



Minutes

Community Services Committee

**September 21, 2022, 5:30 p.m.
City Hall - 808 2nd Avenue East - Council Chambers**

MEMBERS

PRESENT: Councillor Marion Koepke
Member Nicole Amos-Uotila
Deputy Mayor Brian O'Leary
Councillor Brock Hamley
Member Morgan Kemick
Member Janet Walker

MEMBERS

ABSENT/REGRETS: Chair Travis Dodd
Member Jason Dantas

STAFF PRESENT: Tim Simmonds, City Manager
Pam Coulter, Director of Community Services
Adam Parsons, Manager of Parks and Open Space
Ryan Gowan, Manager of Arena Operations
Andrew O'Leary, Facilities Booking Coordinator
Lauren Stewart, Community Services Administrative Assistant

1. CALL TO ORDER

Vice Chair Koepke called the meeting to order at 5:32 p.m.

2. CALL FOR ADDITIONAL BUSINESS

There was no additional business.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

4.a Minutes of the Community Services Committee meeting held on July 20, 2022

CS-2200921-001

Moved by Member Amos-Uotila

"THAT the Community Services Committee approves the minutes of the meeting held on July 20, 2022."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

- 5.a Presentation from the Manager of Environmental Planning from Grey Sauble Conservation Authority Re: Planning and Permit Fee Review

The Manager of Environmental Planning from Grey Sauble Conservation Authority (GSCA) provided a presentation respecting Planning and Permit Fee Review.

Watson and Associates Economists Ltd. completed a comprehensive review of the GSCA's program rates and fees. The presentation included an overview of the findings and recommendations. The study from Watson's outlines the background, required staffing and fees for municipal services and programs. These fees will be paid by developers and applicants relating to various development applications. Any municipal application will be at no cost.

The next steps include a final proposed fee schedule for the GSCA Board recommendation, targeting for September meeting, followed by an updated MOU with each municipality.

In response to a question from Committee, the Manager of Environment Planning from GSCA confirmed that the fees would be reassessed yearly.

Committee discussed Item 8.d at this time.

- 8.d Planning and Heritage

- 8.d.1 Report CS-22-124 from the Director of Community Services Re: Grey Sauble Conservation Authority - Plan Review and Permitting Fees

The Director of Community Services provided an overview of the report respecting Grey Sauble Conservation Authority - Plan Review and Permitting Fees.

CS-2200921-002

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CS-22-124 respecting Grey Sauble Conservation Authority (GSCA) Plan Review and Permitting Fees, the Community Services Committee recommends that City

Council direct staff to share this report with the GSCA as the City's comments on the Permitting Fees."

Carried.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

7. a Letter from Mr. Ferguson Re: Request for Design Review Panel

The Director of Community Services provided an overview of the request from Mr. Ferguson. It was noted that under the *Planning Act*, section 41, matters relating to exterior design can be included in Site Plan Control if there are Official Plan policies referencing urban design and a Site Plan Control By-law. The City of Owen Sound has both the necessary Official Plan and by-law in place. The City's new Official Plan has policies on Urban Design. Staff have utilized Architectural Control on projects within the River District and projects designated under the *Ontario Heritage Act*, and others. These guidelines and are then included as schedules in the Site Plan Agreement. Recent projects include St. Mary's Church, Strathcona School, and the Green Ridge Residential Subdivision. All new plans of subdivision have a condition requiring Architectural Control Guidelines.

It was further advised that within the 5-year Capital Plan is a project slated to be completed on Urban Design Guidelines. These guidelines would create clear expectations for developers and staff.

The Director of Community Services noted that the current process under Bill 109, More Homes, More Choices, mandates site plan approval to staff. The timeline is now 60 days, including review, circulation and preparing a report for staff approval and adding a separate committee to review would be challenging.

CS-2200921-003

Moved by Member Kemick

"THAT in consideration of correspondence from Mr. Ferguson regarding a request for a Design Review Panel, the Community Services Committee recommends that City Council receive the letter for information."

Carried.

8. REPORTS OF CITY STAFF

8.a Parks and Open Space

8.a.1 Report CS-22-104 from the Manager of Parks and Open Space Re: Greenwood Cemetery By-law Update and Dedicated Section Agreements

The Manager of Parks and Open Space provided an overview of the report respecting Greenwood Cemetery By-law and Dedicated Section Agreements as well as a Natural Burials section.

In response to a question from Committee, the Manager of Parks and Open Space noted that three separate by-laws are required due to the individual agreements for Jewish and Muslim sections as well as the by-law to repeal the current Greenwood Cemetery By-law and approve a new by-law.

