area Esso station averaged about two drive-offs a week. In 2022, that has jumped to five times per week, he said.

“As the prices go up, it could become a bigger problem because there will be more incidents and altercations,” he said, adding a driver recently “tried to run him over” after he attempted to stop them from leaving without paying.

Khanna and other station owners are calling for mandatory prepayment at Ontario gas pumps, something he said will both save the cost to police respond to thousands of gas-and-dash thefts a year, and help prevent potential injuries to station attendants.

An Ontario private member’s bill to mandate prepayment passed second reading in November 2020 but has not progressed any further since.

It’s a move that has been endorsed by the Ontario Convenience Stores Association (OCSA) and the Ontario Association of Chiefs of Police. The temptation to not pay for fuel seems to correlate with rising prices — more than \$1.80 a litre in the GTA, as of Wednesday — said OACP spokesperson Joe Couto.

“We’re really concerned about that,” he said.

According to station owners and GTA police forces, gas-and-dash thefts have been a rising problem even before the current spike in prices.

Last summer, Peel Police Chief Nishan Duraiappah estimated police have “probably gone to 21,000 gas-and-dash drive-offs” in the last five years.

Cuoto added that York Region police recently estimated spending 7,000 hours responding to and investigating gas drive-offs, equivalent to about \$600,000 in policing costs.

Both Halton and Durham Region police were also already reporting significant increases in gas thefts before this year.

“Drive-offs are getting worse,” added OCSA CEO Dave Bryans, who said that stores are averaging around three such thefts daily.

Headed into the pandemic, the average loss incurred during a drive-off was \$52 per incident, he said. Rising prices mean that since jumped to roughly \$75 today.

The problem isn’t just about money, said Jessica Friesen, who owns 14 gas stations in the Niagara Region.

“People are becoming more volatile and abusive,” she said, noting that people are angry about the price “but they’re taking it out on the front-line staff, and that’s unacceptable.”

Such thefts have led to injuries and even death. Last April, a 66-year-old Woodstock man was struck and killed by a driver who was allegedly trying to evade paying just \$82. In 2012, Jayesh Prajapati was slain after he was hit and dragged by a driver who fled a Toronto gas station after filling up for \$112.85. His killer later convicted of second-degree murder.

Prepayment is already mandatory in B.C., Alberta and several U.S. states.



Report to the Board

Criminal Investigations Branch and Drug Enforcement Unit February 2022

From: Inspector D. Bishop

Date: March 10th, 2022

Drug Arrest / Warrants (February 1st) - A month long Fentanyl trafficking investigation concluded with the arrest of a 45-year-old Owen Sound man. The suspect was arrested without incident during a traffic stop in the 1100 block of 3rd Avenue East. Warrants obtained for the search of two residences and four motor vehicles were completed. was 127.5 grams of Fentanyl was seized (street value of \$51,000), 33.4 grams of methamphetamine (street value of \$3,340), 9.9 grams of heroin (street value of \$1,980), 14.5 grams of cocaine (street value of \$1,450), 40 Oxycodone pills (street value of \$200), \$7,005.00 in Canadian currency, a conducted energy weapon device, other drug paraphilia and evidence of trafficking. Total value of seized substances and cash proceeds is approximately \$65,000. The accused was charged with a total of 11 Criminal Code and Controlled Drugs and Substance Act charges. At the time of this report the accused remains in custody.

Sudden Death / Overdose Investigation (February 4th) - The Criminal Investigations Branch took over the investigation into the sudden death of a 30 year old Owen Sound man. The man had been visiting with friends in an eastside apartment when the group consumed fentanyl and methamphetamine together. The deceased had fallen asleep on the living room floor a short time after. The others as well fell asleep soon after. The friends were awakened hours later when someone came to the door, and they found their friend on the floor not responsive and called 911. Life saving measures were attempted by EMS with no success. The man was pronounced dead at the scene. All evidence suggests that this was a drug related death, however formal toxicology results from the OFPS are still pending.

Bail Violation Warrant (February 11th) - On 17JAN2022 the 37-year-old accused was released from custody on a release order entered into before a judge with respect to the

offences of break and enter – dwelling, robbery, carry weapon for a dangerous purpose and breach probation.

An investigation conducted by the Criminal Investigations Branch determined that the accused was breaching a clause of his release order requiring him to live at a specific address, and he had failed to notify the Owen Sound Police Service of his new address. A first instance warrant was sought and obtained for the accused. The accused was located and arrested on March 1st.

Bail Violation Warrant (February 11th) - A 48-year-old accused was charged on February 11th with breaching a residency clause of a release order. The original charges related to a string of drug trafficking related offences. An investigation conducted by the Criminal Investigations Branch determined that the accused no longer resided at his designated address. Attempts to locate the accused have been unsuccessful. A first instance warrant was sought and obtained for the accused.

Sudden Death Investigation (February 14th) - The Criminal Investigations Branch and the Drug Unit attended the 800 block of 2nd Avenue West with regards to a suspected drug overdose death. The investigation into the death of the 53-year-old Owen Sound man determined that his death was not suspicious and appears not to be related to a drug overdose. Illegal drugs may have played a role as the man was known to use methamphetamine and using in combination of having hypertensive heart disease, which could have been a contributing factor to his death. An autopsy was completed and investigating officers await formal toxicology results to completely rule out a drug overdose.

Sudden Death / Overdose Investigation (February 14th) - The Criminal Investigations Branch responded to a second sudden death for the day. A 53-year-old female from Wiarton visiting with her brother and his family was found unconscious on the bathroom floor. Police and EMS arrived on scene and started life saving measures. The female was transported to the hospital by ambulance. The emergency room doctor pronounced her dead soon after. All evidence suggests that this was a drug related death, however formal toxicology results from the OFPS is still pending.

Historical Sexual Assault (February 21st) - The Criminal Investigations Branch took over a historical sexual assault that was initially reported to uniform patrol. The male victim now 39-years-old reports being sexually assaulted approximately 25 years ago by his father when they resided in Owen Sound. As well the victim reports that his three sisters were assaulted. The victim currently resides in Waterloo, Ontario. The investigation continues at this time.

Mental Health Support – Round table meeting organized, hosted and followed up by OSPS for male with intellectual disabilities, severe mental health, addictions and escalation in criminal activities. Agencies involved included OSPS, OPP, Community Living, Behavioral Services Ontario, GBHS Dual Diagnosis Unit and Probation and Parole.

Uniform Assistance:

Theft / Smashed Vehicle Window (February 6th) – vehicle rented from Toronto, parked in 700 block of 3rd Avenue East, window smashed and a bag removed. No one came forward as the renter and rental company not co-operative. Vehicle believed to be

involved in drug activity. Drug Unit conducted surveillance on vehicle and further investigation.

Sex Offender Registry (SOR) - several mandatory address compliance checks conducted as per the SOR

Use of Force and TASER Requalification (February 11th & 12th) - D/Cst. Houston requalified PC Bridgeman

DRE Exam (February 23rd) – D/Cst. Hawke was required for examination of driver suspected of being impaired by drug

Follow Up:

- Sexual Assault – 15-year-old suspect of a sexual assault (detailed in January's report to the board) was arrested and charged for an unwanted sexual encounter with his girlfriend on June 8th, 2021
- Several DNA warrants sought and obtained for DNA samples to be taken from homicide suspects
- 3 suspect cellular telephones were downloaded for homicide investigation
- 2 cellular telephones were downloaded for the West Grey Police Service
- Assisted local Coroner and the Regional Coroner at their request with a coroner's case, 54-year female receiving month long treatment in ICU succumbed to medical complications as a result of COVID infection.
- Fraud over \$5000 – concluded a Fraud Investigation involving BitCoin transactions. Money transferred to a bitcoin wallet and unable to identify the owner/suspect. Final report completed and information sent to the Canadian Anti-Fraud Center.
- Fraud over \$5000 – Investigation identified an unknown female suspect committing a cheque fraud at TD Bank in Owen Sound. Bulleting created and circulated to attempt to identify female who remains unknown at this time. Victim no longer out any money as transactions reversed by bank.

MMHART Statistics

Officer Referrals = 6

Follow Up's = 19

Officer Consultations = 14

Community Support Consultations = 18

Community Support Referrals = 1

Incident Response/Support = 2

Staffing:

D/Cst. Houston returned from parental leave on February 9th

D/Cst. Down on February 20th transferred out of the Drug Unit to Uniform Patrol

Training:

D/Sgt. Baker – MARAC Training, February 1st

D/Sgt. Baker – Police Service Act Investigation at OPC, February 28th – March 4th

Meetings:

- Situation Table (STAR) – February (weekly) – D/Sgt. Baker, D/Cst Hartley, PC Martin
- Area Crime Meeting (virtual), February 2nd – D/Sgt. Baker
- CISO – CI Controller Meeting (virtual), February 10th – D/Sgt. Baker and D/Cst Down
- Human Trafficking Community Presentation Meeting (virtual) – D/Cst Tremblay, PC Martin, S/Cst Cranny and South Bruce OPP Representative
- Risk Management Initiative Meeting (in house), February 15th – D/Sgt. Baker from CIB attended
- Opioid Working Group (virtual), February 16th – D/Sgt. Baker
- Law Enforcement Agencies & Partners Protecting Seniors (LEAPS) Meeting – February 23rd, - D/Cst. Tremblay
- Transitional Support Meetings x2 – D/Cst Hartley and Cst. Martin
- Home Takeover Meetings x2 – D/Cst Hartley and Cst. Martin
- Support Outreach Services (SOS) meeting – D/Cst. Hartley
- Georgian College Mentorship Program – D/Cst. Hartley and Cst Martin

Drug Overdose Information:

As of the end of February 2022 the city has had three (3) deaths from a drug overdose so far for 2022.

2021 ended with the Owen Sound Police having investigated a total of fourteen (14) drug overdose fatalities, and in 2020 a total of eight (8) were investigated.



Report to the Board: Auxiliary Unit

From: Inspector D. Bishop

Date: March 3rd, 2022

The Auxiliary Unit was back up and running in the month of February, 2022, however with the previous Provincial lockdown in January, no community events had been coordinated or planned for the Auxiliary Members to attend.

Members were back out on Patrol for ride alongs and a total of 52 volunteer hours were given.

At the monthly February meeting, Analyst Nicole Gajraj was in attendance and delivered a presentation to the group on her contract role with the Owen Sound Police Service as well as information on Human Trafficking.



Community Oriented Response & Enforcement Unit (CORE)

PC Martin #173

Month End Report

February 2022

HOURS WORKED	139.5 Hours
FOOT PATROL (Hours)	10.25 Hours
CRIMINAL CHARGES	2

- **COMMUNITY PARTNERS**

- **REACH Center**

- Investigated theft of adult tricycle stolen from outdoor storage shed and later recovered
 - Continued discussions with Executive Director regarding partnership opportunities with OSPS
 - Attended REACH Café on three occasions

- **OSHaRE**

- Met with Executive Director to discuss partnership with OSPS

- **Keystone/Grey Bruce Health Services/Bruce Grey Child & Family Services**

- Participated with MMHART in two meetings with Keystone/GBHS/BGCFS regarding the transition plan for 17-year-old moving from hospital to a residence on February 28th who is likely to have police involvement
 - Met with 17-year-old and his workers at his residence as part of a positive police interaction

- **Safe 'N Sound**

- Organized OSPS team and participated in Coldest Night of the Year fundraising 5 km walk in support of Safe 'N Sound

- **Georgian College**

- Emails exchanged and initial phone call with one of two police foundations students as part of mentorship program

- **FOOT PATROL LOCATIONS**

- Downtown Owen Sound
 - Harrison Park / Good Cheer Rink
 - Heritage Place Mall
 - OSDSS
 - Hillcrest School
 - Twin Pines Apartment Complex – 650 4th Street A East
 - 900 Block of 3rd Avenue West in response to neighborhood complaint

- **ASSIST C.I.B. / DRUG UNIT / MMHART**

- Assist CIB with CDSA Search Warrant as Exhibits Officer
- Conducted Sex Offender Registry Compliance Checks
- Assisted with interviews and Victim Service referrals for two unrelated suspected overdose death investigations
- Place calls to references as part of background check for I.T. Assistant candidate
- Assigned as Victim Liaison and served subpoenas for upcoming criminal trial
- Photographed deceased female at funeral home in Port Elgin at request of Coroner
- Assisted D/Cst. Tremblay with arrest of male on strength of DNA warrant in Port Elgin

- **ASSIST UNIFORM PLATOONS**

- Attended hospital after assisting platoon members with aggressive MHA apprehension
- Conducted interview with female wishing to report sexual assault (investigation still ongoing)
- Investigated shoplifter at Zehrs

- **PROBLEM AREAS / COMMUNITY COMPLAINTS**

- **900 Block of 3rd Avenue West**
 - Two separate emails received from neighbors regarding suspected drug activity at residence, and increased crime in neighborhood as a result
 - Spoke to both complainants, as well as other neighbors regarding issues
 - Attended residence to speak with occupants
 - Will continue to conduct regular patrols both mobile and on foot to deter criminal activity
- **700 Block of 2nd Avenue East**
 - Landlord contacted police regarding individuals trespassing and general feeling of insecurity by his tenants
 - Landlord and tenants spoken to and landlord provided letter authorizing OSPS to enforce Trespass to Property Act
 - Platoons to be notified and extra patrols to be done in the area, with enforcement of TPA if applicable

- **INVESTIGATIONS**

- Completed Kijiji House Rental Fraud from 2021 after the results of second production order received
- Warrant issued for the arrest of a Hamilton male for the offence of fraud

- **TRAINING / MEETINGS**

- Human Trafficking Community Presentation Meeting with S/Cst. Cranny, D/Cst. Tremblay and South Bruce OPP representatives (Zoom)
- Home Takeover Meeting (Zoom)
- Meeting with newly formed “SOS” Team consisting of paramedics and nurse practitioners
- Transition Meeting, facilitated by Keystone, for 17-year-old youth with severe intellectual disabilities (2 meetings – Zoom)



Report to the Board: Collision Statistics

From: Inspector J. Fluney

Date: March 1, 2022

February 2022 – Collision Statistics

	February 2022	January 2022	February 2021
Total Collisions:	49	50	49
Collisions - East side	26	28	23
Collisions - West side	11	9	12
Collisions - parking lots	12	13	14
Fail to Remain Collisions	4	11	5
Collisions referred to CRC	22	21	20
Collisions investigated by OSPS	27	29	29



Report to the Board: Community Services Office

From: Inspector J. Fluney

Date: March 9, 2022

In February The Community Services Officer engaged in the following highlights:

- Continued with traditional corporate and social media for OSPS
 - Highlights-Family Day, COVID updates,

Community Partnership/Collaboration & Internal Committee work

- Alpha Street Resource Community Meeting planning for March break- youth at Alpha
- Vital Signs Committee Meeting- Community Foundation.
- Housing Homelessness Committee
- Special Olympics Polar Plunge- Provincial meeting- Launch of event
- Fraud Prevention Month planning- Electronic/personal iPads/cell phones/tablets/lap tops recycling. Partnership with the Legion
- Planning with M'Wikwedong- Community safety event for March Break- youth
- Communications and Social Media Working Group- presentation to Chief
- Human Trafficking collaboration with community partners and local Police Services.
- Home Takeover collaboration, lead by Public Health and the County of Grey.

Community Presentations;

- Notre Dame- Traffic congestion
- Notre Dame- Social media awareness

- Hillcrest Elementary all grade 7 & 8 classes- Social media/bullying/internet safety and how this relates to policing.
- CICE Georgian College- Presentation year 2 students- Frauds/Scams

Training

- 2-week DARE Course at OPC. After-school and community programming.



Sp/Const.Cranny at Notre Dame School



Report to the Board: Lost Hours and Training

From: Inspector Jeff Fluney

Date: March 10, 2022

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
February 2022	7	21	191	1	23	184
January 2022	8	45	366	1	23	184
February 2021	10	38	362	1	20	91

Additionally we had 8 full time employees that were absent due to illness or isolation related to the pandemic for a total of 266 hours

One member remains on WSIB. Two members are on LTD.

