

Staff Report

Report To: City Council
Report From: Briana Bloomfield, City Clerk
Meeting Date: January 30, 2023
Report Code: CR-23-014
Subject: Animal Control Contract Extension

Recommendations:

THAT in consideration of Staff Report CR-23-014 respecting Animal Control Contract Extension, City Council directs staff to bring forward a by-law to execute the amending agreement as described in the report.

Highlights:

- Todd and Renee Robins have been the City's animal control contractors since 1999.
- The contractors and staff have mutually agreed to extend the current contract for two years.
- An RFP will be issued in 2024, midway through the Council term.

Strategic Plan Alignment:

This report supports the delivery of Core Service.

Previous Report/Authority:

[Staff Report FIN-16Z-05, Provision of Animal Control Services](#)

By-law No. 2016-158

Background:

Since 1999, Todd and Renee Robins have been providing animal control services to the City. The most recent agreement with the Robins' was approved through By-law No. 2016-158 and was for a term of 2017-2022. This agreement includes the option to renew for two (2) additional two (2) year extensions. The services provided include shelter services, by-law enforcement, and public education.

Analysis:

Staff is recommending that Council approve renewing the contract for one (1) additional (2) year extension with an RFP being issued in 2024, midway through the Council term.

The contractor and staff are satisfied with the current agreement. The only proposed changes to the agreement relate to fees and hours of operation. The contractor has requested an increase to the monthly fee and more flexibility in the hours of operation. During Covid-19, the contractor started providing services by appointment and this personalized service was received positively by the public. The contractor would like to continue offering services by appointment.

Financial Implications:

In 2022, the City was paying \$4,372.26 per month. In 2023 this will increase to \$4,678.32 and in 2024 it will increase to \$4,795.28 per month.

These increases are within the annual CPI index and within the City's budget.

Communication Strategy:

The Animal Control contractors will be notified when the agreement is executed.

Consultation:

Manager of Corporate Services, Manager of Legislative Services, Animal Control Contractors

Attachments:

None

Recommended by:

Briana Bloomfield, City Clerk

Kate Allan, Director of Community Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Briana Bloomfield, City Clerk at bbloomfield@owensound.ca or 519-376-4440 ext. 1247.