

\*Alternate formats for this application form are available upon request.

**Application Deadline: Friday, November 17, 2023**

Please note the following as you prepare your application:

- A resume must be attached with your application.
- References are not required at this time, but you may be contacted later to provide references.
- All sections of the application form must be completed except for the section marked 'Self-Declaration' which is optional. Please enter 'N/A' for any questions that are not applicable.
- If vacancies arise throughout the year, your application will be considered in those cases as well.
- The information you provide is confidential and will only be viewed by City Council and appropriate staff.

**All candidates will be contacted once City Council has made its decision.**

For information on the various Committees, their mandates, and meeting dates and times, please go to [www.owensound.ca/meetings](http://www.owensound.ca/meetings). For information on the appointment process, please go to [www.owensound.ca/committeevacancies](http://www.owensound.ca/committeevacancies).

All current Committee vacancies are for terms beginning February 1, 2024, and expiring January 31, 2027, except for the Council Remuneration Review Task Force. Please select the Committee(s) for which you want to apply and rank them in order of preference:

- Accessibility Advisory Committee, Tuesdays at 1:00pm, bi-monthly
- Community Development, Tourism and Culture Advisory Committee, Fridays at 8:30am, quarterly
- Community Services Committee, Wednesdays at 5:30pm, monthly
- Corporate Services Committee, Thursdays at 5:30pm, monthly
- Operations Committee, Thursdays at 5:30pm, monthly
- Tom Thomson Art Gallery Advisory Committee, Wednesdays at 2:00pm, bi-monthly
- Council Remuneration Review Task Force, meetings held at the call of the chair; term begins February 1, 2024, and expires January 31, 2026

Please print legibly. Add additional pages if necessary.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Are you a resident of the City of Owen Sound?

- Yes  No

If you are not a resident, are you an owner or tenant of land in the City of Owen Sound?

- Yes  No

Are you able to meet at the indicated time for the Committee(s) for which you are applying?

- Yes  No

Are you applying for the Accessibility Advisory Committee (AAC)?

- Yes  No

If you are applying for the AAC, do you identify as a person with a disability as defined by the *Accessibility for Ontarians with Disabilities Act, 2005*?

- Yes  No

Are you applying for the Tom Thomson Art Gallery Advisory Committee (TTAGAC)?

- Yes  No

If you are applying for the TTAGAC, are you a self-declared artist?

- Yes  No

Are you currently or were you previously a member of a City Board or Committee?

- Yes  No

If yes, please specify the name of the Board(s)/Committee(s) and the years of service.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide details with respect to your interest in serving on a City Committee(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide details with respect to your education and training background (i.e., courses, degrees, diplomas, certificates, or any other training relevant to the Committee(s) for which you are applying):

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Please describe any current or past work experiences and skills that are relevant to the Committee(s) for which you are applying:

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Please describe any current or past community involvement or volunteer work that are relevant to the Committee(s) for which you are applying:

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Please share any additional skills, experiences, or information about yourself that relates to the Committee(s) for which you are applying:

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## Confidential and Optional – Self-Declaration

The City of Owen Sound is committed to creating a welcoming and inclusive environment. We recognize and celebrate all dimensions of diversity, types of abilities, and demographics of our community.

In the City’s [Inclusion Strategy](#), one of the four Pillars of Inclusion is ‘Workforce and Committees’ with a specific objective of “attract and recruit a talented and diverse workforce, and committee membership, that is reflective of the labour market and community.”

To assist the City in its efforts to appoint a diverse committee that is reflective of Owen Sound, you are encouraged to provide the following self-identification information.

If you are comfortable, which of the following best describes you. Choose all that apply.

- A member of the Indigenous community
- A member of a racialized community (other than Indigenous, who are non-Caucasian in race or non-white in colour)
- A member of the 2SLGBTQI+ community (abbreviation used to represent a broad range of identities, but not limited to those mentioned)
- A person with a disability
- A youth or young adult (under 25 years of age)
- None of the above
- Prefer not to answer
- Other (please specify): \_\_\_\_\_

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Date of Application

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Signature of Applicant

Personal information contained in this form is collected under the authority of the *Municipal Act, 2001* and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*. The information will be used by members of Council and City staff to complete the committee selection process. Questions about this collection should be addressed to the City Clerk, Briana Bloomfield, at [bbloomfield@owensound.ca](mailto:bbloomfield@owensound.ca) or 519-376-4440 ext. 1247.

**Submit completed application form and current resume by mail, email or in person to:**

Staci Landry, Deputy Clerk  
City of Owen Sound  
808 2<sup>nd</sup> Avenue East  
Owen Sound, ON N4K 2H4  
[slandry@owensound.ca](mailto:slandry@owensound.ca)  
Phone: 519-376-4440 ext. 1235