Training:

- Four members were trained as Scenes of Crime Officers by our forensic trainer. This trainer also trained a West Grey and a Saugeen Shores officer in the two-week course
- One member is currently taking the IACP Leadership in Policing Course
- One member attended the Drug Abuse Resistance Education course at OPC
- Two new members continue dispatch training



Report to the Board: Front Line Patrol Report February 2022

From: Inspector J. Fluney

Date: March 8, 2022

<u>Platoon #1 – 4</u>	<u>Feb 22</u>	<u>Feb 21</u>	<u>Part time Officers</u>	<u>Feb 22</u>	<u>Feb 21</u>
Highway Traffic Act:	57	81	Highway Traffic Act:	11	20
Compliance Reports:	9	2	Compliance Reports:		
Recorded Cautions:	37	41	Recorded Cautions:	36	36
Liquor Licence Act:	6	5	Liquor Licence Act:		
Criminal Code/ CDSA:	66	95	Criminal Code/ CDSA:	2	
Other POA/By-Law:	89	70	Other POA/By-Law:		2
Foot Patrol:	108	99	Foot Patrol:	23	28

R.I.D.E.

There was a total of 28 on-duty R.I.D.E. checks in the month of February. Four charges/cautions under the Highway Traffic Act were issued.

The combined statistics for RIDE were:

- 51 officers
- 22.5 hours
- 358 vehicle drivers checked
- 59 Snowmobile drivers checked.

During February, two drivers were charged with being impaired by alcohol, one driver charged with impaired by drug and one driver charged with failing to provide a breath sample.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: March 13, 2021

Related to Business Plan S#

February 2021

TAXI

Total number of Taxi Driver's Licences Issued/Renewals	= 9
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 0
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 1

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 1
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Invoices to be completed for Chief's signature.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: March 14, 2022

Related to Business Plan S#

February 2022

TAXI

Total number of Taxi Driver & Private Transportation Company	
Driver Licences Issued/Renewals	= 3
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 1
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0.

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 0
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Invoices to be completed for Chief's signature.



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: March 13, 2021

Related to Business Plan S#

Personnel:

Nothing to Report

Budget:

Nothing to Report

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Operational:

Custodies Transported during the month: OPP - 3, OSPS – 1 **TOTAL - 4**
Video /Audio appearances: 65 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)
Meals provided to custodies: 4
Special Constable Total Hours: 675.25

Issues, Concerns & Comments:

Three courtrooms (Superior Court, Criminal Court & Family Court) remain the only courtrooms that hear matters in-person. Prisoners are not transported to the courthouse at this time unless they are attending for their trial. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

Front Entrance Statistics:

- Nothing to report



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: March 14, 2022

Related to Business Plan S#

Personnel:

One part time Special Constable off on medical leave.
One part time Special Constable resigned.

Budget:

Nothing to Report

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Operational:

Custodies Transported during the month: OPP - 2, OSPS – 0 **TOTAL – 2**
Video /Audio appearances: 38 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)
Meals provided to custodies: 2
Special Constable Total Hours: 747

Issues, Concerns & Comments:

Superior Court, Criminal Court & Family Court remain the only courtrooms that hear matters in-person. Prisoners are not transported to the courthouse at this time unless they are attending for their trial. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

Front Entrance Statistics:

- Nothing to report



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: March 13, 2021

Related to Business Plan S#14.4

Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service accepts criminal record check applications in person at the service as well as online.

There was a total of 4452 bulk searches completed in February 2021.



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: March 14, 2022

Related to Business Plan S#14.4

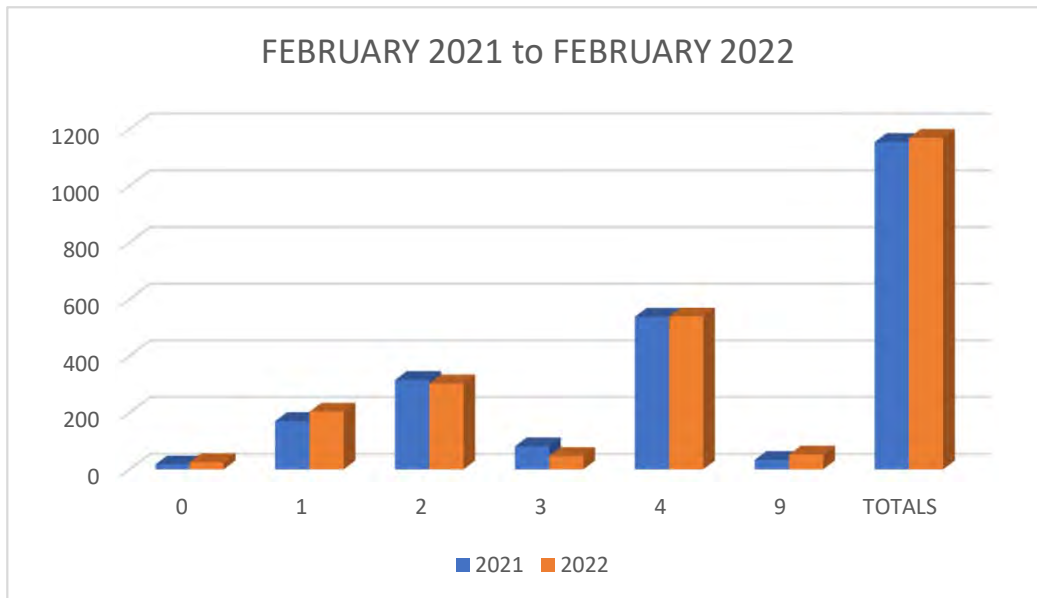
Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service accepts criminal record check applications in person at the service as well as online.

There was a total of **9942** bulk searches completed in February 2022.

CALLS FOR SERVICE BY PRIORITY

February 2021 to February 2022

CALLS FOR SERVICE BY PRIORITY		
February 2021 vs February 2022		
	2021	2022
0	17	25
1	170	203
2	315	303
3	81	47
4	538	539
9	33	52
TOTALS	1154	1169



Increase of 1.29% from February 2021 to February 2022



Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: March 2022

February 2022

- Completed hiring procedure for additional technician. Technician started early March.
- Work on NG911 rollout continues with Bell Canada (Additional network configurations and services being provisioned)
- Began work on Metrolinx (Bus and Rail) large scale dispatch map with provincial government
- Continuous map improvements for OSPS dispatch (new subdivisions/roads being added with revised fire dispatch boundaries provided by Counties/Municipalities to provide enhanced response plans). To be launched in April.
- Work on West Grey Police external services proposal for Command Staff at OSPS
- OSPS security compliance audit has commenced for information and physical security



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
FEBRUARY 2022

Prepared by: Emilie Sauks
Financial Coordinator
March 15, 2022

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - FEBRUARY 2022**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2022 <i>BUDGET</i>
DEPARTMENT 3100 " OFFICERS "	1,110,980.25	1,037,663.48	73,316.77	7%	6,701,777
CAPITAL ASSETS	4,255.52	25,000.00	-20,744.48		150,000
DEPARTMENT 3200 " CIVILIANS "	471,642.16	124,479.82	347,162.34	279%	973,003
DEPARTMENT 3300 " COURT "	79,568.81	36,371.39	43,197.42	119%	266,743
DEPARTMENT 3000 " BOARD "	9,603.54	7,261.07	2,342.47	32%	44,836
SUMMARY TOTAL	1,676,050.28	1,230,775.75	445,274.53		8,136,359
			5.47%		

OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - FEBRUARY 2022
DEPARTMENT 3100 POLICE OFFICERS

	2022	PERIOD		page 1a	2021	2020
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
CPP Grant	0.00	-36,333.33	36,333.33	-218,000	-201,698	-45,937.50
Total REVENUE - GENERAL	0.00	-36,333.33	36,333.33	-218,000.00	-201,698	(45,937.50)
PERSONNEL						
OFFICERS - Wages -Full time	652,761.23	705,289.70	-52,528.47	4,584,383	4,117,591.57	1,672,960.84
OFFICERS - Wages -Part time	32,511.80	38,508.05	-5,996.25	250,302	175,320.69	82,652.34
Wages - Contingency		-33,230.77	33,230.77	-216,000		
Wages - Overtime	7,983.28	11,538.46	-3,555.18	75,000	87,965.38	35,644.47
Wages RECOVERY WSIB	-7,031.24	-9,175.44	2,144.20	-59,640	-31,939.72	-56,691.96
Accrued Payroll Expense	-3,997.42	0.00	-3,997.42	0	-27,699.24	-84,696.07
Sick Bank Payout		0.00	0.00	0		
PAYROLL BENEFIT OVERHEAD	212,300.62	215,453.40	-3,152.78	1,400,447.12	1,310,918.12	535,730.68
Retirement / Relocation		0.00	0.00	0		
Travel expense		166.67	-166.67	1,000	961.54	36.78
Clothing & C. Allowance		2,416.67	-2,416.67	14,500	11,321.22	3,635.12
Uniforms & Equipment	5,294.87	3,333.33	1,961.54	20,000	32,296.76	8,279.39
Pensioners Benefits	31,443.22	30,833.33	609.89	185,000	133,540.08	57,500.21
Car Allowances	1,800.00	1,800.00	0.00	10,800	10,800.00	4,000.00
Professional Development	3,130.58	8,333.33	-5,202.75	50,000	77,746.67	16,726.90
Memberships	1,059.07	1,500.00	-440.93	9,000	4,395.78	8,085.69
Donations		0.00	0.00			0.00
Reallocated Wages	9,310.26	8,594.08	716.18	55,862	55,862.04	23,275.65
Recovery	4,882.63	-416.67	5,299.30	-2,500	0.00	1,745.11
Total Personnel - GENERAL	951,448.90	984,944.16	-33,495.26	6,378,154	5,959,080.89	2,308,885.15
Personnel - PAID DUTY						
Paid Duty REVENUE	520.00	-6,666.67	7,186.67	-40,000	-13,407.16	-6,068.02
Wages - Overtime Incl. Benefits		2,666.67	-2,666.67	16,000	4,190.23	1,656.88
Total Personnel - PAID DUTY	520.00	-4,000.00	4,520.00	-24,000	-9,216.93	-4,411
RIDE - Ontario Grants		-2,269.67	2,269.67	-13,618	-13,271.00	
Payroll Accrual Expense			0.00			
RIDE - Wages - Overtime Incl. Benefits		2,269.67	-2,269.67	13,618	6,580.23	3,064.68
Total Personnel - R.I.D.E.Program	0.00	0.00	0.00	0	-6,690.77	3,064.68
Personnel - AUXILIARY POLICE						
Clothing & C. Allowance (December)		250.00	-250.00	1,500	0.00	
Uniforms & Equipment		250.00	-250.00	1,500	0.00	689.93
Professional Development		83.33	-83.33	500	0.00	67.81
Miscellaneous Expense		0.00	0.00	0	142.20	
Total Personnel - AUXILIARY POLICE	0.00	583.33	-583.33	3,500	142.20	757.74
PERSONNEL TOTAL	951,968.90	981,527.49	-29,558.59	6,357,654	5,943,315.39	2,308,296.43
ADMINISTRATION						
Admin - CISO						
CISO Grant	-5,360.74	-1,333.33	-4,027.41	-8,000	-6,975.89	-3,150.44
CISO Material and Supplies	36.02	0.00	36.02		827.51	239.03
CISO Vehicle Lease/Expense	930.92	1,066.67	-135.75	6,400	5,057.56	3,530.12
Total Admin - CISO	-4,393.80	-266.67	-4,127.13	-1,600.00	-1,090.82	618.71
Admin - CRIME PREVENTION						
STOP / Y.I.P.I. GRANTS	-21,769.00	0.00	-21,769.00	0	-3,670.48	-13,100
Donations (D.A.R.E.)	-16,798.08	-333.33	-16,464.75	-2,000	-3,713.93	-9,498.43
Wages - Part Time		0.00	0.00	0	8,759.10	325.42
Wages - Full Time	11,103.04	11,155.78	-52.74	72,513	71,158.85	28,395.60
Miscellaneous		0.00	0.00			
Reallocated Wages		0.00	0.00	0		
PAYROLL BENEFIT OVERHEAD	3,441.96	3,458.29	-16.33	22,479	23,322.77	8,514.07
Clothing & C. Allowance		16.67	-16.67	100	142.52	27.01
Accrued Payroll Expense		0.00	0.00	0	360.20	-422.89
Meeting Expenses		0.00	0.00	0	128.54	17.30
Office Supplies & Mail Hydro & supplies		0.00	0.00	0	42.74	355.95
Materials & Supplies		500.00	-500.00	3,000	4,077.61	2,064.25
Promotion Exp (Incl.Advertising)		166.67	-166.67	1,000	501.00	1,205.58
Misc. (Training/POC Grant Expenses)		16.67	-16.67	100	2,132.51	991.31
RECOVERY		0.00	0.00	0	2,021.95	
Telephones	97.38	108.33	-10.95	650	436.91	246.25
Total Admin. - CRIME PREVENTION	-23,924.70	15,089.08	-39,013.78	97,842	105,700.29	19,121.42

OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - FEBRUARY 2022
DEPARTMENT 3100 POLICE OFFICERS

				page 1b 2022	2021	2020
	ACTUALS	PERIOD BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
Administration - USE OF FORCE						
Materials & Supplies	0.00	2,000.00	-2,000.00	12,000	6,147.64	9,369.10
Administration - GENERAL						
Bank Charges	178.45	250.00	-71.55	1,500	2,419.61	777.19
Meeting Expenses		250.00	-250.00	1,500	552.83	
Investigation Expense	756.00	1,166.67	-410.67	7,000	1,094.51	2,193.95
Postage/Courier/Shipping	215.14	416.67	-201.53	2,500	1,704.08	1,030.07
Photocopy / Lease charges	2,773.21	1,100.00	1,673.21	6,600	7,498.37	5,294.00
Office Supplies & Expense & Pandemic	2,292.86	3,333.33	-1,040.47	20,000	23,929.98	9,682.75
Subscriptions/Publications	415.59	1,000.00	-584.41	6,000	3,967.11	1,676.54
HR Contract		0.00	0.00	0	3,256.32	1,628.16
Counselling	4,884.48	5,291.57	-407.09	31,749	26,315.16	10,376.49
Advertising		166.67	-166.67	1,000	973.96	0.00
Miscellaneous Expense		0.00	0.00	0	1,022.45	401.36
Telephones	4,543.70	6,458.33	-1,914.63	38,750	29,972.20	13,412.47
Legal Fees	3,080.79	416.67	2,664.12	2,500	2,279.94	
Office Equip.Lease/Rental	919.70	933.33	-13.63	5,600	6,563.00	3,126.75
Total Administration - GENERAL	20,059.92	20,783.24	-723.32	124,699	111,549.52	49,599.73
ADMINISTRATION TOTAL	-8,258.58	37,605.65	-45,864.23	232,940.95	222,306.63	78,708.96
EQUIPMENT						
Equipment - GENERAL						
Licence	1,691.29	267.00	1,424.29	1,602	1,745.72	2,516.83
Fuel	12,435.96	14,166.67	-1,730.71	85,000	63,249.18	19,040.16
Repairs/ Parts & Materials	30,442.16	5,833.33	24,608.83	35,000	45,235.45	21,172.38
Photo & I.D. Exp/Equipment	923.73	1,083.33	-159.60	6,500	16,791.03	2,876.98
Insurance	51,114.00	3,320.00	47,794.00	19,920	32,981.00	23,295.00
Service Agreements	70,662.79	29,583.33	41,079.46	177,500	152,724.81	89,818.10
Expense recovery		0.00	0.00			-814.69
Vehicle Leases		0.00	0.00			
Total Equipment - GENERAL	167,269.93	54,253.67	113,016.26	325,522.00	312,727.19	157,904.76
Equipment - (Comm.Serv.)						
Licence		0.00				
Fuel		0.00	0.00	0		
Repairs		333.33	-333.33	2,000	834.64	3,062.81
Insurance & Licence		276.67	-276.67	1,660		2,629.00
Total Equipment - GENERAL	0.00	610.00	-610.00	3,660.00	834.64	5,691.81
EQUIPMENT TOTAL	167,269.93	54,863.67	112,406.26	329,182.00	313,561.83	163,596.57
CAPITAL - GENERAL						
Previous Year's Unfinanced			0.00			50,000.00
Office Equipment		0.00	0.00		13,676.44	2,145.08
Computer equipment		0.00	0.00		38,197.20	32,625.57
Software		0.00	0.00			
Automobiles	42,790.92	0.00	42,790.92		50,052.17	
Use of Force		0.00	0.00		47,543.64	
From Capital Fund		0.00	0.00			
Communications Equipment		0.00	0.00		78,839.13	66,660.64
Identification Equipment		0.00	0.00		3,887.19	3,866.87
All Other Equipment		25,000.00	-25,000.00	150,000		
From Board Reserve		0.00	0.00	0		
For Future Financing		0.00	0.00			
All Other Capital Items		0.00	0.00		27,803.03	
Provincial Grant (POC)	-38,535.40	0.00	-38,535.40		-135,891.04	-93,176.00
Software Capital		0.00	0.00			
NG911 Unfinanced		0.00	0.00			
NG911 Unfinanced			0.00			
Communication Capital		0.00	0.00			8,175.76
Sale of Fixed Assets		0.00	0.00		-13,044.35	-2,073.85
CAPITAL TOTAL	4,255.52	25,000.00	-20,744.48	150,000.00	111,063.41	68,224.07
TOTAL DEPARTMENT 3100	1,115,235.77	1,062,663.48	52,572.29	6,851,777	6,388,549.60	2,572,888.53

OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - FEBRUARY 2022
DEPARTMENT 3200 POLICE CIVILIANS

	2022	PERIOD		page 2a	2021	2020
	ACTUALS	BUDGET	VARIANCE	2022 BUDGET	ACTUALS	ACTUALS
REVENUE - Dispatch						
CPP GRANT			0.00	0		
NG911 Recovery			0.00			
Dispatch Recovery O/MUN		-175,604.06	175,604.06	-1,053,624	-1,025,887.64	-610,775.81
Fire Paging Revenues		-76,165.85	76,165.85	-456,995	-218,086.89	-121,824.89
Owen Sound Fire Department		-19,301.17	19,301.17	-115,807	-112,434.00	-77,694.58
E911 County Revenue		-19,279.75	19,279.75	-115,679	-109,789.55	-92,108.80
Total REVENUE - Dispatch	0.00	-290,350.82	290,350.82	-1,742,105	-1,466,198.08	-902,404.08
PERSONNEL						
DISPATCH - Wages -Full time	111,805.12	113,183.57	-1,378.45	735,693	711,688.76	228,025.72
Wages - Part Time	88,510.27	80,778.01	7,732.26	525,057	326,328.70	210,930.07
Wages - Overtime	14,894.33	769.23	14,125.10	5,000	141,853.33	14,452.33
Software Licence & Upgrades		0.00	0.00	0		
Reallocated Wages		0.00	0.00	0		
Accrued Payroll Expense	-11,981.51	538.46	-12,519.97	3,500	-13,446.65	-50,338.92
PAYROLL BENEFIT OVERHEAD	46,798.73	48,011.39	-1,212.66	312,074	265,799.48	95,932.68
Contract Services	46,366.14	0.00	46,366.14		0.00	35,002.50
Retirement Incentive		0.00	0.00			
Service Agreements		0.00				
Clothing Allowance		0.00			605.10	
Travel expense		0.00	0.00		205.06	85.16
Professional Development	2,940.22	5,000.00	-2,059.78	30,000	14,640.74	6,405.05
Total Personnel - DISPATCH	299,333.30	248,280.66	51,052.64	1,611,324	1,447,674.52	540,494.59
Personnel - RECORDS/DATA ENTRY						
REVENUE - POLICE REPORTS	-4,027.75	-6,666.67	2,638.92	-40,000	-40,550.67	-12,885.95
Records Management Revenue	-10,039.95	-5,000.00	-5,039.95	-30,000		0.00
Accrued Payroll Expense	-2,914.55	0.00	-2,914.55		2,281.52	-15,673.56
RECORDS - Wages -Full time	44,253.82	53,640.25	-9,386.43	348,662	287,965.30	161,279.90
Earnings Recovery		0.00	0.00	0		
Wages - Part Time	15,734.76	15,658.46	76.30	101,780	108,153.88	40,900.58
Wages - Overtime	167.18	230.77	-63.59	1,500	4,570.40	2,045.75
Wages - Contingency		-6,153.85	6,153.85	-40,000		
Reallocated Wages		0.00	0.00	0		
PAYROLL BENEFIT OVERHEAD	17,793.32	19,133.83	-1,340.51	124,370	109,079.93	55,374.18
Total Personnel - RECORDS/DATA ENTRY	60,966.83	70,842.79	-9,875.96	466,311	471,500.36	231,040.90
Personnel - ADMINISTRATION						
SECRETARIAL - Wages -Full time	10,830.40	11,212.58	-382.18	72,882	43,691.06	25,032.15
Accrued Payroll Expense	-968.53	0.00	-968.53		-24,549.79	-2,966.67
Reallocated Wages		0.00	0.00	0		
Wages - Part Time	9,430.84	7,512.59	1,918.25	48,832	55,171.16	22,275.71
PAYROLL BENEFIT OVERHEAD	4,891.56	4,677.91	213.65	30,406	21,224.07	10,878.77
Total Personnel - ADMINISTRATION	24,184.27	23,403.09	781.18	152,120	95,536.50	55,219.96
Personnel - IDENTIFICATION UNIT						
IDENTIFICATION - Wages -Full time	12,599.04	12,686.70	-87.66	82,464	80,928.35	33,946.52
Accrued Payroll Expense		0.00	0.00		408.74	-1,418.26
PAYROLL BENEFIT OVERHEAD	3,905.72	3,932.88	-27.16	25,564	25,087.82	10,523.39
Total Personnel - IDENTIFICATION UNIT	16,504.76	16,619.58	-114.82	108,027	106,424.91	43,051.65

OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - FEBRUARY 2022
DEPARTMENT 3200 POLICE CIVILIANS

page 2b

	2022	PERIOD		2022	2021	2020
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
Personnel - LICENCING/CPIC						
REVENUE - PERMITS/BYLAW	-1,705.12	-3,333.33	1,628.21	-20,000	-18,640.10	-2,119.96
LICENCE - Wages	1,824.84	1,833.50	-8.66	11,918	11,242.62	25,239.06
Wages - Overtime		0.00	0.00	0		
Accrued Payroll Expense		0.00	0.00			-1,093.18
PAYROLL BENEFIT OVERHEAD	565.72	568.38	-2.66	3,695	3,485.21	7,824.07
Total Personnel - LICENCING/CPIC	685.44	-931.45	1,616.89	-4,388	-3,912.27	29,849.99
Personnel - SWITCHBOARD						
WAGES - Full Time	8,638.40	17,573.40	-8,935.00	114,227	47,256.45	8,487.01
Wages - Part Time	8,530.88	1,538.46	6,992.42	10,000	153,193.64	59,473.35
Wages - Overtime		0.00	0.00	0	17,660.35	811.13
Accrued Payroll Expense	-252.14	0.00	-252.14		-94.76	-4,785.56
Payroll Benefit Overhead	4,081.11	5,693.91	-1,612.80	37,010	36,909.24	10,409.26
Total Personnel - SWITCHBOARD	20,998.25	24,805.76	-3,807.51	161,237.46	254,924.92	74,395.19
Personnel - Cell Block Monitoring						
Wages - Part time	14,536.46	13,396.33	1,140.13	87,076	77,160.75	
Wages - Overtime	87.48	0.00	87.48		1,629.41	
Record Checks Revenue		-16,666.67	16,666.67	-100,000	-77,413.00	
Accrued Payroll Expense	-1,972.18	0.00	-1,972.18		1,099.98	
Payroll Benefits Overhead	2,012.97	2,143.41	-130.44	13,932	10,727.72	
Total Personnel - Cell Block Monitoring	14,664.73	-1,126.92	15,791.65	1,008	13,204.86	0
Personnel - Information Technology Services						
IT/Records Management Revenue	-20,252.62	-25,000.00	4,747.38	-150,000	-84,394.50	-15,619.90
IT Wages - Full Time	30,360.64	40,949.02	-10,588.38	266,169	211,975.18	75,869.95
Wages - Overtime		0.00	0.00		949.19	
Payroll Benefits Overhead	9,411.80	12,694.20	-3,282.40	82,512	65,712.29	23,519.71
Reallocated Wages	-10,785.76	-9,956.08	-829.68	-64,715	-64,715.04	-26,964.40
Payroll Accrual		0.00	0.00		-23,374.74	
Total Personnel - Information Technology Serv	8,734.06	18,687.13	-9,953.07	133,966	106,152.38	56,805
PERSONNEL TOTAL	446,071.64	400,580.64	45,491.00	2,629,607.51	2,491,506.18	1,030,857.64
ADMINISTRATION						
Pensioners Benefits	6,533.73	6,666.67	-132.94	40,000	30,316.34	9,966.18
Telephone	19,335.92	8,083.33	11,252.59	48,500	129,503.01	479,410.47
Telephone Cost RECOVERY	-299.13	-1,666.67	1,367.54	-10,000	-50,989.90	-14,482.24
EQUIPMENT - General						
Repairs to Equipment		1,166.67	-1,166.67	7,000	13,430.31	2,659.25
ADMINISTRATION & EQUIPMENT TOTAL	25,570.52	14,250.00	11,320.52	85,500	122,259.76	477,553.66
TOTAL DEPARTMENT 3200	471,642.16	124,479.82	347,162.34	973,003	1,147,567.86	606,007.22

OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - FEBRUARY 2022
DEPARTMENT 3300 COURT SECURITY

page 3a

	2022 ACTUALS	PERIOD BUDGET	VARIANCE	2022 BUDGET	2021 ACTUALS	2020 ACTUALS
Personnel - COURT CASE MANAGERS						
Wages -Full time	16,851.52	26,713.20	-9,861.68	173,636	156,213.61	40,329.30
Wages - Contingency		0.00	0.00	0		
Wages - Overtime		153.85	-153.85	1,000		
PAYROLL BENEFIT OVERHEAD	5,223.96	8,281.09	-3,057.13	53,827	48,426.26	12,264.29
Accrued Payroll Expense		230.77	-230.77	1,500	-23,813.00	-1,820.58
Earnings recovery		0.00	0.00	0		
Clothing & C. Allowance		0.00	0.00	0		
Travel Expenses		0.00	0.00	0		
Total Personnel - GENERAL	22,075.48	35,378.91	-13,303.43	229,963	180,826.87	50,773.01
Personnel - SPECIAL CONSTABLES						
From Prior Reserves						
SPEC. - Wages - Full time	10,590.40	10,438.08	152.32	67,848	69,686.02	28,521.39
SPEC. - Wages - Part Full time	39,416.16	40,000.00	-583.84	260,000	264,271.52	151,391.71
Wages - Overtime		230.77	-230.77	1,500	4,293.74	201.31
Retirement incentive		0.00	0.00	0		
Pension benefits	771.03	1,346.15	-575.12	8,750	3,328.40	1,291.16
PAYROLL BENEFIT OVERHEAD	8,890.54	9,635.81	-745.27	62,633	59,134.90	29,036.88
Clothing & C. Allowance		258.33	-258.33	1,550	1,314.50	351.13
Training		583.33	-583.33	3,500		
Uniforms & Equipment		666.67	-666.67	4,000	4,285.84	1,077.01
Accrued Payroll Expense	-3,183.68	0.00	-3,183.68		1,167.25	-22,149.00
Government Grant		-62,500.00	62,500.00	-375,000	-403,984.89	
Total Personnel - SPEC. CONSTABLES	56,484.45	659.15	55,825.30	34,780	3,497.28	189,721.59
PERSONNEL TOTAL	78,559.93	36,038.06	42,521.87	264,743	184,324.15	240,494.60
Administration - GENERAL						
Prisoner & Escort Expenses	8.90	166.67	-157.77	1,000	4,512.32	3,008.91
Prisoner & Escort RECOVERY	741.40	-83.33	824.73	-500	-3,237.00	-383.90
Miscellaneous Expense		83.33	-83.33	500	221.63	432.20
Telephone Lines and Leases	258.58	166.67	91.91	1,000	1,414.58	619.46
Total Administration - GENERAL	1,008.88	333.33	675.55	2,000	2,911.53	3,676.67
Equipment - GENERAL						
Licence		0.00	0.00	0		
Fuel		0.00	0.00	0		
Repairs/ Parts & Materials		0.00	0.00	0		
Insurance		0.00	0.00	0		
Lease		0.00	0.00	0		
Total Equipment - GENERAL	0.00	0.00	0.00	0	0.00	-
ADMINISTRATION & EQUIPMENT TOTAL	1,008.88	333.33	675.55	2,000	2,911.53	3,676.67
CAPITAL - GENERAL						
Automobiles			0.00			
All Other Capital Items			0.00			
TOTAL DEPARTMENT 3300	79,568.81	36,371.39	43,197.42	266,743	187,235.68	244,171.27

OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - FEBRUARY 2022
DEPARTMENT 3000 POLICE SERVICES BOARD

page 4a

	2022	PERIOD		2022
	ACTUALS	BUDGET	VARIANCE	BUDGET
PERSONNEL - GENERAL				
One time funding Pr Yr Res			0.00	
HR Support - City Hall		3,333.33	-3,333.33	20,000
From BOARD Reserves (Appreciation)		-5,416.67	5,416.67	-32,500
Remuneration		1,866.67	-1,866.67	11,200
Wages - Full Time		1,015.00	-1,015.00	6,598
Wages - Part time	1,118.00	0.00	1,118.00	
Reallocated Wages	4,808.84	1,362.00	3,446.84	8,853
PAYROLL BENEFIT OVERHEAD	161.26	162.40	-1.14	1,056
Accrued Payroll Expense		0.00	0.00	
Legal Fees		0.00	0.00	
Appreciation functions		1,666.67	-1,666.67	10,000
Expense Recovery		0.00	0.00	0
Total PERSONNEL - GENERAL	6,088.10	3,989.40	2,098.70	25,206
ADMINISTRATION				
One time funding				
Professional Development		1,000.00	-1,000.00	6,000
Memberships	3,354.66	605.00	2,749.66	3,630
Meeting Expenses		166.67	-166.67	1,000
Office Supplies & Expense		0.00	0.00	0
Advertising		0.00	0.00	0
Telephones		0.00	0.00	0
Legal Fees	160.78	1,500.00	-1,339.22	9,000
Consultants fees		0.00	0.00	0
Total ADMINISTRATION	3,515.44	3,271.67	243.77	19,630
POLICE SERVICE BOARD ACTIVITIES				
Revenue	-320.00	0.00	-320.00	0.00
External Police Reports	-11,159.42	0.00	-11,159.42	0.00
From Prior Reserves		0.00	0.00	0.00
Interest Revenue	-220.24	0.00	-220.24	0.00
Bank Charges	11.66	0.00	11.66	0.00
Office Supplies		0.00	0.00	
To Police Board Reserves	11,688.00	0.00	11,688.00	0.00
Total POL SERV BOARD ACTIVITIES	0.00	0.00	0.00	0
TOTAL DEPARTMENT 3000	9,603.54	7,261.07	2,342.47	44,836

Board Reserve for Equipment

Opening Balance at December 31, 2021	561,177.35
Cufflinks Donation	
Current year transfers	11,688.00
Balance to date	<u>572,865.35</u>

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS FOR APPROVAL

For the period February 1 - 28, 2022

Detailed list available upon request

	AMOUNT
DEPARTMENT 3000 (Board)	\$ -
DEPARTMENT 3100 (Officers)	47,159.35
DEPARTMENT 3200 (Civilians)	56,136.15
DEPARTMENT 3300 (Court Security)	138.19
TOTAL EXPENSES	\$ 103,433.69



Report to the Board: Chief 's Activities

From: Chief C. Ambrose

Date: Thursday March 17, 2021

- Holiday and Sick Time – 5 days
- Discussions and meetings re WGPS proposal- 11 hours
- Conference calls re Covid19 with City and partners -2 hours
- OACP Board and Zone duties – 4.5 hours
- Meeting with Board and OSPA – 3 hours
- Dispatch and NG911 meetings – 10 hours
- Grey County Courts and Court Security- 2 hours
- Alcohol and Drug Strategy -2 hours
- Court Case Manager hiring process- 6.5 hours
- Community Safety and Wellbeing Planning meetings- 1.5 hours
- Mobile Outreach SOS committee meeting- 1 hour
- Policy and Procedure Review – 12 hours
- Conference call with Solicitor General – ½ hour
- Grey Bruce Vaccine Task Force – 1 hour
- OACP Cambridge Univ NJ State police Evidence Based Policing webinar 4 hours
- Grey Bruce Opioid Working Group – 1.5 hours
- CACP ICT (Information Communications and Technology) Meetings- 8 hours
- CMHA GB MMHART review meeting - 1 hour
- Grey Bruce Child and Family Services CEO Announcement – 1 hour

Report Re Taxi By-Law Fee Review

To: Chief Ambrose

From: Pam Dodd

Re: Report re Taxi By-law Fee Review

The Owen Sound Police Service has received a request from the City of Owen Sound for a review of the Taxi By-law fees.

