



Minutes

Community Services Committee

April 19, 2023, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

MEMBERS

PRESENT: Chair Travis Dodd
Vice Chair Suneet Kukreja
Member Jason Dantas
Councillor Jon Farmer
Member Morgan Kemick
Councillor Melanie Middlebro'
Member Janet Walker

MEMBERS

ABSENT/REGRETS: Member Nicole Amos-Uotila
Member Lloyd Lewis

STAFF PRESENT: Tim Simmonds, City Manager
Pam Coulter, Director of Community Services
Aidan Ware, Director and Chief Curator, TTAG
Adam Parsons, Manager of Parks and Open Space
Sabine Robart, Manager of Planning and Heritage
Andy O’Leary, Facilities Booking Coordinator
Jocelyn Wainwright, Junior Planner
Jennifer Wright, Events and Activation Coordinator
Lauren Stewart, Community Services Administrative Assistant

1. CALL TO ORDER

Chair Dodd called the meeting to order at 5:31 p.m.

2. CALL FOR ADDITIONAL BUSINESS

2.a Director of Community Services Re: Letter from Jacquie Furtner respecting the request for a Community Garden at Parkview Park

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

4.a Minutes of the Community Services Committee meeting held on March 15, 2023

CS-230419-001

Moved by Councillor Farmer

"THAT the Community Services Committee approves the minutes of the meeting held on March 15, 2023."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

There were no deputations or presentations.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

There were no correspondence items presented for consideration.

8. REPORTS OF CITY STAFF

8.a Planning and Heritage

Committee discussed item 12.a during the discussion of Item 8.a.1.

8.a.1 Report CS-23-043 from the Junior Planner Re: Community Garden Updated Policy and Draft License Agreement

The Junior Planner provided an overview of the report respecting the Community Gardens Updated Draft Policy and Draft License Agreement and included an overview of the feedback from OurCity and the Community Services Committee. Additionally, a review of the final policy was provided.

Chair Dodd noted appreciation for the significant work completed by staff and Committee members.

In addition to the report, the Director of Community Services noted that a letter has been submitted from Jacquie Furtner on behalf of the Parkview subdivision neighbourhood respecting a request to add Parkview Park to the list of permitted Community Garden locations. This included a circulation letter that was provided to residents within the Parkview neighbourhood and residents abutting the park on 7th Avenue East. It was noted that the park does meet the locational criteria for a Community Garden, and staff are recommending that the park could be included as an eighth park.

In response to a question from Committee, the Junior Planner noted that the Community Improvement Plan – Landscaping and Property Improvement Grant has been amended to include water costs only and does not include materials. Committee noted that Community Foundation Grey Bruce, Trillium Foundation and the New Horizons for Seniors Program could support grant applications for community gardens.

Committee recommended that a communication plan be in place to ensure that the public is adequately informed. Committee inquired about the opportunity for an open-house forum and further noted that City communication should be required before the addition of Parkview Park to ensure transparency.

The City Manager advised that the OurCity platform includes current and previous projects for viewing.

In response to a question from Committee, the Junior Planner advised that St. George's Park is the only park with water services that existed before the development of the community garden. It was further noted that water service is available at many park locations. Water access is optional as additional choices exist, such as rain barrels, cisterns or storage containers.

CS-230419-002

Moved by Councillor Farmer

"THAT in consideration of Staff Report CS-23-043 respecting Community Gardens – Updated Draft Policy and Draft License Agreement, the Community Services Committee, in considering the reports, public feedback, and agency and staff input, recommends that City Council:

- 1. Finds that the updated policy is consistent with the Provincial Policy Statement and conforms to the County of Grey and City of Owen Sound Official Plans and City Zoning By-law (2010-078, as amended);**
- 2. Finds that the public engagement feedback respecting community gardens has been sufficiently incorporated into the policy;**
- 3. Directs staff to bring forward a by-law to approve the updated Community Gardens Policy, including Parkview Park, notwithstanding Clauses 25 and 26 of the policy subject to a circulation of notice to residents within 100m surrounding the proposed Community Garden location;**
- 4. Approves an amendment to the Property & Landscaping Improvement Grant Program Guidelines to include a**

Community Garden located on City property with an approved Agreement that meets the requirements of the Policy and has an executed agreement (maximum one grant per year, maximum grant 50% up to a maximum of \$5000 relating to the provision of water);

- 5. Approves the Draft Licence Agreement, subject to review by the City Solicitor;**
- 6. Directs staff to bring forward a by-law to amend the Delegation of Powers and Duties By-law No. 2014-109 to delegate approval authority for:**
 - a. Community Garden Applications to the Director of Community Services and City Manager, acting jointly, provided that the application is consistent with the Community Gardens Policy; and**
 - b. The execution of Community Garden Agreements to the Director of Community Services and City Manager, acting jointly, provided that the Community Garden Application has been approved.”**

Carried.

8.b Community and Business Development

8.b.1 Report CS-23-038 from the Events and Activation Coordinator Re: 2023 Summer Events

The Events and Activation Coordinator provided an overview of the report respecting 2023 Summer Events.

The upcoming events that were highlighted include the following:

- Music at the Market Concert Series;
- TD Harbour Nights Concert Series;
- Outdoor Movie Nights; and
- The Waterfront Festival.

Staff noted several changes to the event schedule to ensure meeting accessibility needs and inclusivity.

In response to a question from Committee, the Events and Activation Coordinator noted that the retirement residences and local partners are included in the poster and media advisory distribution lists.

Staff advised that the City has successfully received a \$12,000 Celebrate Canada Grant that will be utilized towards the 2023 Waterfront Festival.