CS-2200921-004

Moved by Councillor Hamley

"THAT in consideration of Staff Report CS-22-104 respecting updating the Greenwood Cemetery By-law, the Community Services Committee recommends that City Council directs staff to:

- 1. Bring forward a by-law to repeal Greenwood Cemetery By-law No. 2014-012 and replace it with a revised by-law as outlined in the report;**
- 2. Bring forward a by-law to authorize the Mayor and Clerk to execute an agreement to dedicate Northwest Section Ranges 38 and 39 lot numbers 3 to 32 as the Muslim Section; and**
- 3. Bring forward a by-law to authorize the Mayor and Clerk to execute an agreement to dedicate Northwest Section Ranges 40 and 41 lot numbers 3 to 32 as the Jewish Section."**

Carried.

8.a.2 Report CS-22-105 from the Manager of Parks & Open Space Re: Emerald Ash Borer Management Plan Update and Next Steps

The Manager of Parks and Open Space provided an overview of the report respecting the City's Emerald Ash Borer Management Plan. This plan encompasses a 10-year period to be considered in the 2023 operating budget. A total of 1,092 ash trees have been identified in the completion of a recent tree inventory. These trees require removal on City property, including boulevards, parks and trails. The department will focus on implementing replacement within the next several years to maintain the City's tree canopy.

An additional tree inventory will be completed in 2023 and is part of the Parks operating budget.

In response to a question from Committee, the Manager of Parks and Open Space clarified the order of completion. The 1,092 ash trees identified are those that staff are currently aware of that require removal.

The 2023 tree inventory will accurately define the current location and health of all trees and be a critical piece of information relating to risk management. Further, it will inform any additional costs.

CS-2200921-005

Moved by Councillor Hamley

"THAT in consideration of Staff Report CS-22-105 respecting the City's Emerald Ash Borer Management Plan and Next Steps; the Community Services Committee recommends that the City Council direct staff to bring forward a budget request to support the managed removal of Emerald Ash Borer infested ash trees on City Lands over a 10-year period to be considered as part of the overall review of the 2023 Operating budget."

Carried.

8.a.3 Report CS-22-110 from the Manager of Parks and Open Space Re: Greenwood Cemetery Chapel Renovation Design and Next Steps

The Manager of Parks and Open Space provided an overview of the report respecting Greenwood Cemetery Chapel Renovation Design and Next Steps.

It was noted that the projected revenue over expenses once all niches are sold is anticipated to be over \$900k.

It was further noted that it is anticipated that the construction will commence in Q2 of 2023.

CS-2200921-006

Moved by Member Walker

"THAT in consideration of Staff Report CS-22-110 respecting Greenwood Cemetery Chapel Renovation Design and Next Steps, the Community Services Committee recommends that City Council:

- 1. Receive the updated business case for renovating the chapel at Greenwood Cemetery; and**
- 2. Direct staff to proceed to complete detailed design and tender for construction of the Greenwood Cemetery Chapel renovation based on the concept design included with this report."**

Carried.

8.a.4 Report CS-22-112 from the Manager of Parks and Open Space Re: Kelso Beach Master Plan Public Engagement and Next Steps

The Manager of Parks and Open Space provided an overview of the report respecting Kelso Beach Master Plan Public Engagement and Next Steps. It included a summary of the completed survey responses received, and it was noted that public engagement stakeholder meetings have been scheduled for late September and early October.

CS-2200921-007

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CS-22-112 respecting the Kelso Beach at Nawash Park public engagement and next steps, the Community Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.a.5 Report CS-22-121 from the Manager of Parks and Open Space Re: Gitche Namewikwedong Reconciliation Garden Interpretive Plaque Content

The Manager of Parks and Open Space provided an overview of the report respecting the Gitche Namewikwedong Reconciliation Garden Interpretive Plaque.

CS-2200921-008

Moved by Member Kemick

"THAT in consideration of Staff Report CS-22-121 respecting content for the Gitche Namewikwedong Interpretive Plaque, the Community Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.a.6 Report CS-22-122 from the Manager of Parks and Open Space Re: Commemorative Forest Monument proposed Design and Location and Next Steps

The Manager of Parks and Open Space provided an overview of the report respecting the Commemorative Forest Monument Proposed Design and Location and Next Steps. This included an overview of the new Memorial Tree Program implemented in March 2021. Additionally, a design template recommended location and details surrounding financial implications.

In response to a question from Committee, the Manager of Parks and Open Space noted that they do not expect any concerns respecting the location from the Niagara Escarpment Commission or the Grey Sauble Conservation Authority.

CS-2200921-009

Moved by Member Kemick

"THAT in consideration of Staff Report CS-22-122 respecting the Commemorative Forest Monument, the Community Services Committee recommends that City Council approves the location and design of the Commemorative Forest Monument in Harrison Park."