Currently all taxi vehicles within the City of Owen Sound are metered, with a start rate of \$4.85 (including H.S.T.) and then \$1.15 charged per kilometer thereafter (H.S.T. included). The hourly rate is \$30.00 per hour.

Prior to taxi meters being installed, a flat rate fee schedule was followed as outlined below:

- \$8.00 per trip (not more than two passenger and H.S.T. included). For each additional passenger (in excess of two) an additional \$0.50 per trip was charged (included H.S.T.).
- Senior citizen's rate of \$7.50 per trip (H.S.T. included) was charged (identification to be provided).
- A flat rate of \$8.00 per trip (H.S.T. included) was charged for conveyance of groceries, baggage or parcels, excluding alcohol, and without passengers.

In 2014 the Owen Sound Police Services Board, at the request of taxi companies, approved a change from a flat rate fee to metered fares.

Contact has been made with the municipalities surrounding the City of Owen Sound for information regarding taxi by-laws as outlined below:

	Town of Collinwood	Town of Meaford	Town of South Bruce Peninsula	Town of Blue Mountain	Town of Saugeen Shores
By-Law	X	X <ul style="list-style-type: none">• By-law sets out cost to licence drivers and taxis	X <ul style="list-style-type: none">• By-Law sets out cost to licence drivers and taxis	No Taxi Companies	X <ul style="list-style-type: none">• By-Law sets out cost to licence drivers and taxis
Metered	<ul style="list-style-type: none">• \$2.00/km• \$3.50 drop rate				

	<ul style="list-style-type: none"> • \$36.00 wait time • Must include HST • Rounded to nearest 10 cents • Driver & passenger may agree to flat rate if destination is over 5 km outside the municipality • Flat fee collected separately from any metered fare for any surcharge applied between 12:00 am and 6:00 am and all day on any statutory holiday 				
Flat Rate			<ul style="list-style-type: none"> • \$8.00 flat rate and to be increased to \$9.00 this year 		
Variable Rate		<ul style="list-style-type: none"> • No set rate - fare to be determined by taxi company 			<ul style="list-style-type: none"> • No set rate – fare to be determined by taxi company

The Town of Innisfil was also contacted and is the only municipality contracted with UBER to provide city transit.

Innisfil Transit has a contract with UBER to provide up to 30 rides per month at a discounted rate. An application can be made to increase the number of trips to 50 (with special consideration given to students and those who depend on transit for work). All rides after the 30 discounted trips are not subsidized and the full UBER rate is paid by the passenger. All fares up to 30 trips are subsidized by the Town of Innisfil with the Town of Innisfil paying approximately 60%, which currently ranges between \$10-\$13 per trip.

Only rides to specific common destinations, i.e. recreational complexes and town hall area, library, and food bank are subsidized by the Town of Innisfil. The rates to other destinations within the Town of Innisfil are set by UBER through their App. The Town of Innisfil also provides essential trip vouchers for destinations deemed an essential service, i.e. pharmacies, grocery stores, and food bank, for four (4) free trips. It appears this may be a program specific to the pandemic. There is also a fair transit program that provides a 50% discount on all rides to eligible passengers. Applicants must meet eligibility requirements and complete an Application.

All UBER drivers must provide a criminal record search (crc and enhanced only, does not include a vulnerable sector search) together with a motor vehicle record check. Vehicles cannot be more than (ten) years old and must have a standard safety inspection. Insurance must be no less than two (2) million liability. To protect the safety of passengers, there is an "emergency button" in the app's safety kit which will automatically send the vehicle's location to a 911 centre. A similar feature is also available to UBER driver's that includes an emergency assistance button that will automatically send the vehicle location details to a 911 centre and a 24/7 contact support and Ridecheck feature that will detect any accidents.

Included with the report is an information packet available on the Town of Innisfil website.

Standard safety certificates are required once the driver has registered with UBER, and annual safety inspections are handled by UBER in compliance with their driver registration process. Of note, to drive UBER in Toronto each vehicle must pass an annual inspection and receive a Safety Standards Certificate. Driver's providing transit do not have to register with the Town of Innisfil.

The Owen Sound Police Service Board Taxi By-Law does allow for private transportation (UBER/Drivers Seat) companies and driver for hire companies (drive your vehicle) to be registered. Currently Drivers Seat is registered as a Private Transportation Company in the City of Owen Sound. All Private Transportation Companies must register yearly and provide proof of \$2,000,000 liability insurance. Proof of H.S.T. is also required at the time of registration. A list of vehicles, valid safety certificate and unique identifier issued to each vehicle is to be provided upon registration. All private transportation companies must notify the Issuer of Licences of any driver whose licence is no longer valid.

All private transportation company driver's must be licenced by the Owen Sound Police Service (same requirements as taxi driver licencing) and if using their own vehicles (i.e. UBER), must also provide a valid safety certificate (every six months – June/December), register their vehicle, provide proof of insurance of at least \$2,000,000.00 liability, confirmation the driver is licenced or authorized to drive on behalf of the private transportation company, and only accept calls from the private transportation company they are registered with.

All fares are set by the private transportation company.

Please find attached information from the Town of Innisfil website and a copy of the Owen Sound Police Service Board Taxi By-Law.

If you have any questions or require further information, please advise.

Respectfully submitted

Pam Dodd



OWEN SOUND POLICE SERVICES BOARD

Expires: Indefinite

Repeals: 2014-01, 2006-06,
2002-02, 01 & 2001-02 & 1997-01

Revisions: May 27, 2020

BY-LAW NO. 2020-01

A BY-LAW TO LICENCE, REGULATE AND GOVERN BROKERS, OWNERS AND DRIVERS OF TAXICABS AND OTHER VEHICLES REGULARLY USED FOR HIRE FOR THE CONVEYANCE OF PASSENGERS IN AND ABOUT THE CITY OF OWEN SOUND

WHEREAS the Board passed bylaw 2014-01 on the 19th day of February, 2014; and

WHEREAS Section 151 and Section 156 of the Municipal Act, 2001 S.O 2001, c M.25 as amended (the "Act"), authorize a municipality to pass by-laws for licensing, regulating and governing the owners and drivers of taxicabs and other vehicles used for hire, or any class or classes thereof, and the rates and fares to be charged for the conveyance of goods or passengers, and for revoking and canceling licences so granted; and

WHEREAS Section 23.1 and section 23.2 of the Act allows a municipality, to delegate its powers and duties; and

WHEREAS the Corporation of the City of Owen Sound has passed By-law No. 1996-153 that delegates such power to the Owen Sound Police Services Board; and

WHEREAS the Police Services Board of the Corporation of the City of Owen Sound deems it desirable to establish a By-law to license, regulate and govern the owners and drivers of taxicabs and other vehicles used for hire, or any class or classes thereof, and the rates and fares to be charged for the conveyance of goods or passengers, and for revoking and canceling licences so granted.

WHEREAS the Police Services Board deems it desirable to establish a by-law to license, regulate and govern Driver for Hire Companies within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations.

WHEREAS the Police Services Board deems it desirable to establish a by-law to regulate and govern Driver for Hire - Drivers within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring as a condition of operating that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds a valid Driver's Licence issued by the Ministry of Transportation for the Province of Ontario;
- c) ensure that the health and safety of its residents and visitors are protected through the establishment of operating standards; and,
- d) ensure that the Licensee complies with all nuisance control regulations.

WHEREAS the Police Services Board deems it desirable to establish a by-law to license, regulate and govern Pedicabs within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided and attained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer;
- c) ensure that the Licensee complies with all nuisance control regulations; and,
- d) ensure compliance with all provisions of the Highway Traffic Act, R.S.O. 190, c. H8, as may be applicable.

WHEREAS the Police Services Board deems it desirable to establish a by-law to license, regulate and govern Private Transportation Companies within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations.

WHEREAS the Police Services Board deem it desirable to establish a by-law regulate and govern Private Transportation Company Vehicles within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations.

WHEREAS the Owen Sound Police Service Board has deemed it expedient to pass a by-law to regulate and govern Private Transportation Company Drivers within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring as a condition of operating that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds a valid Driver's Licence issued by the Ministry of Transportation for the Province of Ontario;
- c) ensure that the health and safety of its residents and visitors are protected through the establishment of operating standards; and,
- d) ensure that the Licensee complies with all nuisance control regulations.

NOW THEREFORE THE POLICE SERVICES BOARD OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:

SECTION 1 - SHORT TITLE

- 1.1 This By-law may be cited as the "Owen Sound Taxi By-law".

SECTION 2 - DEFINITIONS

- 2.1 In this By-law, the following definitions shall apply:

- a) "Board" means the Owen Sound Police Services Board
- b) "Chief of Police" means the Chief of Police for the Owen Sound Police Service.
- c) "Fare" means the fee a Person has to pay to be conveyed or to convey goods by Taxicab or Limousine.

- d) "Limousine" means a motor vehicle which may bear identification other than the number plate issued by the Ministry of Transportation for the Province of Ontario, which is kept or used for hire for the conveyance of Passengers or goods wholly within the City of Owen Sound or to any point not more than five (5) kilometers beyond its limits, but shall not include a Taxicab.
- e) "Agent/Owner" means any Person owning a Taxicab or Limousine, or having possession or control thereof under an installment purchase agreement or by way of rental, and who operates under agreement with a Taxi Broker, or who may himself/herself be a Taxi Broker licensed hereunder.
- f) "Customer" means the registered owner or his/her designate, of a private vehicle who requests, hires or contracts a driver.
- g) "Driver" means a driver of a Taxicab or Limousine who is licensed as such under this By-law.
- h) "Driver for Hire Company" means a person defined by this by-law who facilitates, arranges or books a driver when requested, hired or contracted to provide driving services on behalf of a customer. Such service includes the transport of the customer in his/her own private vehicle from point A to point B as agreed upon.
- i) "Driver for Hire – Driver" means a person who has been requested, hired or contracted to physically drive the customer in their private vehicle from point A to point B as agreed upon.
- j) "Driver for Hire Company – Vehicle" means a vehicle owned or operated on behalf of the Driver for Hire Company and used solely for the transport of the Driver for Hire – Driver to and from each call for service.
- k) "Passenger" means in addition to its common meaning where used in context throughout this By-law, an Individual travelling in a Taxicab or Limousine who is not paying a Fare.
- l) "Pedicab" means a vehicle propelled by muscular power for hire for the conveyance of passengers. Does not include a Taxicab, Limousine, Driver for Hire or Private Transportation Company.
- m) "Person" includes not only an individual but also a partnership, corporation or association and the heirs, successors and assigns thereof. Wherever the word "he" or "him" is used, it shall mean and include the feminine or neuter gender wherever the context so requires.
- n) "Place of Business" means a building or part thereof used for the conduct, management, or operation of a taxi business, including the keeping of records required by this By-law, and shall include a municipal address, a telephone and published telephone number relating thereto, a sufficient area for the receipt of calls and dispatching of Taxicabs or Limousines, if any, and for the keeping of the records required by this By-law.
- o) "Private Transportation Company" means a person who in any manner accepts, facilitates, or brokers requests for or advertises or offers transportation in a private vehicle-for-hire to passengers. Shall not include a person who facilitates "carpooling" as defined by the Public Vehicles Act., Taxicab Company, Limousine Company or Driver for Hire Company.
- p) "Private Transportation Company Vehicle" means a for hire motor vehicle with a seating capacity of less than nine (9) passengers excluding the driver used to provide transportation services to passengers.
- q) "Private Transportation Company Driver" means a person who is in care and control of a vehicle that provides transportation services to passengers through a Private Transportation Company but shall not include Taxicab Drivers, Limousine Drivers or Driver for Hire services.

- r) "Private Transportation Company Identifier" means a sign, decal, emblem, symbol or number displaying a logo or name of the Private Transportation Company through which the driver is providing transportation services to passengers and such other information required by this By-law, in a form, size and location approved by the Issuer of Licences.
 - s) "Rate or Fare" means the basis or formulas used to calculate the rate or fare paid or charged to a customer for transportation provided by a Taxicab, Limousine, Private Transportation Company or Driver for Hire Company.
 - t) "Senior" means an individual who has attained the age of sixty-five (65) years.
 - u) "Taxi Broker" means a Person that operates a taxi business who accepts calls in any manner for Taxicabs or Limousines and may include a Person who takes telephone or radio calls for, or dispatches Taxicabs or Limousines owned or operated by himself or others in any manner.
 - v) "Taxi Broker's Licence" means a licence issued under the provisions of this By-law to a Taxi Broker to operate a taxi business.
 - w) "Taxicab" means any passenger, motor vehicle or other vehicle, regularly used for hire and licensed for the conveyance of Passengers and goods within the City of Owen Sound, having a normal seating capacity of not more than nine (9) Passengers but shall not include a public vehicle as defined in the Public Vehicles Act, R.S.O. 1990, Chapter P.54, as amended.
 - x) "Taxicab Driver's Licence" means a licence issued under the provisions of this By-law to a Driver of a Taxicab.
 - y) "Taxicab Licence" means a licence issued under the provisions of this By-law to an Agent/Owner of a motor vehicle which is, at all times or occasionally, kept or used for hire for the conveyance of Passengers or goods.
- 2.2 Any reference herein to the male gender shall be construed to include the female gender as well, and any reference to singular or plural shall be interpreted as the opposite number where the context so requires.

SECTION 3 - DUTIES OF THE CHIEF OF POLICE

- 3.1 The Chief of Police shall have supervision over all the Persons and vehicles licensed under this By-law together with equipment used by them and the following shall be the duties of the Chief of Police in connection with the provisions of this By-law:
- a) On behalf of the Board to consider all applications for licence and where provided by this By-law, to issue licences. The Chief of Police shall submit to the Board a report on these duties when required. Such report to include applications, approvals, denials, licences and notices of revocation of any licence.
 - b) To make all necessary inquiries concerning applications for licences, renewals and transfers as may be required to secure due observance of the law and of this By-law.
 - c) To make all necessary inquiries concerning the qualifications and suitability of applicants for licences and without limiting the generality of the foregoing, may test the applicant's knowledge of the City of Owen Sound, and to investigate his/her police record and as much of the applicant's personal history as is relevant.
 - d) To examine and approve from time to time, and as often as may be required by the Board, every Taxicab, Limousine and the necessary equipment thereof and the condition of such Taxicab or Limousine.
 - e) To keep a register of all licences which shall contain the name and address of the applicant, the amount paid for the licence, the date of issue of licence and such further records as the Board may order.
 - f) To receive the fees payable for all licences and to transfer such fees to the City Treasurer.
 - g) To furnish each Person taking out a Taxi Broker's or Taxicab Licence, one copy of this By-law.

- h) To ascertain by inspection and inquiry from time to time and as often as may be required by the Board whether any Person receiving a licence continues to comply with the provisions of the law and of this By-law.
- i) To prosecute all Persons who offend against any of the provisions of this By-law.
- j) The Chief of Police may delegate any act or duty authorized by this By-law other than those under Subsection 8.1.

SECTION 4 - QUALIFICATIONS

- 4.1 No Person shall be an Agent/Owner, Taxi Broker or Driver of a Taxicab or Limousine in the City of Owen Sound unless that Person is licensed by the Board and every applicant for a Taxi Broker's Licence, Taxicab Licence, Taxicab Driver's Licence or Limousine Driver's Licence, as well as those Persons already licensed, shall:
- a) Be able to read, write and speak the English language;
 - b) Have attained the age of eighteen (18) years;
 - c) Complete the necessary application forms;
 - d) Provide proof that the applicant has been licensed to drive a motor vehicle in any province of Canada for at least two years holding an unrestricted 'G' licence and currently holds a valid driver's licence issued by the Province of Ontario. A G1 or G2 restricted 'G' Licence will not be permitted;
 - e) Must successfully complete a written examination on his/her familiarity with streets, public buildings and places within the City of Owen Sound and obtain a grade of no less than seventy (70%) percent;
 - f) Be in a good state of health;
 - g) Be of good character; and
 - h) Provide a signed waiver and pay the cost of performing an enhanced criminal record check.
- 4.2 This By-law applies to all Agent/Owners, Taxi Brokers or Drivers of Taxicab or Limousines used for carrying goods or Passengers:
- a) Either wholly within the City of Owen Sound, or from outside the limits of the City of Owen Sound to a destination within the limits of the City of Owen Sound, or from a point within the limits of the City of Owen Sound to any point not more than five kilometers beyond the limits of the City of Owen Sound;
 - b) Whether or not the Place of Business of the Agent/Owner, Taxi Broker, or Driver is located within the City of Owen Sound or a location outside the City of Owen Sound, so long as any part of the taxi business, including the carrying of goods or Passengers, is carried on within the City of Owen Sound.

