



Minutes

Community Services Committee

June 15, 2022, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

MEMBERS

PRESENT:

Chair Travis Dodd
Member Nicole Amos-Uotila
Councillor Brock Hamley
Member Morgan Kemick
Councillor Marion Koepke
Deputy Mayor Brian O'Leary
Member Janet Walker

MEMBERS

ABSENT/REGRETS: Member Jason Dantas

STAFF PRESENT:

Tim Simmonds, City Manager
Pam Coulter, Director of Community Services
Amy Cann, Manager of Planning and Heritage
Adam Parsons, Manager of Parks and Open Space
Lauren Stewart, Community Services Administrative Assistant
Jocelyn Wainwright, Junior Planner

1. CALL TO ORDER

Chair Dodd called the meeting to order at 5:31 p.m.

2. CALL FOR ADDITIONAL BUSINESS

There was no additional business.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

4.a Minutes of the Community Services Committee meeting held on May 18, 2022

CS-220615-001

Moved by Deputy Mayor O'Leary

"THAT the Community Services Committee approves the minutes of the meeting held on May 18, 2022."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

5.a Presentation from the Community Garden Working Group Re: Proposed Community Garden at Ed Taylor Park

The Community Garden Working Group provided a presentation respecting a request for a Community Garden at Ed Taylor Park. The Park is 2 acres in size, with the Community Garden recommended at 60 x 100 feet in size.

The presentation provided the following:

- Overview of the project and expenses;
- Design options; and
- Partnerships.

The group hopes to have approvals in place for 2023 and have requested a \$5,000 donation from the City of Owen Sound to support the project. It was noted that the surplus of produce from the garden would be donated to programs such as OSHaRE.

In response to a question from Committee, the Manager of Parks and Open Space noted that there are currently no formal Recreational Sports uses in the Park.

The Working Group noted that they had significant support from the neighbours surrounding the Park. It was further noted that a maintenance schedule would be created for those supporting the project, and a potential rental fee to utilize the space will be investigated. Additional grant opportunities will be evaluated and applied for according to guidelines.

The Manager of Parks and Open Space noted that the City's Official Plan supports Community Gardens and that the City has a Community Garden Policy.

CS-220615-002

Moved by Councillor Koepke

"THAT in consideration of the presentation provided June 15, 2022, respecting a Community Garden at Ed Taylor Park, the Community Services Committee recommends that City Council directs staff to bring

forward a staff report to the Community Services Committee in the Fall 2022 respecting a status update on a Community Garden at Ed Taylor Park”

Carried.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

There were no correspondence items presented for consideration.

8. REPORTS OF CITY STAFF

8.a Parks and Open Space

8.a.1 Report CS-22-081 from the Manager of Parks and Open Space Re: TD Tree Days Planting Event

The Manager of Parks and Open Space provided an overview of the report respecting the TD Tree Days Planting Event.

Shawna MacIvor and Lloyd Lewis from Neighbourwoods North (NWN) were introduced by the Manager of Parks and Open Space.

It was noted that the City of Owen Sound is one of only 15 cities in Canada that has been certified as a Tree City of the World.

A planting event in the spring of 2023 will be completed on a large berm immediately north of the City's Wastewater Treatment Plant at 2050 3rd Avenue East. The project costs will be covered mainly by the eligible TD FEF grant, with the exception of staff labour and equipment costs.

CS-220615-003

Moved by Councillor Hamley

"THAT in consideration of Staff Report CS-22-081 respecting an application to the TD Friends of the Environment Fund, the Community Services Committee recommends that City Council direct staff to prepare an application to the TD Friends of the Environment Fund for a spring 2023 tree and shrub planting event."

Carried.

8.b Planning and Heritage

8.b.1 Report CS-22-084 from Junior Planner Re: Bill 109 More Homes for Everyone Act 2022 - Overview and Next Steps

The Manager of Planning and Heritage provided an overview of the report respecting Bill 109. The report recommends amendments to the Site Plan Control By-law and the Delegation of Powers and Duties By-law in order to comply with Bill 109.

With respect to site plan approval, the province now requires site plan approval to be delegated to staff. The approved site plans will be identified and provided through the monthly development update at the Community Services Committee. Council retains approval for subdivisions and condos, zoning by-law amendments, and official plan amendments.

Also new for site plan approval is a notification of a complete application. New strict timelines are in force for approval of site plans, official plan amendments, and zoning by-law amendments.

In response to a question from Committee about transparency, the Manager of Planning and Heritage noted that the *Planning Act* did not previously prescribe public notice for site plan approval. Public participation and engagement are received through the development of the policy.

