

## Staff Report

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**Report To:** Community Services Committee  
**Report From:** Pamela Coulter, Director of Community Services  
**Meeting Date:** February 15, 2023  
**Report Code:** CS-23-026  
**Subject:** Strategic Plan Key Results Update – Community Services Committee

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### **Recommendations:**

THAT in consideration of Staff Report CS-23-026 respecting an update on the Strategic Plan Key Results for Community Services Committee, the Community Services Committee recommends that City Council receive the report for information purposes.

### **Highlights:**

- The Refreshed Strategic Plan aligns the City’s entire workforce to Council’s top priorities and transparently tracks progress.
- Each Council Committee and Portfolio are leading a set of Key Results to ensure the success of the Refreshed Plan.
- Status of the Key Results identify the progress Staff are making each quarter on the way to the Objective.
- The report card identifies that the actions assigned to Community Services Committee are on track.

### **Strategic Plan Alignment:**

This report supports the delivery of Core Service.

## **Background:**

Council approved a refreshed Strategic Plan in April of 2021. The Strategic Plan will guide staff and inform Council for the next 24 months in how the City operates and delivers its services.

At the time of approval, it was noted that each portfolio and Committee would report quarterly on progress on the key results. The last report to Committee ([CS-22-024](#)) provided information on the format of the Plan and on the reporting each quarter.

Schedule A to this report outlines an updated report card of the actions associated with the four Key Results relating to Prosperous City, Green City, and A City That Grows which are the areas of focus for the Community Services portfolio and Committee.

## **Analysis:**

The updated progress report card identifies the status of the action as complete or planned and for each Key Result: Proceeding as Anticipated, Monitoring Progress, Under Review, Complete, or Not Yet Commenced.

The Council Priorities and Key Results assigned through Community Services Committee are shown in the attachment and include Council priorities of Prosperous City, Green City, and a City that Grows.

The attached report card shows that all items are on track. The update to the Community Profile is deferred pending the updated census data being available.

## **Financial Implications:**

The strategic plan is aligned with the City's Operating and Capital budget. Staff have utilized the strategic plan priorities as the basis for developing the 2023 budget. This will ensure continued alignment between fiscal and strategic priorities.

## **Communication Strategy:**

This report has been posted to the City's website with the agenda in advance of the Committee meeting. A comprehensive update will be delivered to

Council every six months that highlights the status of all Key Results. The City Manager's report and update are posted on the City website.

**Consultation:**

The Senior Leadership Team was consulted in the development of this report.

**Attachments:**

Schedule A: Key Result Progress Report Q4 2022 – Community Services  
Committee

**Prepared, Submitted and Recommended by:**

Pam Coulter, Director of Community Services

**Submission approved by:**

Tim Simmonds, City Manager

For more information on this report, please contact Pam Coulter, Director of Community Services at [pcoulter@owensound.ca](mailto:pcoulter@owensound.ca) or 519-376-4440 ext. 1252.