SECTION 5 - APPLICATIONS

- 5.1 Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this By-law.
- a) Applicants for Taxi Broker's licences received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Taxi Broker's Licence fee as set out in Schedule 'A' of the Taxi By-law, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this By-law.
 - b) Applicants for new licence(s) issued for Taxicab(s), received after June 30th and prior to December 31, in any year, will be required to pay half of the annual fee of a Taxicab Licence as set out in Schedule 'A' of the Taxi By-law, and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this By-law.

- 5.2 Every application for a Taxi Broker's Licence shall include written particulars of his/her arrangements with the owner(s) of the vehicle(s) to be used in his/her Taxi Broker business.
- 5.3 Every application for a licence applied for under this By-law shall include a non-refundable payment of fifty percent (50%) of the applicable fee as set out in Schedule 'A' of the Taxi By-law.
- 5.4 Any Person refused a licence under this By-law will be subject to a further fee as set out in Schedule 'A' of the Taxi By-law to re-apply not earlier than thirty (30) days after the date of the first application, or sooner with the consent of the Chief of Police.
- 5.5 All licence fees as prescribed in Schedule 'A' of the Taxi By-law shall be paid to the Chief of Police, payable to the Owen Sound Police Service, who in turn shall transmit such monies to the City Treasurer.
- 5.6 Every Person who applies for a Taxi Broker's Licence must include with his/her application an approved business licence issued by the City of Owen Sound.

5.7 DRIVER FOR HIRE:

Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this By-law.

- a) Applicants for Driver for Hire licence received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Driver for Hire Licence fee as set out in Schedule 'A' of the By-law, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this By-law.
- b) Applicants for new licence(s) issued for Driver for Hire vehicle received after June 30 and prior to December 31, in any year, will be required to pay half of the annual fee of a Driver for Hire Vehicle Licence as set out in Schedule 'A' of the By-law, and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this By-law.

5.8 PRIVATE TRANSPORTATION COMPANY:

Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this By-law.

- a) Applicants for Private Transportation Company licence received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Private Transportation Company Licence fee as set out in Schedule 'A' of the By-law, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this By-law.
- b) Applicants for new licence(s) issued for Private Transportation Company vehicle received after June 30 and prior to December 31, in any year, will be required to pay half of the annual fee of a Private Transportation Company Vehicle Licence as set out in Schedule 'A' of the By-law, and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this By-law.

SECTION 6 - LICENCES

- 6.1 Subject to section 6.11 hereof, a taxi business or Taxi Broker having a Place of Business within the City of Owen Sound must meet the regulations of the City's Zoning By-law.
- 6.2 No Agent/Owner of a Taxicab or Limousine, shall use or permit the use or operation of a Taxicab or Limousine without a valid licence issued pursuant to this By-law.

- 6.3 No Person shall drive or act as a Driver of any Taxicab or Limousine without having a licence under this By-law from the Board, under the hand of the Chief of Police. The fee for such licence shall be as set out in Schedule 'A' of the Taxi By-law.
- 6.4 No Person shall carry on the business of a Taxi Broker without having a current, valid licence from the Board, the fee for which is set out in Schedule 'A' of the Taxi By-law; such licence shall at all times be prominently displayed at the Place of Business of the Taxi Broker.
- 6.5 Every Agent/Owner of more than one Taxicab or Limousine, required to be licensed under this By-law, shall take out a separate licence for each Taxicab or Limousine.
- 6.6 No Agent/Owner of a Taxicab or Limousine licensed under this By-law shall use or permit the use of any number plate upon any Taxicab or Limousine other than the plates issued by the Ministry of Transportation of Ontario for such vehicle.
- 6.7 No licensed Taxi Broker, incorporated under the laws of the Province of Ontario or any other jurisdiction, shall permit the transfer of shares, which would have the effect of changing control of the corporation without the approval of the Board.
- 6.8 Any transfer of a licence issued under this By-law shall require the issuing of a new licence.
- 6.9 Every Person licensed as a Taxi Broker will:
 - a) Prepare and deliver to the Chief of Police a current updated list every 30 days of:
 - i) The names of the Agent/Owners owning or operating Taxicabs or Limousines in association with such Taxi Broker and the number of Taxicabs or Limousines owned or operated by such Agent/Owner and;
 - ii) The names and addresses of all Drivers operating in association with such Taxi Broker.
 - b) Ensure that all vehicles and Drivers dispatched are properly licensed under this By-law.
- 6.10 Every Agent/Owner operating a Taxicab(s) must have an association with a properly licensed Taxi Broker under this By-law.
- 6.11 Notwithstanding Section 6.1 hereof, the regulations of the City's Zoning By-law and Ontario Planning Act shall be used to define and regulate a legal non-conforming/complying taxi business or Taxi Broker operating from a Place of Business located in the City of Owen Sound.

SECTION 7 - ISSUE

- 7.1 Upon completion of the examination and investigation conducted by the Chief of Police, the Board authorizes the Chief of Police to grant a licence to the applicant, or to recommend denial of this licence. If a licence is granted, the applicant is to attend as directed by the Chief of Police for the taking of an identification photograph and thereafter the Chief of Police shall cause to be issued the applicable licence. Any applicant who is to be denied a licence(s) as recommended by the Chief of Police may appeal to the Board.
- 7.2 Any applicant who is denied a licence by the Chief of Police under section 7.1, shall be given written notice of the denial of the application for a licence and may appeal to the Board by delivering to the Chief of Police within ten (10) days of mailing of the notice of denial, a written request for a hearing before the Board. Within ten (10) days of the Chief of Police receiving the request for a hearing, the Chief of Police will send notice by registered mail or delivered to the applicant's address last known to the Chief of Police, notice of the date, time and place of the hearing and the applicant shall be permitted either by himself/herself or a representative, to appear before the Board to show cause why such licence should not be denied.

- 7.3 On the issuing of a Taxicab Driver's Licence, the Chief of Police shall supply a photo identification card which shall be carried by the licence holder at all times while operating a Taxicab, which he/she shall produce upon demand by any Person hiring his/her Taxicab or by any police officer.
- 7.4 No Person may operate a Taxicab without a Taxi Broker's Licence or an agreement with a Taxi Broker as an Agent/Owner.

SECTION 8 - SUSPENSION OR REVOCATION

- 8.1 The Chief of Police may suspend a licence with cause, to take effect immediately where the licensee has been charged with any breach of this By-law or any Federal or Ontario statute relevant to licensed activities, and for such period of time as the Board shall determine, or if the circumstances appear to warrant such action, may recommend that the Board revoke such licence. Any Person whose licence is suspended or to be revoked may appeal to the Board.
- 8.2 The Chief of Police or any interested party may apply to the Board to have a licence revoked for cause. Cause shall include a breach of any condition of the licence held, a conviction for any breach of this By-law, or any breach of a federal or Ontario statute relevant to licensed activities.
- 8.3 At a hearing before the Board where the suspension or revocation of a licence is being considered, the holder of that licence shall be given at least five (5) days notice by registered mail or delivered to his/her address last known to the Chief of Police, of the date, time and place of the hearing and the holder of the licence shall be permitted either by himself/herself or a representative, to appear before the Board to show cause why such licence should not be suspended or revoked as the case may be.
- 8.4 In the event of any licence issued under this By-law being cancelled or revoked, the previous holder thereof shall not, without approval of the Board, apply for another licence before the lapse of six (6) months from the date of such cancellation or revocation.
- 8.5 All licences issued pursuant to this By-law, with the exception of Taxicab Driver's licences, shall be in force for the remainder of the calendar year in which issued, unless they are sooner cancelled or revoked and, in any case, shall expire in each year at midnight December 31st.
- 8.6 Taxicab Driver's licence issued pursuant to this By-law, as amended, shall be in force for a period of one (1) year, unless sooner cancelled or revoked and in any case shall expire one year from the date of issue, and thereafter may also be renewed for a period of three (3) years, in accordance with the fees as set out in Schedule 'A' of the Taxi By-law, unless sooner cancelled or revoked and in any case shall expire on the third year anniversary from the date of issue at midnight.
- 8.7 A licence issued pursuant to this By-law, which is not prior to its expiry renewed for the next consecutive period, shall not thereafter be renewed and the previous licence holder shall be required to submit a new application.

SECTION 9 - EQUIPMENT AND USES

- 9.1 No Person licensed under this By-law shall carry or permit to be carried in any Taxicab or Limousine, a load in excess of that for which its commercial motor vehicle permit was issued.
- 9.2 No Person licensed under this By-law shall carry in any Taxicab or Limousine a greater number of Passengers than recommended by the manufacturer's rating. Every Taxicab or Limousine licensed under this By-law shall be a model having at least four doors.
- 9.3 Before a licence authorizing the use of any vehicle is granted, the Chief of Police shall ascertain, by the production of a valid Safety Standards Certificate, if such vehicle is in a safe condition to be operated upon a highway and if he/she finds that such vehicle is in a dangerous or unsafe condition, require that such vehicle be placed in a safe condition before such licence is issued. A vehicle is exempt from the Safety Standards Certificate, which has traveled less than twenty thousand kilometers (20,000 km.) or no more than twelve (12) months has elapsed from date of first registration as a new motor vehicle.
- 9.4 The Taxi Broker of a vehicle licensed pursuant to this By-law shall provide to the Chief of Police or designate a valid Safety Standards Certificate where the age of that vehicle exceeds thirty-six (36) months from the date of first registration as a new motor vehicle.

Such Safety Standards Certificate shall be submitted each year between May 31st and June 5th or as directed by the Chief of Police and is in addition to any other Safety Standards Certificate, which may be required by this By-law.

- 9.5 Safety Standards Certificates shall be obtained by the Taxi Broker of the vehicle and at the Taxi Broker's expense. Failure to provide a Safety Standards Certificate as required by this By-law shall result in the immediate revocation of licence.
- 9.6 a) No Taxi Broker shall permit the operation or operate a Taxicab unless such Taxicab has signs or letters identifying the company name consistent with the name indicated on the Taxicab Brokers Licence.
- b) No Taxi Broker shall permit the operation of a licensed Taxicab as a private vehicle.
- c) Where more than one Taxicab is operated and licensed under the same company name, each Taxicab shall also display a number unique from any other number which identifies it from any other Taxicab of that company. Such number shall be as clear and simple as possible but in no case shall such number consist of more than two digits.
- d) The Taxi Broker of every vehicle in respect of which a licence has been issued under this By-law shall have at all times, firmly affixed, on the left rear exterior of the vehicle, in an area clearly visible, a Taxicab numbered plate, issued by the Board.
- e) Taxicab numbered plates issued by the Board, must be returned on demand to the Chief of Police.
- f) Any Taxicab numbered plate issued by the Board which is lost or stolen, must be reported to the Chief of Police within 24 hours and reissued in accordance with Schedule 'A' of the Taxi By-law.
- 9.7 The Taxi Broker of every vehicle in respect of which a licence has been issued under this By-law shall, when required, submit his/her vehicle for examination by the Chief of Police or any of his/her officers and no Agent/Owner or Driver shall, at any time, prevent or hinder the Chief of Police or his/her designate from entering a garage or other building for the purpose of inspecting any Taxicab or Limousine.
- 9.8 The operator of a Taxicab or Limousine shall be responsible to ensure that the interior and exterior of his/her vehicle is in clean condition and in good repair at all times.
- 9.9 Every Agent/Owner or Driver, licensed under this By-law, shall on each work shift, before commencing driving, examine for mechanical defects any vehicle which he/she is to drive during the shift, and shall similarly examine the Taxicab or Limousine at the end of each shift, and if he/she is not the owner of the Taxicab or Limousine, shall report forthwith to the owner any mechanical defects of which he/she is, or becomes, aware.
- 9.10 Every Taxi Broker shall check immediately any mechanical defect in his/her vehicle reported by a Driver and shall not in any case operate or permit to be operated any vehicle not in good mechanical condition.
- 9.11 The Board may, from time to time, limit the number of Taxicabs and Limousines for which licences may be issued under this By-law.

9.12 DRIVER FOR HIRE COMPANY:

No person shall own, operate, carry on or maintain a business as a Driver for Hire Company within the City of Owen Sound without first having obtained a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of commercial liability insurance in the minimum amount of \$2,000,000.

The applicant shall provide to the Issuer of Licences at the time of application, proof of HST (Harmonized Sales Tax) registration. Such registrations shall be provided for the Driver for Hire Company and on behalf of all registered Driver for Hire - Drivers operating on behalf of the Driver for Hire Company as may be applicable.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a registry of all persons operating as a Driver for Hire - Driver for the Company. Such listing shall include:

a) the Full Legal Name, residential address and contact number for each individual operating on behalf of the Company;
No person shall use or permit the use of a Driver for Hire Company Vehicle to be used to transport customers or clients at any time.

No person shall permit any person to operate as a Driver for Hire - Driver unless such person is registered under the provisions of this by-law to do so.

The licensee shall ensure that every driver operating on behalf of the Driver for Hire Company is familiar with the provisions of this by-law, the laws and regulations relating to traffic and the geography of the City of Owen Sound.

The licensee shall ensure that every person operating as a Driver for Hire - Driver is the holder of any of a class A, B, C, D, E, F or G driver's licence issued to him by the Ministry of Transportation for the Province of Ontario and that such licence is valid at all times while such driver is engaged in transporting or driving any person or vehicle during the course of conducting business.

The licensee shall immediately notify the Issuer of Licences should the driver's licence of the Driver for Hire- Driver be suspended or revoked and such Driver shall immediately be removed from the registry.

The applicant shall be at least 18 years of age to be licensed under this section.

The Licensee shall satisfy the Issuer of Licences that:

a) any Driver for Hire - Driver operating in association with the Company will accept calls only from the licensed Driver for Hire Company; and,

b) Every Driver for Hire Company be required to provide to the Issuer of Licences at the time of application and within fourteen (14) days upon any change to such information:

- i. a registry containing the name(s), address and contact information of any person operating as a Driver for Hire - Driver for the driver for hire company;
- ii. a copy of a criminal records check issued by a police service or duly authorized agency, issued within 12 months of the date of application for each Driver for Hire - Driver operating; and,
- iii. a copy of a drivers abstract issued by the Ministry of Transportation for each Driver for Hire - Driver, valid within 30 days of the date of application.

Every licensee shall:

a) keep an orderly record of all calls answered by the Company showing date, time, origin, destination, and the name of the Driver. The records shall be retained for a period of 12 months from date of entry and shall be open for inspection by any Municipal Law Enforcement Officer, Police Officer or other duly appointed individual at any reasonable time and may be removed by such Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and retained for any reasonable period of time;

b) ensure that all persons employed by him as a Driver for Hire - Driver are properly registered under the provisions of this by-law;

c) All rates and fares shall be made available through an electronic format or paper format to every customer prior to the commencement of any conveyance and shall include any discounts, price variances or surges in effect at the time and the conveyance must be agreed upon prior to commencement;

d) provide or make available the necessary dispatching equipment, mobile software applications or two-way communication devices to each Driver and maintained in proper working condition;

e) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Driver for Hire - Driver; and,

f) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by a Driver for Hire - Driver, whether on the street or in any manner or any other location.

The licensee shall notify the Issuer of Licences immediately should a Driver for Hire - Driver be suspended or terminated from operating on behalf of the Driver for Hire Company and shall not reinstate such Driver unless prior approval has been granted by the Issuer of Licences.

The licensee shall ensure that at no time does a Driver for Hire – Driver allow a customer or client to enter or be transported in the Driver for Hire Company Vehicle as defined by this by-law.

The licensee shall be held liable for any violations found or misconduct done so by any Driver for Hire Company employee or Driver for Hire - Driver, to any provision of this by-law and may result in the suspension, revocation or denial of the Driver for Hire Company licence by the Issuer of Licences.

The licensee shall ensure that a copy of the Driver-for-Hire Company identifier is filed with the Issuer of Licences at the time of application and that approval is granted relating to the form, size and vehicle location by the Issuer of Licences.

The licensee shall ensure that such identifier is placed on each Driver-for-Hire vehicle so as to be visible to the public at all times when operating.

9.13 DRIVER FOR HIRE DRIVER:

No person shall operate or carry on business as a Driver for Hire - Driver within the City without first having been registered to do so.

