

## Staff Report

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**Report To:** City Council  
**Report From:** Staci Landry, Deputy Clerk  
**Meeting Date:** October 23, 2023  
**Report Code:** CR-23-085  
**Subject:** Appointment of Council Members to Strategic Planning Ad Hoc Committee

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### Recommendations:

THAT in consideration of Staff Report CR-23-085 respecting Appointment of Council Members to the Strategic Planning Ad Hoc Committee, City Council directs staff to bring forward a by-law to amend the Board and Committee By-law to appoint Council members to the Strategic Planning Ad Hoc Committee as selected through the established Nomination Procedure.

### Highlights:

- On September 11, 2023, City Council approved the establishment of the Strategic Planning Ad Hoc Committee.
- The intent of the Strategic Planning Ad Hoc Committee is to provide advice and help steer the strategic planning process and the development of the Strategic Plan 2050.
- The Strategic Planning Ad Hoc Committee will be able to meet after the members are appointed at the November 6, 2023, Council meeting.
- Committee minutes will be presented to Council for approval.

### Strategic Plan Alignment:

A City that Grows - KR1 - Undertake an Owen Sound 2050 Vision by July 2023

## **Climate and Environmental Implications:**

There are no anticipated climate or environmental impacts.

## **Previous Report/Authority:**

[Board and Committee By-law](#)

[Report CR-23-072 – 2024 Board and Committee By-law Housekeeping](#)

Corporate Services/Clerk's Procedure – Nominations and Elections of Members to Boards and Committees

## **Background:**

City Council approved the establishment of the Strategic Planning Ad Hoc Committee on September 11, 2023. As per the approved Terms of Reference (Attachment 1), the committee will be comprised of:

- The Mayor;
- Three (3) members of Council; and
- A minimum of three (3) and a maximum of seven (7) public members.

The purpose of this report is to appoint three (3) Council members to the Strategic Planning Ad Hoc Committee.

The public members will be appointed by Council at the meeting on November 6, 2023.

## **Analysis:**

The Mayor will lead the Nomination Procedure as outlined in Attachment 2 of the report. A motion will be required to formally appoint the Council members.

## **Financial Implications:**

None.

## **Communication Strategy:**

The amended Board and Committee By-law will be available on the [City's website](#).

## **Consultation:**

Michelle Palmer, Senior Manager, Strategic Initiatives and Operational Effectiveness

## **Attachments:**

1. Terms of Reference – Strategic Planning Ad Hoc Committee
2. Corporate Services/Clerk's Procedure – Nominations and Elections of Members to Boards and Committees

## **Recommended by:**

Staci Landry, Deputy Clerk  
Briana Bloomfield, City Clerk  
Kate Allan, Director of Corporate Services

## **Submission approved by:**

Tim Simmonds, City Manager

For more information on this report, please contact Staci Landry, Deputy Clerk at [slandry@owensound.ca](mailto:slandry@owensound.ca) or 519-376-4440 ext. 1235.