



## Minutes

### Accessibility Advisory Committee

November 22, 2022, 1:00 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

#### MEMBERS

##### PRESENT:

Chair Christine Farrell  
Member Donald Anderson  
Member Warren Bazinet  
Deputy Mayor Scott Greig  
Member Rebecca Knisley  
Councillor Carol Merton  
Member Jacob Morris-Wheeler

##### STAFF PRESENT:

Mike Crone, Acting Director of Public Works and Engineering  
Kevin Linthorne, Chief Building Official  
Bethany Chandler, Human Resources Assistant

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#### 1. CALL TO ORDER

Chair Farrell called the meeting to order at 1:00 p.m.

#### 2. CALL FOR ADDITIONAL BUSINESS

- 2.a Director of Public Works and Engineering Re: Staff Report OP-22-056,  
Identifying Potential Opportunities to Create a New Discounted Monthly Fare that  
may Reduce Barriers to Ridership

#### 3. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 4. CONFIRMATION OF MINUTES

- 4.a Minutes of the Accessibility Advisory Committee meeting held on July 26, 2022.  
AC-221122-001  
Moved by Member Knisley

**"THAT the Accessibility Advisory Committee approves the minutes of the  
meeting held on July 26, 2022."**

Carried.

## **5. DEPUTATIONS AND PRESENTATIONS**

There were no depositions or presentations.

## **6. PUBLIC QUESTION PERIOD**

There were no questions from the public.

## **7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED**

### **7.a Memorandum from the Accessibility Advisory Committee Chair Re: Transit Accessibility Discussion**

Chair Farrell outlined the memorandum regarding Transit Accessibility.

Committee members discussed previous programs, specific requirements under our current program, and differences in physical, developmental, and behavioural abilities.

Responding to questions from Committee, the Director of Public Works and Engineering indicated that staff are routinely checking with other transit authorities and municipalities regarding transit and advised that there are health professionals other than family physicians able to sign the mobility transit application form. The Director of Public Works and Engineering indicated that applications signed by a Health Professional would all be approved. The only time an application would be rejected or suspended is if there was a safety concern on the transit bus.

Committee members discussed potential considerations to address concerns with the mobility transit application process.

Responding to a question from Committee, the Director of Public Works and Engineering advised that transit approval is completed by City staff after it has been signed off by a health professional, as City staff cannot make the eligibility determination, only authorize the use of the system. He also advised that there is an existing advertising contract on buses and transit shelters to help offset the cost.

Responding to a question from Committee, the Director of Public Works and Engineering advised that the recommendation from the May 24, 2022, Accessibility Advisory Committee meeting directing staff to review the accessible transportation application form, transit rates, and examples from other municipalities on their accessible transit application process is currently in process, and a report will be brought forward to a future meeting and advised that both the process and the form itself are being reviewed.

AC-221122-002

Moved by Deputy Mayor Greig

**"THAT in consideration of the memorandum dated November 22, 2022 respecting Transit Accessibility, the Accessibility Advisory Committee recommends that City Council receive the memorandum for information purposes."**

Carried.

AC-221122-003

Moved by Carol Merton

**"That in consideration of the memorandum dated November 22, 2022 respecting Transit Accessibility, the Accessibility Advisory Committee recommends that City Council direct staff to bring forward a report to the March 28, 2023 Accessibility Advisory Committee meeting respecting a review of the mobility transit processes and forms, including information from comparator municipalities."**

Carried.

**8. REPORTS OF CITY STAFF**

There were no reports of City staff.

**9. MATTERS POSTPONED**

There were no matters postponed.

**10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN**

There were no motions for which notice was previously given.

**11. CORRESPONDENCE PROVIDED FOR INFORMATION**

**11.a Committee Information Sheet**

AC-221122-004

Moved by Deputy Mayor Greig

**"THAT in consideration of correspondence provided for information purposes listed on the November 22, 2022, Accessibility Advisory Committee agenda, the Accessibility Advisory Committee recommends that City Council receive Item 11.a. for information purposes."**

Carried.

## 12. DISCUSSION OF ADDITIONAL BUSINESS

- 12.a Director of Public Works and Engineering Re: Staff Report OP-22-056, Identifying Potential Opportunities to Create a New Discounted Monthly Fare that may Reduce Barriers to Ridership

The Director of Public Works and Engineering outlined the report regarding Identifying Potential Opportunities to Create a New Discounted Monthly Fare that may Reduce Barriers to Ridership.

Responding to a question from Committee, the Director of Public Works and Engineering advised that once all financial information is gathered, a report will come to either the Accessibility Advisory Committee or Operations Committee close to budget approval.

Committee members discussed possible grants or bursaries that may be available to the City to subsidize mobility transit fares. Deputy Mayor Greig commented that staff is already reviewing transit fares and will report back to the Operations Committee in the Spring of 2023. Outcomes from that meeting would come to the Accessibility Advisory Committee afterwards.

AC-221122-005

Moved by Member Anderson

**“THAT the Accessibility Advisory Committee waives the notice provision in the Procedural By-law in order to deal with a time-sensitive matter relating to Identifying Potential Opportunities to Create a New Discounted Monthly Fare that may Reduce Barriers to Ridership.”**

Carried by a 2/3 vote.

AC-221122-006

Moved by Carol Merton

**"THAT in consideration of Staff Report OP-22-052 respecting Identifying Potential Opportunities to Create a New Discounted Monthly Fare that may Reduce Barriers to Ridership, the Accessibility Advisory Committee recommends that City Council receive the report for information purposes."**

Carried.

## 13. NOTICES OF MOTION

There were no notices of motion.

## 14. ADJOURNMENT

The business contained on the agenda having been completed, Chair Farrell adjourned the meeting at 3:02 p.m.