



Minutes

Corporate Services Committee

March 9, 2023, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

MEMBERS

PRESENT:

Chair Brock Hamley
Vice Chair Melanie Middlebro'
Member Kelly Carmichael
Deputy Mayor Scott Greig
Member Stephanie Sas
Member Caralee Sutherland

MEMBERS

ABSENT/REGRETS:

Councillor Travis Dodd
Member Neil McCutcheon
Member Grant McLevy

STAFF PRESENT:

Kate Allan, Director of Corporate Services
Briana Bloomfield, City Clerk
Melissa Clancy, Strategic Human Resources Manager
Annie Reed, Human Resources Manager
Kristen Van Alphen, Manager of Legislative Services
Kim Sowerby, Customer Service Facilitator

1. CALL TO ORDER

Chair Hamley called the meeting to order at 5:30 p.m.

2. CALL FOR ADDITIONAL BUSINESS

There was no additional business.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

4.a Minutes of the Corporate Services Committee meeting held on February 9, 2023

"THAT the Corporate Services Committee approves the minutes of the meeting held on February 9, 2023."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

5.a Deputation from Emily McIntosh Re: Supporting Bill 5, Stopping Harassment and Abuse by Local Leaders Act

Emily McIntosh, representing Women of Ontario Say No, provided a deputation on supporting Bill 5, Stopping Harassment and Abuse by Local Leaders Act, 2002. Ms. McIntosh provided background information on Bill 5 and advised that the Bill proposed to amend the *Municipal Act, 2001* and the *City of Toronto Act, 2006*. The Stopping Harassment and Abuse by Local Leaders Act will permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat for failing to comply with the municipality's workplace violence or harassment policies.

In response to a question from Committee, Ms. McIntosh noted that the Bill has not had its second reading, so the length of the process to be completed has not yet been advised.

It was advised by Committee that the City's Workplace Violence and Harassment and Sexual Harassment policies include members of Council. Also last May, Council directed staff to send a letter to the Ministry of Municipal Affairs and Housing, the federal government, provincial government, AMO and all Ontario municipalities requesting that the Ministry study the merits of allowing the recall of municipal councillors under prescribed circumstances; and facilitate strengthened and ongoing orientation and training sessions for councils, local boards and committees.

5.b Deputation from Linda Perks Re: Short Term Rentals

Linda Perks and Lynda Montgomery provided a deputation on Short Term Rentals (STR).

Some of the items they touched on were:

- Vision of Owen Sound;
- Quality of Life – Current Issues;
- Government Controls & Zoning;
- Financial Implications;
- Growth of STR Market in Owen Sound; and
- Recommendation.

Committee discussed:

- Concerns about unoccupied homes;
- The City creating regulations;
- STRs being in Commercial Zones; and
- An Interim Control By-law.

Staff advised that there is a cross-functional staff team working on MATs and STRs with implementation set for 2024. Also, a report was sent to the Community Development, Tourism and Culture Advisory Committee that outlined the process staff will be following including, consultation and engagement, zoning review, licensing and enforcement.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

There were no correspondence items presented for consideration.

8. REPORTS OF CITY STAFF

8.a Fire

None.

8.b Accounting

None.

8.c Taxes and Revenue

None.

8.d Corporate and Facility Services

None.

8.e Information Technology

None.

8.f Human Resources

8.f.1 Report CR-23-009 from the Strategic Human Resources Manager Re: Human Resources Strategy

The Strategic Human Resources Manager provided an overview of the report.

CR-230309-002
Moved by Member Carmichael

"THAT in consideration of Staff Report CR-23-009 respecting the Human Resources Strategy, the Corporate Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.g Clerks

8.g.1 Report CR-23-020 from the Manager of Legislative Services Re: Policy Review Project

The Manager of Legislative Services provided an overview of the report.

In response to a question from Committee, the Manager of Legislative Services advised that the City will start reviewing the Human Resources policies first, which is one of the elements in the Human Resources Strategy. Ms. Van Alphen noted that the plan is to work with each department to remove any policies that can be deleted since they are redundant, this will make a working list of policies to stagger over the next five years and have a regular schedule moving forward.

CR-230309-003
Moved by Member Sutherland

"THAT in consideration of Staff Report CR-23-020 respecting a policy review project, the Corporate Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.h Parking and By-law Enforcement

8.h.1 Report CR-23-018 from the City Clerk Re: 2022 By-law Enforcement Review

The City Clerk provided an overview of the report.

In response to a question from Committee, the City Clerk noted garbage is certainly an issue the City is aware of. Ms. Bloomfield advised that the City is currently working on a Waste Management Strategy, which will hopefully help with the concerns.

Committee questioned the loading zone parking spaces in the downtown area, asking if they could be signed differently or lines painted. The City Clerk noted that the City does have a parking complaint process that can

be completed if someone feels a ticket needs to be addressed. Ms. Bloomfield also noted that the Clerk's Division works with Public Works staff to address signage and painting concerns.

In response to a question from Committee, the City Clerk noted that enforcement of regulatory by-laws depends on how the by-law is written. In some instances, property owners can be held responsible, in other instances it is the tenant, and in some instances, it is both. The City Clerk advised that Police Services keeps track of their own statistics which are available through the Police Services Board minutes.

The Committee discussed updating the fines for noise complaints and possibly amending some of the regulatory by-laws. The City Clerk advised that the proactive enforcement model was reviewed last year and the City Clerk reviews by-laws with the enforcement officers on regular bases and currently there are no by-laws that they are having difficulty enforcing.

CR-230309-004

Moved by Member Carmichael

"THAT in consideration of Staff Report CR-23-018 respecting the 2022 By-law Enforcement Review, the Corporate Services Committee recommends that City Council receive the report for information purposes."

Carried.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

There were no correspondence items presented for information.

12. DISCUSSION OF ADDITIONAL BUSINESS

There was no additional business.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Chair Hamley adjourned the meeting at 6:41 p.m.