The applicant or his designate shall provide to the Issuer of Licences, through the Driver for Hire Company, at the time of application:

- a) two (2) pieces of identification, one of which shall be photographic identification detailing the applicant's birth date, legal name and current residential address;
- b) a Criminal Record Check obtained from a Police enforcement agency or other duly appointed agency and dated within 12 months of the date of receipt of the application;
- c) an Ontario Driver's Licence abstract obtained from the Ministry of Transportation and dated within 12 months of the date of receipt of the application; and
- d) the applicant's Ontario Driver's Licence with a minimum Class G designation with no driving restrictions.

The applicant or his designate shall provide to the Issuer of Licences, through the Driver for Hire Company, at the time of application, documentation to the satisfaction of the Issuer of Licences from the owner or designate of the Driver for Hire Company for whom the applicant is to provide services as a Driver for Hire - Driver confirming that the applicant is employed by or otherwise authorized to provide services as a Driver for Hire – Driver for the said Driver for Hire Company. This may be in the form of a registry.

No person shall provide any service or operate as a Driver for any Driver for Hire Company which is not licensed under the provisions of this by-law.

No person providing services or operating as a Driver for Hire - Driver shall receive requests for service, in any format, from a Driver for Hire Company unless such company is licensed under the provisions of this by-law.

No person shall, while in charge of a Customer Vehicle:

- a) solicit any person to take or use the Customer Vehicle he is driving by calling out or shouting. The person wishing to use or engage the Driver for Hire shall be left to choose without interception or solicitation;
- b) take, consume or have in his possession any intoxicant (alcohol/drug);
- c) obstruct the use of any sidewalk, make any loud noise or disturbance, use any abusive language, molest, annoy or insult any person whatsoever;

d) employ or allow any runner or other person to assist or act in concert with him in obtaining any passenger;

e) carry a greater number of persons than the Customer Vehicle is intended to seat according to manufacturer's rating or than specified in the license issued under this by-law;

f) smoke or allow or permit the smoking of any equipment or product including but not limited to cigar, cigarette, pipe, hookah or any other lit smoking product or vaping product whether lit by flame or battery powered, in contravention of the City by-law regarding smoking or other applicable legislation, whichever is the most restrictive;

g) park, stop or otherwise stand the Customer Vehicle in any prohibited area;

h) park, stop or otherwise stand the Customer Vehicle in a designated Taxicab stand for which a sign is posted;

i) discriminate in any way against any member of the public in the carrying on of the business on any basis; and,

j) refuse to serve a person with a disability or fail to permit a service animal to enter any vehicle to which the licence relates.

9.14 PEDICAB:

No person shall operate or maintain a Pedicab within the City without first obtaining a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of liability insurance in the minimum amount of \$2,000,000.

No person, while operating a pedicab, shall obstruct motor vehicle traffic.

No person shall operate a pedicab unless such person is physically capable of doing so.

Every person operating a pedicab shall comply with all provisions of the Highway Traffic Act, R.S.O. 1990, c. H.8, as may be applicable

No person shall operate a pedicab on any City bike path, walking path, sidewalk or within any City park

No person shall discharge any passenger in such a way as to create a hazard, danger or any risk to the passenger.

No person shall stop a pedicab within an intersection to permit any person to embark or disembark the pedicab.

9.15 PRIVATE TRANSPORTATION COMPANY:

No person shall own, operate, carry on or maintain a business as a Private Transportation Company within the City of Owen Sound without first having obtained a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of commercial liability insurance in the minimum amount of \$2,000,000.

The applicant shall provide to the Issuer of Licences at the time of application, proof of H.S.T. (Harmonized Sales Tax) registration. Such registrations shall be provided for the Private Transportation Company and on behalf of all registered Private Transportation Company Drivers and all registered Private Transportation Company Vehicles operating on behalf of the Private Transportation Company as may be applicable.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a registry of all persons operating as a Private Transportation Company Driver on behalf of the Company. Such listing shall include:

a) the Name, address and contact number for each individual;

b) Criminal Records Check issued by a Police enforcement agency or other duly appointed agency valid within 12 months of receipt by the Issuer of Licences;

c) a driver's abstract issued by the Ministry of Transportation valid within 30 days of receipt by the Issuer of Licences;

d) copy of valid Ontario Driver's Licence issued by the Ministry of Transportation with no driving restrictions.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a list of all vehicles operating as a Private Transportation Company Vehicles on behalf of the Company. Such listing shall include:

a) the vehicle identification number and the Ontario licence plate number as issued by the Ministry of Transportation for each vehicle operating on behalf of the Private Transportation Company;

b) a valid Safety Standards Certificate issued pursuant to the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8, as amended; at the time of application,

c) the unique identifier issued to each vehicle operated as a Private Transportation Company Vehicle by such Private Transportation Company.

No person shall use or permit any Private Transportation Company Vehicle to be used for hire unless such Private Transportation Company Vehicle is registered under the provisions of this by-law.

No person shall permit any driver to drive a Private Transportation Company Vehicle unless such Driver is registered under the provisions of this by-law to do so.

Every person shall advise the Issuer of Licences within fourteen (14) days of any change in any licence plate issued by the Ministry of Transportation.

The licensee shall ensure that every driver of a Private Transportation Company Vehicle shall be familiar with the provisions of this by-law, the laws and regulations relating to traffic and the geography of the City of Owen Sound.

The licensee shall ensure that every Driver of a Private Transportation Company Vehicle is the holder of any of a class A, B, C, D, E, F or G driver's licence issued to him by the Ministry of Transportation for the Province of Ontario and that such licence is valid at all times which such driver is engaged in driving any Private Transportation Company Vehicle used by the licensee.

The licensee shall immediately notify the Issuer of Licences should any Private Transportation Company Driver's driver's licence no longer be valid. Such Driver shall immediately be removed from the registry.

The applicant shall be at least 18 years of age to be licensed under this section.

The applicant shall satisfy the Issuer of Licences that:

a) any Private Transportation Company Vehicle operated in association with the Company will accept calls only from that Private Transportation Company;

Every licensee shall:

a) keep an orderly record of all calls answered by vehicles operating on behalf of the Private Transportation Company showing date, time, origin, destination, vehicle licence number and the name of the driver. The records shall be retained for a period of 12 months from date of entry and shall be open for inspection by any Municipal Law Enforcement Officer, Police Officer or other duly appointed individual at any reasonable time and may be removed by such Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and retained for any reasonable period of time;

b) submit each Private Transportation Company Vehicle for vehicle safety inspection as required by the Issuer of Licences, a Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and shall file with the Issuer of Licences a valid and current Safety Standards Certificate for each vehicle operated on behalf of the company as required by the Issuer of Licences in accordance with the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8;

c) ensure that all persons employed or operating on behalf of the Private Transportation Company as a Private Transportation Company Driver are properly registered under the provisions of this by-law;

d) All rates and fares shall be made available through an electronic format to every customer prior to the commencement of any conveyance and shall include any discounts, price

variances or surges in effect at the time and the conveyance must be agreed upon prior to commencement;

e) provide the necessary or make available the necessary dispatching equipment, mobile software applications or two-way communication devices to each Driver and maintained in proper working condition;

f) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver; and,

g) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by Private Transportation Company Drivers, whether on the street or in any manner or any other location.

The licensee shall ensure that any Private Transportation Company Vehicle operating on behalf of the company is driven for the transportation exclusively of one person or group of persons in the same party and that only one fare or charge is collected for each specified trip.

The licensee shall notify the Issuer of Licences immediately should a Private Transportation Company Driver be suspended or terminated from operating on behalf of the Private Transportation Company and shall not reinstate such Driver unless prior approval has been granted by the Issuer of Licences.

The licensee shall ensure that a copy of the Private Transportation Company identifier is filed with the Issuer of Licences at the time of application and approval is granted relating to the form, size and location by the Issuer of Licences.

The licensee shall ensure that such identifier is placed on each Private Transportation Company Vehicle so as to be visible to the public at all times when operating.

The licensee shall be held liable for any violations found or misconduct done so by any registered Private Transportation Company Driver or Private Transportation Company Vehicle, to any provision of this by-law and may result in the suspension, revocation or denial of the Private Transportation Company licence by the Issuer of Licences.

9.16 PRIVATE TRANSPORTATION COMPANY - DRIVER:

No person shall operate or carry on business as a Private Transportation Company Driver within the City without first having been registered to do so.

The applicant or his designate shall provide to the Issuer of Licences, through the Private Transportation Company, at the time of application:

a) two (2) pieces of identification, one of which shall be photographic identification detailing the applicant's birth date, legal name and current residential address;

b) a Criminal Record Check obtained from a Police enforcement agency or other duly appointed agency and dated within 12 months of the date of receipt of the application;

c) an Ontario Driver's Licence Abstract obtained from the Ministry of Transportation and dated within 12 months of the date of receipt of the application; and,

d) the applicant's Ontario Driver's Licence with a minimum Class G designation with no driving restrictions.

The applicant or his designate shall provide to the Issuer of Licences, through the Private Transportation Company, at the time of application, documentation to the satisfaction of the Issuer of Licences from the owner or designate of the Private Transportation Company for whom the applicant is to provide services as a Private Transportation Company Driver confirming that the applicant is employed by or otherwise authorized to provide services as a Private Transportation Company Driver for the said Private Transportation Company. This may be in the form of a registry.

No person shall provide any service or operate as a Driver for any Private Transportation Company which is not licensed under the provisions of this by-law.

No person shall drive any vehicle operated as a Private Transportation Company vehicle unless such vehicle is registered under the provisions of this by-law.

Every registered Private Transportation Driver shall keep a daily trip records, such daily trip record may be in paper or electronic format, hereinafter referred to as a trip record, of all calls received by him which result in the transporting of a passenger from one location to another and such trip record shall contain the following information:

a) the Private Transportation Company vehicle licence number issued under the provisions of this by-law;

- i) the name, address of the Driver;
- ii) the amount of remuneration collected for the service; and,
- iii) date, time, origin and destination of each trip.

Every person, while in charge of a Private Transportation Company Vehicle for hire shall:

a) produce daily trip records upon the request of any Municipal Law Enforcement Officer, Police Officer or other duly authorized individual;

b) upon request of any passenger, give in writing his name, and company contact information along with the license number issued to the company under the provision of this by-law; and,

c) ensure all daily trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver

No person shall, while in charge of a Private Transportation Company Vehicle for hire:

a) solicit any person to take or use the Private Transportation Company Vehicle he is driving by calling out or shouting. The person wishing to use or engage the Private Transportation Company Vehicle shall be left to choose without interception or solicitation;

b) take, consume or have in his possession any intoxicant;

c) obstruct the use of any sidewalk, make any loud noise or disturbance, use any abusive language, molest, annoy or insult any person whatsoever;

d) employ or allow any runner or other person to assist or act in concert with him in obtaining any passenger;

e) carry a greater number of persons than the Private Transportation Company Vehicle is intended to seat according to manufacturer's rating or than specified in the license issued under this by-law;

smoke or allow or permit the smoking of any equipment or product including but not limited to cigar, cigarette, pipe, hookah or any other lit smoking product or vaping product whether lit by flame or battery powered, in contravention of the City by-law regarding smoking or other applicable legislation, whichever is the most restrictive;

park, stop or otherwise stand the Private Transportation Company Vehicle in any prohibited area;

park, stop or otherwise stand in a designated Taxicab stand for which a sign is posted;

discriminate in any way against any member of the public in the carrying on of the business on any basis; and,

refuse to serve a person with a disability or fail to permit a service animal to enter any vehicle to which the licence relates.

9.17 PRIVATE TRANSPORTATION COMPANY VEHICLE:

No person shall own, operate, carry on or maintain a business as a Private Transportation Company Vehicle within the City of Owen Sound without first having been registered to do so.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, proof of automobile liability insurance in the minimum amount of \$2,000,000.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, proof of H.S.T. (Harmonized Sales Tax) registration, if applicable.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, and within fourteen (14) days of any change, a list of all vehicles operating as a Private Transportation Company Vehicle for the Company. Such listing shall include:

a) the vehicle identification number and the Ontario licence plate number as issued by the Ministry of Transportation for each vehicle operating on behalf of the Private Transportation Company;

b) a valid Safety Standards Certificate, for each vehicle, issued pursuant to the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8, as amended; at the time of application, and submitted each year between May 31st and June 5th, or as directed by the Chief of Police and is in addition to any other Safety Standards Certificate, which may be required by this By-Law.

c) the unique identifier issued to each vehicle operated as a Private Transportation Company Vehicle by such Private Transportation Company.

No person shall use or permit any Private Transportation Company Vehicle to be used for hire unless such Private Transportation Company Vehicle is registered under the provisions of this by-law.

No person shall permit any driver to drive a Private Transportation Company Vehicle unless such driver is registered under the provisions of this by-law to do so.

Every person shall advise the Issuer of Licences within fourteen (14) days of any change in any licence plate issued by the Ministry of Transportation.

The registered owner of a Private Transportation Company Vehicle shall be familiar with the provisions of this by-law, the laws and regulations relating to traffic and the geography of the City of Owen Sound.

The applicant or his designate shall be at least 18 years of age to be licensed under this section. The applicant or his designate shall satisfy the Issuer of Licences that:

a) any Private Transportation Company Vehicle operated in association with the company will accept calls only from the Private Transportation Company;

Every registered vehicle owner or licensee shall:

a) submit each registered Private Transportation Company Vehicle for vehicle safety inspection, as required, by the Issuer of Licences, a Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and shall file with the Issuer of Licences a valid and current Safety Standards Certificate for each vehicle operated on behalf of the company as required by the Issuer of Licences in accordance with the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8;

b) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver; and

c) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by Private Transportation Company Drivers, whether on the street or in any manner or any other location.

The registered vehicle owner or licensee shall ensure that any Private Transportation Company Vehicle operating on behalf of the Company is driven for the transportation exclusively of one person or group of persons in the same party and that only one fare or charge is collected for each specified trip.

The registered vehicle owner or licensee shall ensure that such identifier is placed on each Private Transportation Company Vehicle so as to be visible to the public at all times, when operating.

SECTION 10 – RATES AND FARES:

10.1 DRIVER FOR HIRE COMPANY:

Every licensee shall:

- a) ensure all rates and fares are posted within the vehicle or available through an electronic format to every customer prior to the commencement of any conveyance and shall be agreed upon;
- b) ensure each customer is advised immediately and prior to the commencement of any conveyance of any price variance or surging in effect at the time of the request for service; and,
- c) ensure all rates and fares are inclusive of Harmonized Sales Tax (H.S.T.) if applicable.

10.2 PRIVATE TRANSPORTATION COMPANY:

Every licensee shall:

- a) ensure all rates and fares are posted within the vehicle or available through an electronic format to every customer prior to the commencement of any conveyance and shall be agreed upon,
- b) ensure each customer is advised immediately and prior to the commencement of any conveyance of any price variance or surging in effect at the time of the request for service,
- c) ensure all rates and fares are inclusive of Harmonized Sales Tax (H.S.T.) if applicable;
- d) ensure that no driver accepts any payment in cash or any other form of payment for services provided. All payments shall be made through the appropriate mobile software application; and,
- e) ensure that the customer is provided with a receipt detailing all rates and fares, date of transaction, total time of trip, start / end locations and Private Transportation Company licence number associated with each trip. Such receipt shall be in an electronic format

Every licensee shall ensure each Private Transportation Company Driver operating on his behalf, has correctly logged or signed into the applicable mobile software application that will register distances travelled and computing fares to be paid.

Every Licensee shall be required upon request, to create anonymous passenger and driver accounts to be used for enforcement purposes by a Law Enforcement Officer or other duly appointed officer authorized to enforce the provisions of this by-law. Such accounts can be used from time to time to complete random inspections to ensure compliance with the provisions of the by-law.

