

Staff Report

Report To: City Council
Report From: Briana Bloomfield, City Clerk
Meeting Date: September 11, 2023
Report Code: CR-23-075
Subject: Appointment of a By-law Enforcement Officer

Recommendations:

THAT in consideration of Staff Report CR-23-075 respecting the appointment of a By-law Enforcement Officer, City Council directs staff to bring forward a by-law to amend the Appointed Officers By-law as outlined in the report.

Highlights:

- The *Police Services Act* provides that a municipal council may appoint persons to enforce the by-laws of the municipality.
- The City's By-law Enforcement Officers foster compliance with regulatory by-laws through education, awareness, promotion, advice, and enforcement.

Strategic Plan Alignment:

This report supports the delivery of Core Service.

Climate and Environmental Implications:

There are no anticipated climate or environmental impacts.

Previous Report/Authority:

[Appointed Officers By-law](#)

Background:

The City has an Appointed Officers By-law that ensures all appointments are in one place.

Analysis:

Due to staffing changes in the organization, the Appointed Officers By-law needs to be amended as follows:

1. Remove Julia Perk as a By-law Enforcement Officer and a Property Standards Officer; and
2. Appoint Riley Brugess as a By-law Enforcement Officer and a Property Standards Officer.

Financial Implications:

None.

Communication Strategy:

The Appointed Officers By-law is posted online for the public to view the list of appointed officers.

Consultation:

None.

Attachments:

None.

Recommended by:

Briana Bloomfield, City Clerk
Kate Allan, Director of Corporate Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Briana Bloomfield, City Clerk at bbloomfield@owensound.ca or 519-376-4440 ext. 1247.