The City Manager noted that under that Bill 109 the municipal timelines are strict; however, the developers are not held to any timelines. Staff are recommending several amendments to the Site Plan Control By-law and Delegation of Power and Duties By-law required to implement Bill 109.

In respect to a question from Committee, Staff explained that the new Official Plan does address ARU's (Accessory Residential Units) and is further highlighted in the Zoning By-law Housekeeping Amendment.

CS-220615-004

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CS-22-084, respecting an overview of Bill 109, the *More Homes for Everyone Act, 2022*, and proposed next steps, the Community Services Committee recommends that City Council:

- 1. Bring forward a by-law to amend Site Plan Control By-law No. 2019-185 to:**
 - a. designate the Director of Community Services, or their designate, as the Site Plan Control approval authority for the City of Owen Sound;**
 - b. remove reference to City Council as the Site Plan Control approval authority for the City of Owen Sound; and**
 - c. repeal sections 14 to 17;**

2. **Bring forward a by-law to amend Delegation of Powers and Duties By-law No. 2014-109 to:**
 - a. **add the exception as provided under section 39.2 of the Planning Act to section 13(e) of the By-law;**
 - b. **delegate the removal of Holding Provisions as permitted under section 39.2 of the Planning Act to the Director of Community Services, or their designate;**
 - c. **refer to the 'approval authority' as opposed to Council regarding the Signing Authority for Site Plan Agreements;**
 - d. **add reference to ss. 41(3.6) of the Planning Act to the 'delegation limits' for determining completeness for Planning Act Applications; and**
3. **Bring forward a by-law to amend the Pre-consultation By-law No. 2007-063 section 3.1 to include a blanket statement that defers applicable Pre-consultation exemptions to the Site Plan Control By-law."**

Carried.

8.b.2 Report CS-22-088 from the Junior Planner Re: Heritage Property Tax Relief Program - 2021 Tax Refund Program Applications

The Junior Planner provided an overview of the report respecting Applications to the Heritage Property Tax Relief Program.

The City of Owen Sound has offered this program since 2009. The program offers a 20% tax refund and 14 of 17 eligible heritage properties have submitted applications.

CS-220615-005

Moved by Member Amos-Uotila

"THAT in consideration of Staff Report CS-22-082 respecting applications to the Heritage Property Tax Relief Program for the 2021 tax year, the Community Services Committee recommends that City Council:

1. **Direct staff to process refunds for those properties outlined in Schedule 'A' of this report, by the Heritage Property Tax Relief Program of the Community Improvement Plan and the City's Heritage Property Tax Relief By-law (2009-148); and**
2. **Direct staff to issue notice to the County of Grey of the heritage property tax refunds for the 2021 tax year and request that the County pass a by-law to authorize a 20% refund of taxes levied**

for upper-tier purposes for those properties outlined in Schedule 'A' of this report."

Carried.

8.b.3 Report CS-22-085 from the Development Coordinator Re: Repeal of the Municipal Cannabis Policy CS85

The Manager of Planning and Heritage provided an overview of the report respecting the repeal of the Municipal Cannabis Policy given the updated provincial regulations for the retail sale of cannabis.

In response to a question from Committee, the Director of Community Services noted that at the 2023 Operating Budget discussion, staff could bring forward options for utilizing the funds currently in reserve.

CS-220615-006

Moved by Member Walker

"That in consideration of Staff Report CS-22-085 regarding Municipal Cannabis Policy Statement CS85, the Community Services Committee recommends that City Council:

- 1. Direct staff to bring forward a by-law to repeal the Municipal Cannabis Policy Statement CS85 as it is inconsistent with Sec. 42 of the *Cannabis Licence Act, 2018*; and**
- 2. Continue to opt-in to the retail sales of recreational cannabis as indicated through Council Resolution No. R-181217-011 made on December 17, 2018."**

Carried.

8.c Building

None.

8.d Community Development and Marketing

None.

8.e Recreation Buildings

None.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

11.a Memorandum from the Chief Building Official Re: Development Update - May 2022

11.b CHOnews Quarterly Edition - Spring 2022

11.c Committee Member Resignation Letter from Member Aslam

CS-220615-007

Moved by Councillor Koepke

"THAT in consideration of correspondence provided for information purposes listed on the June 15, 2022 Community Services Committee agenda, the Community Services Committee recommends that City Council receive Items 11.a to 11.c for information purposes."

Carried.

12. DISCUSSION OF ADDITIONAL BUSINESS

There was no additional business.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Chair Dodd adjourned the meeting at 6:45 p.m.