CS-230419-003

Moved by Councillor Farmer

"THAT in consideration of Staff Report CS-23-038 respecting 2023 Summer Events, the Community Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.c Parks and Open Space

8.c.1 Report CS-23-041 from the Manager of Parks and Open Space Re: Harrison Park Pool Operating 2023 Memorandum of Understanding and Fees Update

The Manager of Parks and Open Space provided an overview of the report respecting Harrison Park Pool Fees.

The report included recommended increases for Harrison Park Pool fees for day passes, season passes and private pool rentals. Additional revenue is required to maintain the City's cost of operating the Harrison Park Pool at a reasonable level. It was noted that as part of the Harrison Park Master Plan process, staff recommend evaluating the pool operation and including evidence-based recommendations for delivering outdoor swimming at Harrison Park.

The Director of Community Services advised that sponsored swims still allow for complimentary offerings. Additionally, Bruce Grey Child and Family Services and the Owen Sound and North Grey Public Library receive passes that can be borrowed for other swim times.

In response to a question from Committee, the Manager of Parks and Open Space noted that private rentals for the pool are booked through the YMCA based on inquiries and would be based outside of the proposed swimming schedule. Staff will work to promote the opportunity to rent the pool through social media and the website.

CS-230419-004

Moved by Member Kemick

"THAT in consideration of Staff Report CS-23-41 respecting user fees for the Harrison Park Pool, the Community Services Committee recommends that City Council direct staff to:

- 1. Bring forward a by-law to amend the Fees and Charges By-law to reflect the proposed increases to Harrison Park Pool Fees as detailed in the report;**

- 2. Provide notice of the City's intention to amend the Fees and Charges By-law in accordance with the Notice By-law;**
- 3. Execute the proposed Memorandum of Understanding with the YMCA of Owen Sound Grey Bruce (the "Y") for the 2023 outdoor swimming season; and**
- 4. Review different operating model options for the 2024 swimming season via the Harrison Park Master Plan process that is currently underway."**

Carried.

8.c.2 Report CS-23-040 from the Manager of Parks and Open Space Re: Renaming of Kelso Beach Park to Kelso Beach at Nawash Park

The Manager of Parks and Open Space provided an overview of the report respecting the renaming of Kelso Beach Park to Kelso Beach at Nawash Park.

In December 2021, Council approved Policy CS-087, Naming and Re-Naming a City Park. Based on the Master Plan consultation and recommendation, an application to rename Kelso Beach Park, Kelso Beach at Nawash Park, was submitted to the City Clerk. The application has been deemed complete. It was noted that the next steps are for Community Services Committee to appoint a working group by resolution composed of 3 members of Council, the City Manager or delegate, Manager of Parks and Open Space and the Manager of Human Resources.

Chair Dodd opened the floor for nominations for Councillor appointment to the working group. Member Walker nominated Councillor Farmer. Councillor Farmer accepted the nomination. Member Kemick nominated Chair Dodd. Chair Dodd accepted the nomination. Chair Dodd nominated Vice Chair Kukjera. Vice Chair Kukjera accepted the nomination.

Councillor Farmer, Chair Dodd and Vice Chair Kukreja were acclaimed as the three members of Council to be included in the working group.

In response to a question from Committee, the Manager of Parks and Open Space advised that the request for name change was in response to community feedback. The Director of Community Services further mentioned that the Parks, Recreation and Facilities Master Plan also refers to the park as Kelso Beach at Nawash Park.

CS-230419-005
Moved by Member Dantas

“THAT in consideration of Staff Report CS-23-040 respecting renaming Kelso Beach Park to Kelso Beach at Nawash Park, the Community Services Committee recommends that City Council:

- 1. Appoint Councillor Farmer, Chair Dodd and Vice Chair Kukjera, the Manager of Parks and Open Space, the City Manager (or his delegate), and the Manager of Human Resources to a working group to consider the request to rename Kelso Beach Park to Kelso Beach at Nawash Park; and**
- 2. Direct the working group to bring forward a recommendation to the Community Services Committee meeting on May 17, 2023.”**

Carried.

8.d Building

None.

8.e Recreation Buildings

None.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

11.a Memorandum from the Chief Building Official Re: Development Update - March 2023

The Director of Community Services provided an overview of the Development Update. It was noted that the Planning division is very busy as Planning applications are high this year.

11.b May 2022 - The Rural Voice

CS-230419-006

Moved by Member Walker

"THAT in consideration of correspondence provided for information purposes listed on the April 19, 2023 Community Services Committee

agenda, the Community Services Committee recommends that City Council receive Item 11.a and 11.b for information purposes."

Carried.

12. DISCUSSION OF ADDITIONAL BUSINESS

12.a Director of Community Services Re: Letter from Jacquie Furtner respecting the request for a Community Garden at Parkview Park.

This item was discussed during Item 8.a.1.

13. NOTICES OF MOTION

There were no notices of motion.

14. RESOLUTION TO MOVE INTO CLOSED SESSION

CS-230419-007

Moved by Vice Chair Kukreja

"THAT the Community Services Committee now move into closed session to consider one matter relating to personal matters about identifiable individuals respecting Volunteer of the Year, Senior of the Year, and Youth Volunteer of the Year nominations."

Carried.

15. DECLARATION TO MOVE TO THE OPEN SESSION

The business on the closed session being completed, Chair Dodd adjourned the closed session at 6:53 p.m. Committee returned to the open session at 6:54 p.m. and all Committee and staff members listed above were present.

16. REPORTING OUT OF CLOSED SESSION

Chair Dodd advised that in closed session, Community Services Committee considered one matter regarding personal matters about identifiable individuals respecting 2023 Volunteer of the Year, Youth Volunteer of the Year, and Senior Volunteer of the Year nominations and a recommendation will be provided to Council for approval.

17. ADJOURNMENT

The business contained on the agenda having been completed, Chair Dodd adjourned the meeting at 6:55 p.m.