



Staff Report

Report To: River District Board of Management
Report From: Viveca Gravel, River District Coordinator
Meeting Date: March 13, 2024
Report Code: CS-24-022
Subject: 2024 River District Staff Work Plan

Recommendations:

THAT in consideration of Staff Report CS-24-022 respecting 2024 River District Staff Work Plan, the River District Board of Management receives the report for information purposes.

Highlights:

- Work plans outline the high-level projects staff are working on during the year.
- The River District is set to complete year three actions in the River District Action Plan.
- Staff continues to achieve positive results to actions as outlined in the River District Action Plan.

River District Action Plan Alignment:

This report supports the delivery of Core Services and reflects the [River District Action Plan](#) timeline and actions.

Climate and Environmental Implications:

There are no anticipated climate or environmental impacts.

Previous Report/Authority:

[CS-23-106](#) – River District Board of Management Draft 2024 Budget

Background:

Each year, staff develop work plans under each division within the City. The plans are based on the Agreement between the City and the River District Board of Management, aligned with budget as well as the River District Action Plan.

Analysis:

Work plans are used, in part, to measure the success of staff during annual performance reviews with management and also focus staff effort throughout the year increasing productivity, accountability, and transparency. The work plan lets the River District Board and membership understand the work planned for the coming year.

Like previous years, staff's 2024 work plan is ambitious. As part of the staff presentation of the work plan, staff will present the following:

- Five fun facts about the River District;
- Five 2023 “high fives” or celebrations; and
- Five 2024 highlights from the work plan.

Financial Implications:

The work plan, as presented, is consistent with the River District Board of Management's approved budget.

Communication Strategy:

This report to the River District Board of Management and later through minutes of Council.

Many of the initiatives in the work plan include a multifaceted communication plan.

Consultation:

Pamela Coulter, Director of Community Services

River District Board of Management and the membership through the approved River District Action Plan.

Attachments:

River District Staff 2024 Work Plan

Recommended by:

Viveca Gravel, Community Development Coordinator

Pamela Coulter, Director of Community Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Viveca Gravel, River District Coordinator, at vgravel@owensound.ca or 519-376-4440 ext. 1209.