

Staff Report

Report To: City Council
Report From: Andy O’Leary, Facilities Booking Coordinator
Meeting Date: June 26, 2023
Report Code: CS-23-069
Subject: Owen Sound Baysox Licensed Event – Tom Williams Park – July 8, 2023

Recommendations:

THAT in consideration of Staff Report CS-069 respecting the Owen Sound Baysox Licensed Event at Tom Williams Park on July 8, 2023, City Council:

1. Approves the use of Tom Williams Park on July 8, 2023;
2. Approves the operation of a licensed area at Tom Williams Park on Saturday, July 8, 2023 from 12:00 p.m. to 9:00 p.m;
3. Deems the tournament as a “Municipally Significant” event and requests the agreement include the indemnification clauses as per Policy CS80; and
4. Directs staff to bring forward a by-law to execute an Agreement with Don Bartley and the Owen Sound Baysox for the event.

Highlights:

- This event happens annually but will be a first at Tom Williams Park.
- All licensed operations will be hosted at Tom Williams Park.
- There will be two all-star games scheduled throughout the day as part of the licensed event.

Strategic Plan Alignment:

[Strategic Plan](#) Priority: This report supports the delivery of Core Service.

Climate and Environmental Implications:

There are no anticipated climate or environmental impacts.

Previous Report/Authority:

None.

Background:

Don Bartley and the Owen Sound Baysox are requesting Council consider the following for a Licensed event at Tom Williams Park:

1. Use of Tom Williams Park;
2. Licensed area approved at Tom Williams Park; and
3. Municipal Significant Designation.

Event: Saturday, July 8, 2023, 12:00 p.m. to 9:00 p.m.

This event is organized annually by the [North Dufferin Baseball League](#). The Owen Sound Baysox anticipates hosting a similar event at Tom Williams Park each year. The event is an All-Star with players from teams within the North Dufferin League. Approximately 40 people will participate. The anticipated attendance based on information from the organizer is that 200 people will attend the games.

The Municipal Alcohol Policy requires Council approval and designation as a municipally significant event. Future events that are generally similar in nature can be staff delegated as per the City's [Delegation of Powers and Duties By-law](#).

The licensed portion of the event will be operated by Don Bartley on behalf of the Owen Sound Baysox. Support for the licensed portion of the event has been retained to assist in operating the licensed event.

The event organizer has obtained a Public Event SOP through the AGCO and has met with Staff to review the operational plan for the event. The operational plan has also been circulated to Owen Sound Police, Owen Sound

Fire and Emergency Services, Grey County EMS, AGCO, and Grey Bruce Public Health.

Analysis:

1. Agreement for the use of Ball Park:

A full list of conditions relating to the use are included in Schedule "A" and include, among other matters: insurance, additional washrooms, compliance with all City By-laws, etc.

2. Licensed area information

The licensed area is at Tom Williams Park as outlined in Schedule "B". The hours of the licensed area are:

Saturday, July 8, 2023, 12:00 p.m. to 9:00 p.m.

The organizer must comply with the City's Municipal Alcohol Policy, including completing the Operational Plan, to the satisfaction of Owen Sound Police Services, Fire & Emergency Services & Alcohol & Gaming Commission of Ontario (AGCO). This requirement is included as a condition in the Agreement.

3. Municipal Significance

In May of 2013, City Council approved Policy CS80 – Designation of an event as "Municipally Significant" concerning an application for a "Public Event" Special Occasion Permit.

As an individual, Don Bartley requires the Municipally Significant designation as his group is operating a public event and does not qualify as a registered non-profit or charity. The event is not of provincial, national, or international significance.

Some conditions within the Policy include:

- Does the event benefit the community;
- Does the event have a significant community profile;
- Is it a community celebration of special importance that will benefit the community;
- Is the event a public gathering to participate in athletic, social, religious, cultural, recreation, or educational programs or one with other "community" objectives.

Staff has considered the information provided by the tournament organizer and recommends this tournament be considered an event of “Municipal Significance”. While a particular event may receive a designation from a municipality, the AGCO Registrar will ultimately decide if the necessary criteria have been met for the permit to be issued.

Council has deemed similar events as a “Municipally Significant” event in the past.

In accordance with the policy, an agreement with the City is required, including indemnification clauses and insurance in the amount of 5 million dollars.

Financial Implications:

Revenue for Field Rental \$302.99 plus HST

Communication Strategy:

City staff will work with the event organizer and other City Departments regarding arrangements for this event.

Consultation:

Adam Parsons, Manager of Parks and Open Space

Don Bartley, Owen Sound Baysox

Attachments:

1. Schedule “A” Conditions
2. Schedule “B” Site Plan – Licensed Area
3. Municipally Significant Application
4. Pre-Event Budget

Recommended by:

Andy O’Leary, Facilities Booking Coordinator

Adam Parsons, Manager of Parks & Open Space

Pam Coulter, Director of Community Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Andy O’Leary, Facilities Booking Coordinator at aoleary@owensound.ca or 519-376-4440 ext. 1255.