

Staff Report

Report To: City Council
Report From: Staci Landry, Deputy Clerk
Meeting Date: March 25, 2024
Report Code: CR-24-036
Subject: 2023 Council, Committee and Board Attendance

Recommendations:

THAT in consideration of Staff Report CR-24-036 respecting the 2023 Council, Committee and Board Attendance, City Council receives the report for information purposes.

Highlights:

- Total average Council meeting attendance rate for 2023 was 93%.
- Total average Board/Committee attendance rate for 2023 was 89%.

Strategic Plan Alignment:

This report supports the delivery of Core Service.

Climate and Environmental Implications:

There are no anticipated climate or environmental impacts.

Previous Report/Authority:

[Board and Committee By-law](#)

Background:

The Clerks Division produces an annual report outlining Council Members' attendance at Council, Board, and Committee meetings for the previous calendar year.

Analysis:

The following is a summary of attendance for each member of Council.

Council meeting attendance is for 2023 and includes both regular and special meetings. Closed session attendance has not been tracked but is noted in the open minutes if a member misses a closed session but attends the open session.

The Board and Committee meeting attendance is for February 2023 – January 2024, which follows Board and Committee terms. This summary includes annual appointments to Boards, Standing Committees, Advisory Committees, Ad Hoc Committees, and Community Committees.

The Mayor is an ex-officio member of all committees to which he is not specifically appointed – attendance has only been taken at those committees where the Mayor is an appointed member.

There are two attachments to this report showing the attendance breakdown for all Council, Board, and Committee meetings.

2023 Council Meeting Attendance

Name	Number of Meetings Attended	Total Number of Meetings	Percentage of Meetings Attended
Mayor Boddy	27	28	96%
Deputy Mayor Greig	27	28	96%
Councillor Dodd	22	28	79%
Councillor Farmer	28	28	100%
Councillor Hamley	22	28	79%
Councillor Koepke	25	28	89%
Councillor Kukreja	27	28	96%

Name	Number of Meetings Attended	Total Number of Meetings	Percentage of Meetings Attended
Councillor Merton	28	28	100%
Councillor Middlebro'	28	28	100%

February 2023 – January 2024 Board and Committee Meeting Attendance

Name	Number of Boards/ Committees	Number of Meetings Attended	Total Number of Meetings	Percentage of Meetings Attended
Mayor Boddy	3	16	18	89%
Deputy Mayor Greig	4	30	30	100%
Councillor Dodd	3	21	24	88%
Councillor Farmer	4	27	30	90%
Councillor Hamley	4	20	22	91%
Councillor Koepke	5	21	35	60%
Councillor Kukreja	5	36	40	90%
Councillor Merton	5	41	41	100%
Councillor Middlebro'	4	26	28	93%

Financial Implications:

There are no financial implications associated with this report.

Communication Strategy:

This report is available on the City's website through the agenda.

Consultation:

Board and Committee Recording Secretaries

Attachments:

1. 2023 Council Meeting Attendance Breakdown
2. February 2023 – January 2024 Board and Committee Meeting Attendance Breakdown

Recommended by:

Staci Landry, Deputy Clerk

Briana Bloomfield, City Clerk

Kate Allan, Director of Corporate Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Staci Landry, Deputy Clerk at slandry@owensound.ca or 519-376-4440 ext. 1235.