



## **Minutes**

### **Operations Committee**

**April 20, 2023, 5:30 p.m.**

**City Hall - 808 2nd Avenue East - Council Chambers**

#### **MEMBERS**

##### **PRESENT:**

Chair Scott Greig  
Vice Chair Marion Koepke  
Member Mike Crone  
Member Edward Marchewka  
Councillor Carol Merton  
Member Meghan Robertson

#### **MEMBERS**

##### **ABSENT/REGRETS:**

Member Roger Bloom  
Member Lauren Donkersgoed  
Councillor Brock Hamley

##### **STAFF PRESENT:**

Tim Simmonds, City Manager  
Lara Widdifield, Director of Public Works and Engineering  
Michelle Palmer, Senior Manager of Strategic Initiatives and Operational Effectiveness  
Matt Prentice, Manager of Public Works  
Chris Webb, Manager of Engineering Services  
Heidi Jennen, Supervisor of Environmental Services  
Maggie Murakami, Climate Action  
Ashley Ford, Water and Wastewater Administrative Assistant

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#### **1. CALL TO ORDER**

Chair Greig called the meeting to order at 5:30 p.m.

#### **2. CALL FOR ADDITIONAL BUSINESS**

There was no additional business.

#### **3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **4. CONFIRMATION OF MINUTES**

- 4.a Minutes of the Operations Committee meeting held on March 16, 2023

OP-230420-001

Moved by Vice Chair Koepke

**"THAT the Operations Committee approves the minutes of the meeting held on March 16, 2023."**

Carried.

#### **5. DEPUTATIONS AND PRESENTATIONS**

- 5.a Presentation from the Senior Manager, Strategic Initiatives and Operational Effectiveness with the Climate Action Team Owen Sound Re: Draft Climate Mitigation Plan

Michelle Palmer, Senior Manager Strategic Initiatives and Operational Effectiveness and Maggie Murakami, Climate Action, in collaboration with the Climate Action Team Owen Sound (Liz Zetlin and Joachim Ostertag), provided an update to Committee on the progress of the development of the climate action strategy including the draft climate mitigation plan and the planned community engagement.

- 5.b Deputation from Tatham Engineering Re: 9th Street East Watermain Looping

Mark Figueroa, Tatham Engineering provided a presentation to Committee respecting the 9th Avenue East Looping Watermain project update.

- 5.c Presentation from Director of Public Works and Engineering Re: 2023 Capital Projects

The Director of Public Works and Engineering provided an overview of the 2023 Capital Projects and the status of these projects and/or studies.

#### **6. PUBLIC QUESTION PERIOD**

There were no questions from the public.

#### **7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED**

There were no correspondence items presented for consideration.

#### **8. REPORTS OF CITY STAFF**

The Committee discussed Item 8.c.1 at this time.

- 8.c.1 Report CM-23-007 from Senior Manager, Strategic Initiatives and Operational Effectiveness Re: Draft Climate Mitigation Plan

The Senior Manager of Strategic Initiatives and Operational Effectiveness summarized the Draft Climate Mitigation Plan.

OP-230420-002

Moved by Councillor Merton

**"THAT in consideration of Staff Report CM-23-007 respecting the Draft Climate Mitigation Plan, the Operations Committee recommends that City Council receive the report for information purposes."**

Carried.

The Senior Manager of Strategic Initiatives and Operational Effectiveness and the Climate Action staff member left the meeting at this time.

- 8.a Report OP-23-019 from Director of Public Works and Engineering Re: Strategic Plan Key Result Progress Report Q1 and Q2 2023

The Director of Public Works and Engineering provided an update to Committee regarding the Strategic Plan Key Result Progress Report for Q1 and Q2 for 2023.

OP-230420-003

Moved by Member Robertson

**"THAT in consideration of Staff Report OP-23-019 respecting the Strategic Plan Key Result Progress Report Q1 and Q2 2023, the Operations Committee recommends that City Council receive the report for information purposes."**

Carried.

- 8.b Engineering

- 8.b.1 OP-23-020 from Manager of Engineering Services Re: Master Plan - Brooke Area Basin A3 Outlet

The Manager of Engineering Services provided a summary of the Master Plan - Brooke Area Basin A3 Outlet report.

OP-230420-004

Moved by Vice Chair Koepke

**"THAT in consideration of Staff Report OP-23-020 respecting the Master Plan for the Brooke Area Basin A3 Outlet, the Operations Committee recommends that City Council;**

- 1. Adopt the Master Plan: Brooke Basin A3 Outlet Study Report; and**

- 2. Approve the recommended priorities identified in the report to be proposed during future capital budget considerations."**

Carried.

