



Minutes

Operations Committee

April 18, 2024, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

MEMBERS

PRESENT:

Chair Carol Merton
Vice Chair Marion Koepke
Member Donald Anderson
Member Roger Bloom
Member Mike Crone
Councillor Travis Dodd (via video)
Member Robert Droine
Deputy Mayor Scott Greig

MEMBERS

ABSENT/REGRETS: Member Meghan Robertson

STAFF PRESENT:

Tim Simmonds, City Manager
Lara Widdifield, Director of Public Works and Engineering
Chris Webb, Manager of Engineering Services
Heidi Jennen, Supervisor of Environmental Services
Ashley Ford, Water and Wastewater Administrative Assistant

1. CALL TO ORDER

Chair Merton called the meeting to order at 5:30 p.m.

2. CALL FOR ADDITIONAL BUSINESS

- 2.a Chair Merton Re: Communication Plans for Tree Removal and Public Works Activities
- 2.b Member Droine Re: Traffic Light Study

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

- 4.a Minutes of the Operations Committee meeting held on March 21, 2024

OP-240418-001
Moved by Member Bloom

"THAT the Operations Committee approves the minutes of the meeting held on March 21, 2024."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

5.a Presentation from Supervisor of Environmental Services Re: Transit App Demonstration and Report

The Supervisor of Environmental Services gave a presentation to the Committee, showing the "Transit" app and how you can utilize its various features.

Committee questioned the financial implications of the app and whether the \$10,000 app cost was an annual fee. Staff confirmed that it was a one-time subscription fee.

OP-240418-002
Moved by Member Droine

"THAT in consideration of a presentation and Staff Report OP-24-021 respecting "Find my Bus" App, the Operations Committee recommends that City Council receive the presentation and report for information purposes."

Carried.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

There were no correspondence items presented for consideration.

8. REPORTS OF CITY STAFF

8.a Engineering

8.a.1 Report OP-24-019 from the Director of Public Works and Engineering Re: 2023 Collision Report

The Director of Public Works and Engineering provided a summary of the report.

Committee questioned if there were any age demographic statistics. Staff confirmed age demographics were analyzed, but there weren't any trends to incorporate into the report.

Committee questioned how many pedestrian/vehicle collisions involved electric cars that don't make very much audible noise to pedestrians. Staff suggested that the Committee could direct staff to request that Police Services track this on a go forward basis.

Staff explained that the most accident-prone intersection is 10th Street at 3rd Avenue East, as it is a busy intersection with a heavy traffic volume.

OP-240418-003

Moved by Vice Chair Koepke

"THAT in consideration of Staff Report OP-24-019 respecting 2023 Collision Summary, the Operations Committee recommends that City Council receive the report for information purposes."

Carried.

8.b Environment

None.

8.c Public Works

None.

8.d Transit

None.

8.e Water and Wastewater

None.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

11.a Source Protection Committee Meeting #93 Minutes - November 24, 2023

11.b Memo from Director of Public Works and Engineering Re: Status Update on Alpha Street Street Reconstruction

11.c Memo from Director of Public Works and Engineering Re: Status Update on Downtown River Precinct Project

11.d Memo from Supervisor of Environmental Services Re: Town Hall Meeting Regarding Transportation in Georgian Bluffs

11.e Dashboard from Supervisor of Environmental Services Re: Transit Dashboard - April 2024

Committee questioned what the expected completion dates were for Alpha Street and the Downtown River Precinct (DRP) projects.

Staff provided a late fall completion date for completing base course asphalt by the end of the paving season (November 2024) with some restoration work into the spring of 2025.

The DRP could be completed as early as October/November 2024, which would allow a buffer for weather.

OP-240418-004

Moved by Deputy Mayor Greig

"THAT in consideration of correspondence provided for information purposes listed on the April 18, 2024 Operations Committee agenda, the Operations Committee recommends that City Council receive Items 11.a to 11.e for information purposes."

Carried.

12. DISCUSSION OF ADDITIONAL BUSINESS

12.a Communication Plans for Tree Removal and Public Works Activities

Chair Merton requested an update on the communication of tree removal initiatives and other Public Works activities. The Director of Public Works and Engineering explained that Public Works staff have been completing tree trimming and removal throughout the City. The Director of Public Works and Engineering advised that staff are reviewing communication initiatives such as door knockers, to keep the public informed when work is being completed.

Committee asked if there is a policy on replacing trees that are removed. Staff confirmed that there is a policy, and it is best to contact the Community Services Department to review tree planting options.

12.b Traffic Light Study

Member Droine requested a status update on the Traffic Light Study that staff discussed at a previous Operations Committee meeting. Staff explained that they are in the process of recruiting a traffic technologist who will undertake the appropriate analyzing/updating of traffic lights along 10th Street.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Chair Merton adjourned the meeting at 6:05 p.m.