# Schedule 'D'

## 4- Step Process for Considering Community Garden Requests

Does the Community Garden Request align with the Community Garden Policy?

Yes

No

Community Garden Collective Submits a draft site plan and concept drawing

Encourage proponent to consider an approved location. If a suitable location cannot be selected, hold a public meeting to gather input.

Parks Staff perform an existing conditions inventory for the subject property per the approved Community Garden Policy

Public process to gather input on the site plan and concept drawing

Establish a licesnse agreement for the approved location, site plan and concept drawing via a Report to Community Services Committee