

## Staff Report

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**Report To:** City Council  
**Report From:** Pamela Coulter, Director of Community Services  
**Meeting Date:** September 11, 2023  
**Report Code:** CS-23-087  
**Subject:** Lease Renewal with Transport Canada for West Harbour Pedestrian Bridge C9907106

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### Recommendations:

THAT in consideration of Staff Report CS-23-087 respecting the lease renewal with Transport Canada for West Harbour Pedestrian Bridge C9907106, City Council directs staff to bring forward a by-law to authorize the Mayor and Clerk to execute the amending agreement ending August 31, 2025.

### Highlights:

- The City has several leases with Transport Canada for lands in the inner and outer harbour areas that provide public access to the waterfront.
- Leases are typically three years in length and are updated regularly.
- This lease renewal relates to the pedestrian bridge that connects the west harbour to Kelso Beach at Nawash Park.

### Strategic Plan Alignment:

[Strategic Plan](#) Priority: This report supports the delivery of Core Service.

### Climate and Environmental Implications:

There are no anticipated climate or environmental impacts.

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## **Previous Report/Authority:**

The original lease was executed in August 2005, with five previous updates.

## **Background:**

The City has several leases with Transport Canada for lands along the inner and outer harbour.

Correspondence from Transport Canada (Attachment 1) provided an amending agreement for the current leases for the West Harbour Pedestrian Bridge (Attachment 2).

## **Analysis:**

This lease for the land for the pedestrian bridge over the Pottawatomi River that connects the inner harbour with Kelso Beach at Nawash Park is an important connection. The City first entered into this lease arrangement in 2005.

The amendments to the lease include the following:

- Extends term to August 31, 2025;
- Annual increase in rent (year one of lease is \$369.30, year three is \$392.54, approximately 3.8% per year); and
- The cancellation privileges have been updated and provide a 90-day cancellation.

## **Financial Implications:**

A slight increase in annual costs will be paid from the Parks budget.

## **Communication Strategy:**

No further communication is required.

## **Consultation:**

This is an update to an existing agreement. No legal review was undertaken.

**Attachments:**

1. Email communication from Transport Canada
2. Map of leased area

**Recommended by:**

Pamela Coulter, Director of Community Services

**Submission approved by:**

Tim Simmonds, City Manager

For more information on this report, please contact Pamela Coulter, Director of Community Services at [pcoulter@owensound.ca](mailto:pcoulter@owensound.ca) or 519-376-4440 ext. 1252.