8.c Environment

8.c.2 Report OP-23-009 from Manager of Engineering Services Re: Waste Management Strategy - Final Report

The Manager of Engineering Services provided an overview of the final Waste Management Strategy report.

Committee expressed concern regarding staff resource allocation with a relatively tight project timeline.

OP-230420-005

Moved by Member Crone

**"THAT in consideration of Staff Report OP-23-009 respecting the Waste Management Strategy Draft Report, the Operations Committee recommends that City Council:**

- 1. Adopt the Waste Management Strategy Report as prepared by Dillon Consulting, dated April 2023; and**
- 2. Direct staff to bring forward by-laws to execute the amending agreements for the extension of the waste collection contract and the recycling collection contract with Miller Waste Systems, Inc."**

Carried.

8.d Public Works

None.

8.e Transit

None.

8.f Water and Wastewater

8.f.1 Report OP-23-021 from Manager of Public Works Re: 2022 Annual Wastewater Report

The Manager of Public Works provided a summary of the 2022 Annual Wastewater report.

OP-230420-006  
Moved by Member Marchewka

**"THAT in consideration of Staff Report OP-23-021 respecting the Wastewater Treatment Plant Annual Report, the Operations Committee recommends that City Council receive the report for information purposes."**

Carried.

**9. MATTERS POSTPONED**

There were no matters postponed.

**10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN**

There were no motions for which notice was previously given.

**11. CORRESPONDENCE PROVIDED FOR INFORMATION**

- 11.a Report OP-23-017 from Director of Public Works of Engineering Re: Pedestrian Signal Replacement and Accessibility Upgrades
- 11.b 03-30-2023 Email from R. Carey Re: Proposed Hours of Operation at Compost Site
- 11.c 04-05-2023 Letter from Ministry of Natural Resources and Forestry Re: Changes under the Oil, Gas, and Salt Resources Act
- 11.d Report OP-23-016 from Associate Supervisor of Environmental Services Re: Mobility Transit Application and Mobility and Conventional Transit Fare Review
- 11.e Memo from Supervisor of Environmental Services Re: Compost Site Update

The Supervisor of Environmental Services provided a memo to Committee regarding the Owen Sound Leaf and Yard Waste Compost Site Update. Staff confirmed the hours will remain status quo for 2023 and staff will continue to gather data on attendance and usage throughout the 2023 season. Staff confirmed that a comprehensive business plan for the Owen Sound Leaf and Yard Waste Compost Site will be presented to Committee later this year.

OP-230420-007  
Moved by Member Robertson

**"THAT in consideration of correspondence provided for information purposes listed on the April 20, 2023 Operations Committee agenda, the Operations Committee recommends that City Council receive Items 11.a to 11.e for information purposes."**

Carried.

## **12. DISCUSSION OF ADDITIONAL BUSINESS**

There was no additional business.

## **13. NOTICES OF MOTION**

### **13.a Member Robertson Re: Hydrogen Fuel**

Member Robertson presented the following Notice of Motion that was supported by Councillor Merton:

"WHEREAS one of four pillars in the City's Strategic Plan Refresh is to protect our environment and natural assets, and includes the objective of enhancing the City's resiliency and capacity for mitigating and adapting to the impacts of climate change;

AND WHEREAS the City of Owen Sound has developed a Corporate Climate Change Adaptation Plan to understand the impact that climate change has on City services and infrastructure, and is in the process of developing the Climate Change Mitigation Plan;

AND WHEREAS hydrogen is a carbon free energy that produces water, and hydrogen fuel cells that power electric motors are the leading technology, there is also technology to convert gas and diesel combustion engines to use hydrogen fuel;

AND WHEREAS a manufacturer located in Owen Sound will produce excess carbon free hydrogen in the development of their green hydrogen product systems, and the excess hydrogen will be available for use, study, and research;

AND WHEREAS the City of Owen Sound currently operates ice resurfacing equipment and locally manufactured sidewalk and park equipment, which are powered by combustion engines;

I THEREFORE GIVE NOTICE that I will move at the next Operations Committee meeting on May 18, 2023, that staff provide a preliminary, exploratory report to this committee on the ability, feasibility and potential risks of converting the ice resurfacing and sidewalk and park equipment to use hydrogen as fuel."

## **14. ADJOURNMENT**

The business contained on the agenda having been completed, Chair Greig adjourned the meeting at 6:44 p.m.