

OWEN SOUND HOUSING COMPANY LIMITED  
MINUTES OF MEETING  
JUNE 20, 2023

Minutes of the meeting of the Board of Directors held Tuesday, June 16, 2023 at The Thomson Amenity Room.

PRESENT: Chair Ruth Lovell Stanners, Vice Chair Rod Wyatt, Secretary Jan Chamberlain, Treasurer Gwynda McKee, City Representative Carol Merton, Executive Director Shari Huber.

ABSENT: Directors Ellen Anderson and Selwyn Hicks

CLOSED MEETING: None

COMMENCEMENT: 3:25 pm

CONFLICT OF INTEREST: None

REGULAR MEETING: MOVED BY: Wyatt  
SECONDED BY: Chamberlain

THAT the minutes of the regular meeting held May 16, 2023 be approved.

CARRIED

BUSINESS FROM MINUTES: None

CHAIR: Chair informed Board members that the City officially appointed Selwyn Hicks to our Board.

SECRETARY: None

TREASURER:

MOVED BY: McKee  
SECONDED BY: Chamberlain

THAT Operating Voucher #266 in the amount of \$120,240.12 be approved as presented.

CARRIED

EXECUTIVE  
DIRECTOR:

Huber circulated the Audit Representation Letter presented by Bakertilly for the 2023 financial audit.

Lovell Stanners noted the actual pricing, as agreed to in the tender process, was not listed in the document.

Merton noted that the document is not signed by the auditor performing the work.

MOVED BY: Merton  
SECONDED BY: Anderson

THAT Bakertilly be asked to revise Audit Representation Letter to include pricing and auditor signature before Executive Director signs document.

CARRIED

OTHER BUSINESS:

Huber spoke of the need for additional security cameras at The Thomson due to possible security concerns for viewing should that be necessary.

MOVED BY: Wyatt  
SECONDED BY: McKee

THAT Georgian Bay Fire and Safety Ltd. be contracted to provide additional cameras at 2250 9<sup>th</sup> Avenue East at a cost of \$7,355.00 + HST.

CARRIED

Huber reminded Board that the Regular July Board meeting will not occur but that Board will meet with Centre for Organizational Effectiveness consultant on July 20 for a 3 hour Board Governance Training session. Training to be held at Odawa Heights, The Thomson Amenity Room commencing at 10 a.m.

**NEXT REGULAR  
MEETING:**

**Tuesday, August 15, 2023 @ 2 p.m.**

**ADJOURN:**

The meeting was adjourned at 3:35 p.m. by Chair.

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Ruth Lovell Stanners, Chair

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Jan Chamberlain, Secretary