SECTION 11 - TAXIMETER

11.1 Every Taxi Broker shall have affixed to every regular Taxicab licensed under this By-law, a Taximeter which shall register distance travelled, record trips and units, and compute fares to be paid for distance and hourly rates, and each Taximeter shall be:

- a) Identified with a serial number;
- b) Submitted when requested by the Chief of Police for testing, inspection and sealing;
- c) Illuminated between dusk and dawn;
- d) Attached to the vehicle in a location and manner approved by the Chief of Police or designate so as to be in plain view of the passengers therein;
- e) Adjusted in accordance with the tariff prescribed in Schedule 'B' of this By-law as amended;
- f) Submitted for testing inspection and sealing by such Persons as the Chief of Police or the Owen Sound Police Services Board directs in each year and at such other times as directed by the Chief of Police or the Owen Sound Police Services Board. The Chief of Police or the Owen Sound Police Services Board may request a certificate of accuracy issued by a qualified testing company and on its letterhead, certifying that the said Taximeter is properly sealed and registers accurately;

- g) Used only when the seal thereon is intact and shall not be used longer than twelve (12) months without retesting and resealing;
- h) Kept in good working order at all times and shall not be used if out of order or defective in any way;
- i) No Person shall operate, or allow to be operated, a Taxicab equipped with a Taximeter unless and until the Taximeter has been tested and sealed by the Chief of Police or designate; and
- j) No Person shall operate, or allow to be operated a Taxicab equipped with a Taximeter when such Taximeter has been changed, repaired, altered (e.g. pause button), tampered with (e.g. by-pass switch), adjusted, or transferred to another Taxicab unless and until such Taximeter has been subsequently retested and resealed by the Chief of Police or designate.
- k) Every Agent/Owner or Driver shall have affixed to every regular Taxicab on the roof, an electric sign, permanently secured as approved by the Chief. The word "Taxi" must be in letters large enough to be clearly visible to the public. The driver shall ensure that such roof sign will be coordinated with the operation of the taximeter in the manner provided for in subsection 10.1 (i). Thus, when the taximeter is initiated, the roof sign will be turned off and shall be dark. In the event a driver is attending to pick up a Passenger or is off duty, the roof sign should be dark to advise people that this cab is not in service.

SECTION 12 - TRANSPORTATION STANDARDS (According to Accessibility for Ontarians with Disabilities Act)

- 12.1 Agents/Owners and Drivers of Taxicabs are prohibited from charging additional fees or fares for persons with disabilities than that charged for other persons, including for the storage of mobility aids or devices.
- 12.2 Taxicab Agents/Owners and Drivers must place vehicle registration and identification information on the rear bumper of their taxicabs.
- 12.3 Taxicab Agents/Owners and Drivers must make vehicle registration and identification information available in an accessible format to persons with a disability.

SECTION 13 - GENERAL PROVISIONS

- 13.1 A person requiring a second licence for that of a taxi driver, driver for a driver for hire company or driver for a private transportation company will be required to pay one half of the annual amount of the licence fee as set out in Schedule "A". Said licence will expire on December 31 of the same year and may be renewed thereafter at one half of the amount shown in the Licence fee Schedule of this by-law.
- 13.2 No Agent/Owner or Driver licensed under this By-law shall wash, clean or make repairs to his/her vehicle while on the street unless such repairs are immediately required.
- 13.3 No Agent/Owner or Driver licensed under this By-law shall drive any Taxicab or Limousine licensed under this By-law more than fifteen hours within any consecutive twenty-four hours.
- 13.4 No Person operating a Taxicab or Limousine shall in any way obstruct the use of the sidewalk, or make any loud noise or disturbance, or use profane, obscene, impudent or abusive language, or molest, annoy or insult the owners, occupants, inmates or inhabitants of any building or residence or any Person whatsoever, and shall not so place his/her Taxicab or Limousine as to obstruct traffic in any way.
- 13.5 Every Taxi Broker shall notify the Chief of Police of any change of his/her business address within five (5) days of changing location.
- 13.6 No Person licensed under this By-law shall employ or allow any runner or other Person to assist or act in concert with them in obtaining any Passenger in the City.
- 13.7 No Taxi Broker, Agent/Owner or Driver licensed under this By-law or other Person employed by them shall solicit any Person to take or use his/her Taxicab or Limousine, but the Person wishing to use or engage such Taxicab or Limousine shall be left to choose without interruption or solicitation.

- 13.8 Every Agent/Owner or Driver licensed under this By-law shall, unless he/she has some previous order, serve the first Person requiring the service of his/her vehicle at any place within the City at any specified time by day or night, provided however, that he/she shall not be compelled to accept any order from a Person who owes a previous Fare for service, unless and until the same is paid.
- 13.9 Every Taxi Broker licensed under this By-law or Agent/Owner employed by him/her, shall take due care of all property delivered or entrusted to him/her for conveyance or safekeeping.
- 13.10 Every Driver shall inspect his or her Taxicab or Limousine at the conclusion of each Passenger to assure that no property is forgotten or abandoned. Any such property is to be returned immediately to its owner. If the owner of the property can not be determined, the Driver shall forthwith, deliver such property to the Owen Sound Police together with all relevant information.
- 13.11 Every licensed Driver shall proceed by the most direct route to the point of destination, unless otherwise directed by the Passenger.
- 13.12 Every licensed Taxi Broker shall keep complete records at their Place of Business including the date, time, origin and destination of each trip, name of Driver, identification of Taxicab or Limousine and the amount of Fare collected for each trip, and such records shall be retained for at least twelve (12) months and produced to the Chief of Police or his/her officers upon demand. Full information shall be given by the licence holder to any police officer upon being required to do so with reference to:
- a) The address of the house, or place to and from which he/she has driven any Passenger with the description of such Passenger and his/her name and address, if known; and
 - b) Pertinent matters, within his/her knowledge, relating to such Passenger.
- 13.13 Any licensed Driver operating a Taxicab may carry two or more "unrelated Passengers" from a common starting point to two or more destinations subject to the following regulation:
- a) Each stop to discharge a Passenger shall be deemed to be the end of one trip and the commencement of a new trip.
- 13.14 No licensed Driver shall pick up, while on route, any additional Passenger unless the Person who originally engages the Taxicab or Limousine so directs.
- 13.15 No Person operating a Taxicab or Limousine shall take, consume, or have in his/her possession any alcoholic substance while in charge of a Taxicab or Limousine, nor shall the use of alcohol by him/her be apparent while in charge of such Taxicab or Limousine. Provided that no Person commits an offence of having in his/her possession any alcoholic substance while in charge of a Taxicab or Limousine, under this section, if the Taxicab or Limousine is engaged in the delivery of liquor pursuant to the Alcohol and Gaming Act and/or Regulations.
- 13.16 No Person operating a Taxicab or Limousine shall smoke while driving such Taxicab or Limousine. Offences against this section shall be prosecuted in accordance with Provincial Statute or Municipal By-law.
- 13.17 No Person holding a licence under this By-law shall persuade any Person to employ him/her by either knowingly, wantonly or willfully misinforming, misleading or deceiving such Person as to the time or place of arrival or departure of any railroad trains, bus or other public conveyance or the location or distance from any part of the City, of any railway station, airport, hotel, public place, private residence or other place, nor shall he/she in any manner or form impose upon or deceive or in any way insult, abuse or ill-treat any Person employing him/her.
- 13.18 Any Taxicab or Limousine which has been used for the purpose of carrying any Person suffering from any contagious disease must, before being used for the conveying of any other Passenger, and within twenty-four hours of such use, be thoroughly fumigated under the supervision of the proper official of an officer of Health.
- 13.19 No Driver shall have in their Taxicab any radio receiver, which is capable of intercepting or receiving any radio communication for any Taxicab operation other than their own.

- 13.20 No Taxi Broker shall permit any radio receiver, which is capable of intercepting or receiving any radio communication for any Taxicab operation other than their own, to be kept on the premises where Taxicabs are dispatched.

SECTION 14 - TARIFFS AND TARIFF CARDS

- 14.1 The rates of Fares to be charged by the Taxi Broker, Agent/Owner or Driver of Taxicabs or Limousines to which this By-law applies, for the conveyance of Passengers or goods, wholly within the City of Owen Sound, shall be exactly as shown in Schedule "B" of this By-law. No higher amount than that contained in Schedule "B" shall be charged or payable except as provided by this By-law as may be amended from time to time.
- 14.2 The rates or Fares to be charged may be varied from time to time by By-law of the Board.
- 14.3 No Taxi Broker, Agent/Owner or Driver licensed under this By-law shall be entitled to recover or receive any Fare or charge from any Person or Persons from whom he/she shall have demanded any Fare or charge greater than those authorized by this By-law, or to whom he/she had refused to show his/her card of tariff as provided in this By-law.
- 14.4 Any Person employing any Taxicab or Limousine for hire may require the Driver thereof to furnish a receipt for charges made and paid, and the Driver shall promptly furnish such receipt upon request, together with his/her name and identification number of his/her cab.
- 14.5 No Taxi Broker, Agent/Owner or Driver licensed under this By-law shall publish or use a tariff or demand rates and charges other than those authorized by this By-law.
- 14.6 The tariff card furnished by the Chief of Police, showing the tariffs as set out in Schedule "B", shall be placed and kept by the Person licensed in or upon his/her Taxicab or Limousine and no Person licensed under this By-law shall use any tariff card or exhibit any tariff other than that shown on the tariff card and no Person shall lend, exchange or otherwise dispose of his/her tariff cards.
- 14.7 The use of a credit voucher is approved with the stipulation such savings do not adversely affect the remuneration of the Taxicab Driver by the company.
- 14.8 Tariff cards and identification cards defaced, lost or destroyed may be replaced by the Chief of Police upon the original tariff card or identification card being satisfactorily accounted for and replacement costs being paid.
- 14.9 No licensed Person shall make any charge under this By-law for time lost for defects or inefficiency of the Taxicab or Limousine or the incompetence of the Driver thereof, or for the time consumed by the arrival of the Taxicab or Limousine in response to a call in advance of the time such Taxicab or Limousine has been requested by the Person calling same.
- 14.10 No Person employing any Taxicab or Limousine shall refuse upon demand, to pay the Fare or charge authorized under this By-law.

SECTION 15 - VALIDITY OF EXISTING LICENSING

- 15.1 All licences issued under By-law 2006-06 will be deemed to be valid under this By-law provided the provisions of this By-law are otherwise complied with and shall remain valid until their normal renewal date, expiry date or revocation. Any renewal of such licences shall require compliance with this By-law.

SECTION 16 - INSURANCE

- 16.1 Before a licence is granted under this By-law the applicant for such licence shall provide and maintain in full force and effect, a policy of insurance on each of his/her vehicles to be licensed, covering public liability and property damage and Passenger hazard risk to at least the amount of two million dollars (\$2,000,000.00), inclusive, for any one accident. Before a licence is granted the applicant shall provide a copy of his/her insurance policy at the time of application. A copy of the insurance policy shall be retained by the Chief of Police, who nevertheless shall not, in any way, be responsible for seeing that such policy of insurance is kept in force, and such policy of insurance shall cover and include any vehicle used by the insured as a Taxicab or Limousine in substitution for the Taxicab or Limousine mentioned or described in the said policy, so long as the licence to be granted is in force and effect.

- 16.2 Insurance policies referred to in Section 15.1 shall be kept in force by the respective Agent/Owner or Taxi Broker during such period for which a licence is issued to him/her or any renewal thereof in effect and should he/she fail to renew the policy from time to time and/or pay the premiums due therein, the Board may forthwith cancel such licence.
- 16.3 All such insurance policies must be maintained in good standing during such period for which a licence is issued to him/her or any renewal thereof in effect and if for any reason, licenced parties and/or insurance company intends to cancel or, in any way, change the insurance coverage or insurance company including non-payment of premiums, immediate notification of intention must be delivered personally or by registered mail to the Chief of Police at the Owen Sound Police Services.

SECTION 17 - PENALTIES

- 17.1 The licence of any Person convicted of any breach or violation of any of the provisions, sections or sub-sections to this By-law may be revoked or cancelled by the Board.
- 17.2 Any licence issued under this By-law may include conditions as a requirement of obtaining, continuing to hold, or renewing a licence, and any breach of any of the conditions may result in prosecution, or in the revoking or refusal to renew any licence, or both.
- 17.3 Any applicant for a licence under this By-law may be required to sign an acknowledgement that the licence is issued subject to the conditions attached thereto or referred to therein as a requirement of obtaining, continuing to hold, or renewing the licence.
- 17.4 Every Person who contravenes this By-law, and every director or officer of a Corporation who concurs in such contravention by the Corporation, is guilty of an offence and on conviction is liable to a fine not exceeding \$25,000.00 pursuant to the provisions of the Act.
- 17.5 Where a Corporation is convicted of an Offence under this By-law, the maximum penalty that may be imposed on the Corporation is \$50,000.00 pursuant to the provisions of the Act.
- 17.6 Where an owner is convicted of knowingly carrying on or engaging in the taxi business, on, in or in respect of any premises or part of any premises without a licence required by this By-law, the Court shall order that the premises or part of the premises be closed to any use for any period not exceeding two years.
- 17.7 Where a Person is convicted of a contravention of this By-law, other than carrying on a taxi business without a licence to do so, and the Court decides that the owner or other Person occupying the premises or part thereof in respect of which the conviction was made, knew or ought to have known of the conduct which formed the subject-matter of the conviction or of any pattern of similar conduct, the Court may order that the premises or part thereof be closed to any use for any period not exceeding two years.

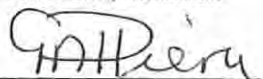
SECTION 18 – REPEAL OF PRIOR TAXICAB LICENCING BY-LAW

- 18.1 Effective on the final passage of this By-law, By-law 2014-01 shall be repealed except to the extent that there shall be any outstanding prosecution or other proceedings instituted prior to such repeal, in which event the provisions of the said By-law 2014-01 shall continue in full force relating only to such prosecution or other proceeding until the conclusion.

This By-law shall come into full force and effect upon the final passing hereof.

Finally passed and enacted this 27 day of May, 2020.


Mr. John Thomson, Chairman


K.J. Krampien, Executive Assistant
G. PIERCE, PAST CHAIRMAN



**SCHEDULE "A" – Licence Fees
By-law 2020-01**

The licence fees to be paid under this By-law shall be as follows:

- a) the annual fee for one Taxicab
- b) the annual fee for each additional Taxicab owned by the same Owner as in (a) above
- c) the annual fee for one Limousine
- d) the annual fee for each additional Limousine owned by the same Owner as in (c) above
- e) for each new Driver including an Agent-Driver for a one-year period
- f) for the renewal of a Driver's licence for a one-year period
- g) for the renewal of a Driver's licence for a three-year period
- h) the annual fee for a new Taxi Broker's licence
- i) for the renewal of a Taxi Broker's licence for a one-year period
- j) the replacement fee for lost or destroyed Taxicab Driver's licence
- k) replacement fee for lost or destroyed tariff card
- l) replacement fee for lost, destroyed or stolen licence plate issued by the Board
- m) the annual fee for a second drivers' licence for a one-year period
- n) for the renewal of a second drivers' licence for a one-year period

Licence Fee			
		January 01	
	2006	2020	
a) Taxicab	\$250.00	\$250.00	
b) Additional Taxicab	\$250.00	\$250.00	
c) Limousine	\$375.00	\$375.00	
d) Additional Limousines	\$375.00	\$375.00	
e) Driver/Agent	\$80.00	\$100.00	
f) Renewal Driver (1 yr)	\$80.00	\$80.00	
g) Renewal Driver (3 yr)	\$240.00	\$240.00	
h) Broker	\$700.00	\$700.00	
i) Renewal Broker (1 yr)	\$700.00	\$700.00	
j) Replacement D L	\$80.00	\$80.00	
k) Replacement Tariff Card	\$30.00	\$30.00	
l) Replacement Plates	\$30.00	\$30.00	
m) Second Drivers' (1 yr)		\$50.00	
n) Renewal Second Drivers' (1 yr)		\$40.00	

Ride Sharing Fee		
	January 01	
	2020	
a) Diver – Ride Sharing Company	\$700.00	
b) Driver – Ride Sharing	\$100.00	
c) Driver – Ride Sharing – renewal (1yr)	\$80.00	
d) Driver – Ride Sharing – renewal (3yr)	\$240.00	
e) Driver for Hire Company	\$700.00	
f) Driver for Hire – Driver	\$100.00	
f) Driver for Hire – Renewal (1yr)	\$80.00	
g) Driver for Hire – Renewal (3yr)	\$240.00	
j) Replacement Licence	\$30.00	
k) Replacement Tariff Card	\$30.00	

****PEDICAB:**

Business Licence Fee – City of Owen Sound



SCHEDULE "B" – Taxicab Tariffs
By-law 2020-01

The Taxicab tariffs to be charged under this by-law shall be as follows:

By Distance:

- | | |
|----------------------------------|-------------------------|
| a) For the pick-up (Start Rate) | \$4.85; H.S.T. included |
| b) For each additional kilometer | \$1.15; H.S.T. included |

Hourly Rate:

- | | |
|------------------|--------------------------|
| a) For each hour | \$30.00; H.S.T. included |
|------------------|--------------------------|



SCHEDULE "C" – Limousine Tariffs
By-law 2020-01

The Limousine tariffs to be charged under this By-law shall be as follows:

- a) On a trip basis, for one trip, minimum thirty dollars (\$30.00).
- b) On a time basis, minimum sixty dollars (\$60.00) for the first hour and fifty dollars (\$50.00) per hour thereafter, with the minimum amount being thirty dollars (\$30.00) per half hour.