Carried.

8.a.7 Report CS-22-123 from the Director of Community Services Re: Sanitary Sewer Connection - Harrison Park Seniors Centre

The Director of Community Services provided an overview of the report respecting the Sanitary Sewer Connection at the Harrison Park Seniors Centre. The approved capital project of the waterproofing of the Senior's Centre foundation began in 2022. During the project, it was discovered that the Harrison Park Seniors building was not connected to the Park's Sanitary System. It is recommended that the building be connected to the existing sanitary system in Harrison Park.

CS-2200921-010

Moved by Councillor Hamley

"THAT in consideration of Staff Report CS-22-123 respecting Sanitary Sewer Connection at Harrison Park Seniors Centre, the Community Services Committee recommends that City Council supports the reallocation of the 2023 capital funds (23D.8) to connect the building to the Harrison Park Sanitary System."

Carried.

8.b Community Development and Marketing

8.b.1 Report CS-22-113 from the Facilities Booking Coordinator Re: Summer Recreation Programs 2022 Wrap-Up

The Facilities Booking Coordinator provided an overview of the report respecting the Summer Recreation 2022 Wrap-Up. The report outlined the programs offered by the City and included a Hockey Skills Development Program, Power Skating Program and Soccer Camp.

The Facilities Booking Coordinator further provided an overview of the Harrison Park pool summer operating numbers and budget.

The Committee noted positive feedback respecting the City's Youth Programs Offerings and positive financial results, noting the on-ice programs pay full rental rates.

CS-2200921-011

Moved by Member Amos-Uotila

"THAT in consideration of Staff Report CS-22-113 respecting Summer Recreation Programs 2022 Wrap-up, the Community Services Committee recommends that City Council:

- 1. Direct staff to undertake the necessary preparations to offer the Soccer Camp in 2023 in partnership with Owen Sound Minor Soccer Association and Oliver Clark;**
- 2. Direct staff to undertake the necessary preparations to offer Hockey Skills and Power Skating programs in 2023; and**
- 3. Direct staff to explore options for 2023 Springfest Games in collaboration with the Senior Coordinator at the Owen Sound Legion with support from City Staff."**

Carried.

8.c Recreation Buildings

8.c.1 Report CS-22-120 from the Manager of Arena Operations Re: Arena Operations Capital Update

The Manager of Arena Operations provided an overview of the report respecting the Arena Operations Capital Update, including the LED lighting upgrades at the Bayshore Community Centre and the Julie McArthur Regional Recreation Centre. The lighting upgrades at the Bayshore will result in approximately \$54,800 in annual energy and maintenance savings. The Julie McArthur lighting upgrades will see an approximate savings of \$5,500 annually in energy and maintenance.

The report highlighted an additional project at the Bayshore Community Centre. The project saw the complete replacement of all mechanical equipment within the refrigeration plant room and was partially funded by an Ontario Trillium Grant, totalling 70% of the project cost. The potential energy savings will be an estimated \$18,000 annually (Based on a 9-month ice operation). This project was completed on time and on-budget.

CS-2200921-012

Moved by Deputy Mayor O'Leary

"THAT in consideration of Staff Report CS-22-120 respecting Arena Operations Capital Update, the Community Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.d Planning and Heritage

8.d.1 Report CS-22-124 from the Director of Community Services Re: Grey Sauble Conservation Authority - Plan Review and Permitting Fees

This item was discussed after Item 5.a.

8.e Building

None.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

11.a Memorandum from the Chief Building Official Re: Development Update - July and August 2022

The Director of Community Services provided an overview of the Development Updates.

In the last five years, approximately 23% of the 496 units have been affordable. The target of the Grey County Housing and Homelessness Strategy is 30%.

11.b Decision DA-22-001 - ST2022-007 Site Plan Approval – 396 14th St W

The Director of Community Services provided an overview of the timeline for the Decisions respecting the Site Plan Approvals.

11.c Decision DA-22-002 - ST2022-009 Site Plan Approval - 1796 16th St E

11.d Decision DA-22-003 - ST2022-008 Site Plan Approval - 1381 2nd Ave E

11.e Decision DA-2022-004 - ST2022-006 Site Plan Approval - 1603 2nd Avenue East

11.f CHOnews Quarterly Edition - Summer 2022

CS-2200921-013

Moved by Member Amos-Uotila

"THAT in consideration of correspondence provided for information purposes listed on the September 21, 2022 Community Services Committee agenda, the Community Services Committee recommends that City Council receive Items 11.a to 11.f for information purposes."

Carried.

12. DISCUSSION OF ADDITIONAL BUSINESS

There was no additional business.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Vice Chair Koepke adjourned the meeting at 7:05 p.m.