

OWEN SOUND MUNICIPAL NON-PROFIT HOUSING CORPORATION
MINUTES OF MEETING
APRIL 18, 2023

Minutes of the meeting of the Board of Directors held Tuesday, April 18, 2023 at the County of Grey Bay Room.

PRESENT: Chair Ruth Lovell Stanners, Vice Chair Rod Wyatt, Secretary Jan Chamberlain, Treasurer Gwynda McKee, Director Ellen Anderson, City Representative Carol Merton, Executive Director Shari Huber

ABSENT: None

CLOSED MEETING: The business of the Closed Meeting having been completed, the Chair adjourned the meeting at 3:40 p.m. and Board moved to the Regular Meeting to consider the matters listed on the Agenda.

GUEST: George and Donna Prowd

COMMENCEMENT: 3:40 p.m.

CONFLICT OF INTEREST: None

REGULAR MINUTES: MOVED BY: Wyatt
SECONDED BY: Merton

THAT the minutes of the regular meeting held March 21, 2023 be approved as presented.

CARRIED

BUSINESS FROM MINUTES: None

CHAIR: Chair welcomed longtime staff member George Prowd and wife Donna to the meeting.
Chair shared thank you card and gift with George and gave a bouquet of flowers to Donna in recognition of 33 years of dedicated service to the Corporation.

George said a few words to Board thanking them for the opportunity of working with such a community minded organization.

George and Donna Prowd then left the meeting.

SECRETARY:

MOVED BY: Chamberlain
SECONDED BY: McKee

TO receive correspondence as circulated.

CARRIED

TREASURER:

MOVED BY: McKee
SECONDED BY: Chamberlain

TO approve Operating Voucher #367 in the amount of \$333,970.69 as presented.

CARRIED

MOVED BY: McKee
SECONDED BY: Anderson

TO approved Operating Voucher #368 in the amount of \$268,135.04 as presented.

CARRIED

EXECUTIVE
DIRECTOR:

Huber updated Board of discussion with computer services specialist who will assist Non-Profit Housing with the creation of a tender document for our annual computer service requirements.

REQUESTS FOR
PRICING:

MOVED BY: Chamberlain
SECONDED BY: Anderson

TO accept the Van Dolder Custom Exterior pricing for Ordinance Park Siding and Front Door replacement at a cost of \$138,075 + HST.

CARRIED

MOVED BY: Anderson
SECONDED BY: Wyatt

TO accept the Van Dolder Custom Exterior pricing for Bayfield Landing Window and Patio Door replacement at a cost of 106,010 + HST.

CARRIED

OTHER BUSINESS: Huber explained that Bayfield Landing is nearing the end of its mortgage which will require a new agreement with the County for ongoing support.

A special meeting is to be set up to review options for a new service agreement with the County.

NEXT MEETING: Tuesday, May 16, 2023 at 2 p.m.

ADJOURN: The meeting was adjourned at 5:10 p.m. by the Chair.

Ruth Lovell Stanners, Chair

Jan Chamberlain, Secretary