SCHEDULE "D"
By-law 2020-01
Application for Licence of a Taxicab or Limousine

Name of Agent/Owner: _____

Mailing Address of Agent/Owner: _____

Telephone No: _____ Age: _____

Name of Broker you are associated with: _____

If a partnership, state the above in respect to all partners. If a lease vehicle, state Lessee's name and address:

Licence No. of Vehicle: _____

Vehicle Registration Number (VIN): _____

Year: _____ Model: _____ Make: _____

Colour: _____

Odometer Reading: _____ miles: _____ kilometers

Insurer: _____

Agency: _____

Address of Agency: _____

Expiry Date of Insurance: _____

Agency Telephone No.: _____

Safety Standards Certificate Number: _____

Does the applicant operate a Taxi Brokerage? Yes _____, No _____

Number of vehicles owned by applicant which are licensed or intend to be licensed under this By-law No.2020-01. _____

Signature of Registered Owner Date

Signature of Chief of Police Date



SCHEDULE "E"
By-law 2020-01
Application for Taxicab or Limousine Driver's Licence

Name: _____

Address: _____

Telephone No.: _____

Driver's Licence No.: _____ Class: _____

Conditions: _____

Employer (If not self employed): _____

Employer's Address: _____

Name of Immediate Supervisor: _____

Telephone No.: _____

Have you ever been convicted under the Criminal Code, Narcotics Control Act, Highway Traffic Act or Liquor Licence Act? Yes _____ No _____

If yes, please specify: _____

Does applicant own any vehicle which are licensed or intended to be licensed under By-law No. 2020-01. Yes _____ No _____

I understand that my criminal record, as well as any personal history, pertinent to this position may be investigated.

Signature of Applicant Date

Signature of Chief of Police Date



SCHEDULE "F"
By-law 2020-01
Application for Licence as Taxi Broker Business

Name of Registered
Broker: _____

Mailing Address of Registered
Broker: _____

Permanent Address of Registered
Broker: _____

Telephone No.: _____ Age: _____

Is the Taxi Brokerage a Partnership? Yes _____ No _____

If Yes, attach all the above information in respect of all the partners.

Is the applicant a Corporation? Yes _____ No _____

Does the applicant own any vehicles which are licensed or intended to be licensed under this
By-law No. 2020-01. Yes _____ No _____

Names and addresses of all vehicle agents, owners, or lessees for whom the applicant will act
as Taxi Broker. (Attach separate sheet if necessary)

Signature of Applicant Date

Signature of Chief of Police Date



SCHEDULE "G"

By-law 2020-01

Application for Driver for Hire – Driver/Private Transportation Company - Driver

Name: _____

Address: _____

Telephone No.: _____

Driver's Licence No.: _____ Class: _____

Conditions: _____

Employer (If not self-employed): _____

Employer's Address: _____

Name of Immediate Supervisor: _____

Telephone No.: _____

Have you ever been convicted under the Criminal Code, Narcotics Control Act, Highway Traffic Act or Liquor Licence Act? Yes _____ No _____

If yes, please specify: _____

Does applicant own any vehicle which are licensed or intended to be licensed under By-law No. 2020-01. Yes _____ No _____

I understand that my criminal record, as well as any personal history, pertinent to this position may be investigated.

Signature of Applicant Date

Signature of Chief of Police Date



TABLE – INSPECTIONS AND APPROVALS

Pedicab	Liability Insurance - \$2,000,000.00
<p>Private Transportation Company</p>	<ul style="list-style-type: none"> • H.S.T. registration, if applicable • Incorporation documents outlining owners, directors or shareholders as may be applicable • List of all vehicles to be used as Private Transportation Company Vehicles • Vehicle Identification Number for each vehicle • Ontario Licence Plate Number for each vehicle • List of all Private Transportation Company Drivers operating • Automobile Liability Insurance-\$2,000,000 each vehicle • Commercial Liability Insurance - \$2,000.000 • Vehicle Safety Standards Certificate for each vehicle (valid within 12 months of application) • Driver Document Submissions Required (per driver) • Criminal Records Check (valid within 12 months of application) • Ministry of Transportation Driver's Abstract (valid within 12 months of application) • 2 pieces of government issued identification (1 being a valid Ontario Driver's Licence) • Letter of employment or affiliation from Private Transportation Company
<p>Driver for Hire Company</p>	<ul style="list-style-type: none"> • H.S.T. registration, if applicable • Incorporation documents outlining owners, directors, shareholders as may be applicable • List of all Driver for Hire - Drivers authorized to operate • Commercial Liability Insurance - \$2,000.000 • Driver Document Submission Required (per driver): • Criminal Records Check (valid within 12 months of application) • Ministry of Transportation Driver's Abstract (valid within 12 months of application) • 2 pieces of government issued identification (1 being a valid Ontario Driver's Licence) • Letter of employment or affiliation from Driver for Hire Company • Each Driver must attend Enforcement Services Office for Photo ID Card to be generated
<p>Taxi Cab</p>	<ul style="list-style-type: none"> • Incorporation documents outlining owners, directors or shareholders as may be applicable □ • List of all vehicles to be used as Taxicab Vehicles • Vehicle Identification Number for each vehicle • Ontario Licence Plate Number for each vehicle □ • List of all Taxicab Drivers authorized to operate • Automobile Liability Insurance-\$2,000,000 each vehicle • Commercial Liability Insurance - \$2,000.000 • Vehicle Safety Standards Certificate for each vehicle • Driver Document Submissions Required (per driver): • Each Driver must attend Owen Sound Police Service for Photo ID Card to be generated • Criminal Records completed by Owen Sound Police Service • Ministry of Transportation Driver's Abstract – completed by Owen Sound Police Service • 2 pieces of government issued identification (1 being a valid Ontario Driver's Licence)

INDEX

Section No.		Page No.
Section 1	Short Title	2
Section 2	Definitions	2
Section 3	Duties of the Chief of Police	4
Section 4	Qualifications	5
Section 5	Applications	5
Section 6	Licences	6
Section 7	Issue	7
Section 8	Suspension or Revocation	8
Section 9	Equipment and Uses	8
Section 10	Rates and Fares	17
Section 11	Taximeter	17
Section 12	Transportation Standards (A.O.D.A.)	18
Section 13	General Provisions	18
Section 14	Tariffs and Tariff Cards	20
Section 15	Validity of Existing Licensing	20
Section 16	Insurance	20
Section 17	Penalties	21
Section 18	Repeal of Prior Taxicab Licensing By-law	21
 SCHEDULES		
Schedule "A"	Licence Fees	22
Schedule "B"	Taxicab Tariffs	23
Schedule "C"	Limousine Tariffs	24
Schedule "D"	Application for Licence as Owner/Agent (Taxicab)	25
Schedule "E"	Application for Licence as Driver (Taxicab/Limousine)2617	25
Schedule "F"	Application for Licence as Taxi Broker	26
Schedule "G"	Application for Driver for Hire – Driver/ Private Transportation Company – Driver	28
TABLE	Inspections and Approvals	29



Fares and Routes

You can pay for Innisfil Transit by credit card, debit, Uber gift cards or [PayPal](#). Make sure to download the [Uber App](#) to access our transit services and discounted rates.

Make sure you review our instructions on [how to use Innisfil Transit](#) before your first ride.

Transit rates by route

In order to access the discounted Innisfil rates, you'll need to be within the Town's boundaries. When you travel anywhere within Innisfil, you'll save \$4 off the standard rate. You'll get the following discounted rates for any trip to or from these locations:

- Innisfil Recreational Complex and Town Hall area costs \$4
- Innisfil ideaLAB and Library (Lakeshore branch) costs \$4
- South Innisfil Community Centre costs \$4
- Innisfil Community Church or Innisfil Food Bank costs \$4
- The closest GO transit bus stop along Yonge St. costs \$5
- Barrie South GO train station costs \$6
- Innisfil Heights Employment Area and Highway 400 carpool lot costs \$6

COVID-19 vouchers

To help residents access the essential services they need during the COVID-19 pandemic, Innisfil Transit is offering two vouchers:

Two trips voucher

[Download the Innisfil Two Trips voucher](#) for two free Innisfil transit trips per month.

Essential Trips Assistance voucher

Download the Essential Trips Assistance voucher for four free trips to the following locations:

- Alcona Guardian Pharmacy
- Alcona No Frills
- Alcona Pharmasave
- Alcona Shoppers Drug Mart
- Alcona Sobeys
- Cookstown Foodland/Pharmacy
- Innisfil Food Bank
- Lefroy Pharmasave
- Sandy Cove Drug Store
- Stroud Foodland/Guardian Pharmacy
- Stroud Rexall Pharmacy
- Rizzardo Health and Wellness Centre
- Innisfil Vaccination Clinic (at the Innisfil Recreational Complex)

Learn more about using vouchers on [Uber's website](#). Please note the above vouchers are only eligible on Innisfil Transit rides.

Fair Transit Program

The Fair Transit Program provides a 50% discount on all rides to eligible passengers. This helps remove financial barriers and provides low-income residents with access to transit. You can find the eligibility requirements within the [Fair Transit Program Application](#).

[Fair Transit Program Application](#)

Once you're enrolled in the program, you'll be exempt from the 30 ride per month limit and you'll get two free return trips to the [Innisfil Food Bank](#) each month.

Refund requests

If you were charged an incorrect rate by Uber while using Innisfil Transit, please report this in the [Uber App](#). At the bottom of your trip receipt, select "Review my fee and fares" to report an issue.

If you don't get a resolution within three to five business days, please complete the [Fare Refund Request form](#). We aren't able to give you a direct refund, however, we can help you contact Uber to get your refund.



Protecting Drivers and Passengers

The Town of Innisfil's partnership with Uber takes both passenger and driver safety into account.

Public health and safety

Uber is actively monitoring the COVID-19 situation and taking steps to help keep drivers and passengers safe. This includes limiting the number of passengers in a vehicle, providing drivers with disinfectants to keep cars clean, and more. Visit [Uber](#) for more information about the safety measures.

At-home rapid COVID-19 tests

Innisfil Transit drivers can submit a request to receive a kit of 25 rapid antigen tests to help keep our transit system as safe as possible during the pandemic. Once you've completed the request form, we'll contact you by email about how to pick up your rapid COVID-19 antigen test kits from Town Hall.

[Complete the request form](#)

Public health guidelines

The [Simcoe Muskoka District Health Unit](#) has a [guidance document](#) available to help taxi and rideshare drivers reduce the risk of exposure to illnesses, including COVID-19.

Checklist and mask verification

Visit [Uber](#) to learn about the enhanced safety features for drivers and riders. Before a driver or delivery person can go online, they need to confirm that they've taken certain safety measures and are wearing a mask or face cover with photo proof.

As a rider, you must follow these safety precautions:

- Wear a mask

- Wash or sanitize your hands before entering
- Sit in the back seat with the windows open for improved ventilation

If a driver reports to Uber that a rider wasn't wearing a mask, the rider will be required to take a selfie with their face covered before they're able to take another trip with Uber.

Passenger safety

All Uber drivers must go through a pre-screening process, including a criminal history and motor vehicle record check. Uber drivers typically use their own vehicles, which range from 4-door sedans to 6-person mini vans. Vehicles cannot be more than 10-years old and must show proof of a motor vehicle safety inspection. Each vehicle and driver must hold 2 million dollars in liability insurance. Uber also protects your personal information, including your phone number and pickup and drop-off location history.

Learn more about [how Uber protects passengers](#).

Women's safety

Uber acknowledges the danger many women face using their service and have built safety tools and policies to address this issue. One safety feature is the emergency button in the app's Safety Toolkit, which automatically sends the vehicle's location to a 911 centre. They also provide 24/7 contact support through the app to riders.

In addition to pledging five million dollars to women's safety organizations through to 2022, Uber has also made legal changes to empower survivors. They no longer require mandatory arbitration for individual claims of sexual assault. This means that survivors can choose to remain confidential with their case or tell their story if they wish. Uber has also removed confidentiality provisions in settlement agreements. This means that divulging details of a sexual assault case is up to the survivor, not Uber. Lastly, Uber publishes safety transparency reports to show data on sexual assault incidents.

Learn more about how Uber is addressing [women's safety](#).

Driver safety

Find out more about [how Uber is protecting drivers](#).

While driving with the Uber app, drivers are protected under Uber's auto insurance. Uber uses similar safety features to protect drivers as it does to protect riders. These include an emergency assistance button that will automatically send your location details to a 911 centre, 24/7 contact support and the RideCheck feature that will detect accidents. Uber also uses two-way ratings so you can see how riders were rated by previous drivers.



Using Innisfil Transit

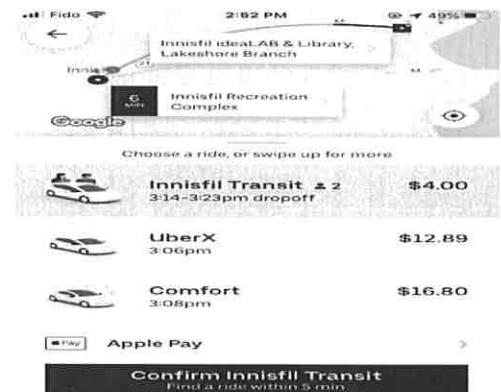
Innisfil Transit has partnered with Uber to offer discounted rates and help you get around the community. There is a limit of 30 rides per month at the discounted rates.

[Download the Uber app](#)

Using the app

Once you've downloaded the app, you can access our discounted rates as long as you follow these instructions:

- Make sure you are within the Town's boundaries
- Select Innisfil Transit when booking your trip
- Drop a pin or enter the place name or address of where you'd like to go



No Innisfil trips can be shared at this time.

Don't have a smart phone?

We've got you covered! We've partnered with [GoGoGrandparent](#) to allow you to book rides with Innisfil Transit through a toll-free phone number. To access this service, you need to:

- Call 1-855-464-6872
- Provide your payment information (credit card or Uber gift card)

Once you're registered, you can book a ride using the automated phone service or speak to a representative.

You can also use [Uber's website](#) to book rides from your computer.

Accessible transportation

If you need a wheelchair accessible vehicle, there are two options at Innisfil Transit rates:

Barrie-Innisfil Taxi

You can Call [Barrie-Innisfil Taxi](#) at 705-721-7777.

Driverseat

To book accessible transit through [Driverseat](#), you can:

- [Make a reservation online](#)
- [Download their mobile app](#)
- Call 705-302-0008 from Monday to Friday between 8:30 a.m. and 5:30 p.m.

Please give 24 hours of notice and you will get the usual Innisfil Transit services and fares.

Increase your monthly trip limit

To improve Innisfil Transit and make sure everyone can enjoy it, each resident can only take a maximum of 30 trips each month. If you are someone who depends on Innisfil Transit and you need to make more than 30 trips per month, you can apply to have your maximum trip limit increased to 50.

[Monthly limit increase request](#)

We will give special consideration to seniors, students and those who depend on Innisfil Transit for work. If we receive your application after the 10th day of the month, you will not be eligible for a trip increase until the next month.

Transit for teens

If you're between the ages of 13 and 17, you can request a ride through the Uber platform as long as you have permission from your parents. Ask your parents to complete the [Teen Rider Consent form](#) to get started.

March 1, 2022

John H. Thomson
Chair, Owen Sound Police Services Board
922 2nd Avenue West
Owen Sound, ON N4K 4M7

Re: Request for Taxi By-law Fee Review

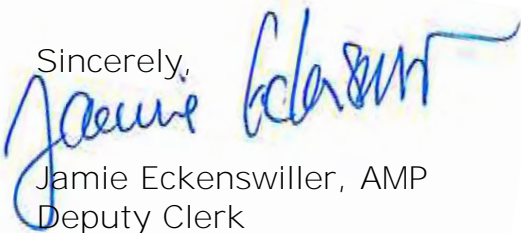
Dear Chair Thomson:

City Council, at its meeting held on February 14, 2022 considered the above noted matter and passed Resolution No. R-220214-007 approving the following:

"THAT in consideration of Staff Report OP-22-010 respecting Transit Service Contract Extension – First Student ULC, City Council requests that the Owen Sound Police Services Board consider reviewing the fees in the Taxi By-law including, but not limited to, fixed and variable rates for Taxis and Drivers-for-hire."

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Jamie Eckenswiller, AMP
Deputy Clerk