



Minutes

Community Services Committee

**January 25, 2023, 5:30 p.m.
City Hall - 808 2nd Avenue East - Council Chambers**

MEMBERS

PRESENT: Member Jason Dantas
Councillor Jon Farmer
Councillor Brock Hamley
Member Morgan Kemick
Councillor Marion Koepke
Member Janet Walker

MEMBERS

ABSENT/REGRETS: Chair Travis Dodd
Member Nicole Amos-Uotila

STAFF PRESENT: Tim Simmonds, City Manager
Pam Coulter, Director of Community Services
Kevin Linthorne, Chief Building Official
Adam Parsons, Manager of Parks and Open Space
Sabine Robart, Manager of Planning and Heritage
Andy O’Leary, Facilities Booking Coordinator
Lauren Stewart, Community Services Administrative Assistant

1. CALL TO ORDER

Vice Chair Koepke called the meeting to order at 5:30 p.m.

Vice Chair Koepke praised the Community Services Department for the success of the Hockey Day in Canada events.

2. CALL FOR ADDITIONAL BUSINESS

There was no additional business.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

- 4.a Minutes of the Community Services Committee meeting held on December 14, 2022

CS-230125-001

Moved by Member Dantas

"THAT the Community Services Committee approves the minutes of the meeting held on December 14, 2022."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

- 5.a Presentation from the Chief Building Official Re: 2022 Year-End Development Wrap-Up

The Chief Building Official provided an overview of the 2022 Year-End Development Wrap-Up.

The presentation highlighted department overviews, including:

- Number of building permits;
- Major Projects in 2022; and
- 2023 Development Projects and Progress.

In response to a question from Committee, the Chief Building Official advised that there has been a significant increase in the construction of rental units over the last two years.

The Director of Community Services noted that Bill 23's timelines put immense pressure on the Planning staff and the Development Team. The prescribed timelines in Bill 109 shortened the timeline for staff to review applications.

The Manager of Planning and Heritage elaborated on the several ways in which Additional Residential Units can be included in an existing housing structure. Further, every conversion of a residential dwelling or an accessory structure would require a building permit.

CS-230125-002

Moved by Councillor Farmer

"THAT in consideration of the deputation provided on January 25, 2023 by the Chief Building Official respecting 2022 Year End Development Wrap-Up, the Community Services Committee recommends that City Council receive the deputation for information purposes."

Carried.

5.b Deputation from the Potter's Field Memorial Steering Committee Re: Memorial Monument at Potter's Field

The Potter's Field Memorial Steering Committee, led by Aly Boltman, provided an overview of the Potter's Field Memorial Update. The Steering Committee is requesting an allocation of funding for a permanent plaque at the Potter's Field location.

In response to a question from Committee, the Director of Community Services mentioned that the estimated cost of an interpretive plaque would be \$2,500.00. It was noted that there are funds in the unallocated capital plaque reserve that can be allocated to this project. The design and material of the signage have yet to be defined. The RT07 standard for plaques has been used for the City's ongoing wayfinding signage.

It was noted that staff are reviewing the current interpretive plaque inventory and program, which is included in the 2023/2024 Planning and Heritage Work Plan.

CS-230125-003

Moved by Member Walker

“THAT in consideration of the deputation provided on January 25, 2023, from the Potter’s Field Memorial Steering Committee respecting a memorial monument (Interpretive plaque) at Potter’s Field in Greenwood Cemetery, the Community Services Committee recommends that City Council approve the allocation of up to \$2,500.00 to cover the costs of manufacturing and installing a sign consistent with the City’s Interpretive Plaques from the unallocated capital plaque reserve.”

Carried.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

There were no correspondence items presented for consideration.

8. REPORTS OF CITY STAFF

8.a Community Development and Marketing

8.a.1 Report CS-23-007 from the Facilities Booking Coordinator Re: 2023 Volunteer of the Year, Senior of the Year and Youth Volunteer of the Year - Nominations Open

The Facilities Booking Coordinator provided an overview of the report respecting the 2023 Volunteer of the Year, Senior of the Year and Youth Volunteer of the Year.

In response to a question from Committee, the Facilities Booking Coordinator noted that in addition to reaching out to the school principals, the guidance counsellors and co-op departments from each school would be added to the distribution list.

Committee further advised that alternate methods of application should be explored.

CS-230125-004

Moved by Member Kemick

"THAT in consideration of Staff Report CS-23-007 respecting 2023 Volunteer of the Year, Senior of the Year and Youth Volunteer of the Year, the Community Services Committee recommends that City Council:

- 1. Approve the nomination forms and criteria for City of Owen Sound Volunteer of the Year and Senior of the Year;**
- 2. Approve the nomination forms and criteria for City of Owen Sound Youth Volunteer of the Year;**
- 3. Approve a \$130 gift for:**
 - a. The recipient of Volunteer of the Year; and**
 - b. The recipient of Senior of the Year; and**
- 4. Approve a \$130 education bursary for the Youth Volunteer of the Year recipient."**

Carried.

8.b Planning and Heritage

8.b.1 Report CS-23-012 from the Manager of Planning and Heritage Re: Provincial Review of a Place to Grow & PPS on ER (0196-177)

The Manager of Planning and Heritage provided an overview of the report respecting the Provincial Review of a Place to Grow and Provincial Policy Statement. It was noted that a formal review of the Provincial Policy Statement is anticipated to be completed in 2023 and will be brought back to Committee.

In response to a question from Committee, it was noted that the Provincial Policy Statement provides a definition of affordable housing.

CS-230125-005
Moved by Councillor Farmer

"That in consideration of Staff Report CS-23-012 respecting Provincial Review of a Place to Grow and Provincial Policy Statement – EBR Posting 0196-177, the Community Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.c Parks and Open Space

8.c.1 Report CS-23-010 from the Manager of Parks and Open Spaces Re: Kelso Beach at Nawash Park Master Plan - Community Services Committee Engagement and Updates

The Manager of Parks and Open Space provided an overview of the report respecting the Kelso Beach at Nawash Park Master Plan Engagement and Updates. Each recommendation that Community Services Committee did not support at the December 14, 2022, meeting was reviewed.

In response to a question from Committee, the Manager of Parks and Open Spaces noted that the current bridge does not meet accessibility standards. Should any significant modifications or additions be considered in this area, it must be constructed as compliant with the *Accessibility for Ontarians with Disabilities Act*. It was further noted that there is currently an alternate accessible route available.

CS-230125-006
Moved by Member Dantas

"THAT in consideration of Staff Report CS-23-10 respecting the draft Kelso Beach at Nawash Park Master Plan, the Community Services Committee recommends that City Council, in consideration of the background and public and stakeholder input, approve the Kelso Beach at Nawash Park Master Plan."

Carried.

8.d Building

None.

8.e Recreation Buildings

None.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

There were no correspondence items presented for information.

12. DISCUSSION OF ADDITIONAL BUSINESS

There was no additional business.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Vice Chair Koepke adjourned the meeting at 6:31 p.m.