

## Staff Report

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**Report To:** City Council  
**Report From:** Bradey Carbert, Manager of Corporate Services  
**Meeting Date:** July 22, 2024  
**Report Code:** CR-24-087  
**Subject:** Approval of 2025-2029 Multi-Year Capital Plan

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### Recommendations:

THAT in consideration of Staff Report CR-24-087 respecting Approval of the 2025-2029 Multi-Year Capital Plan, City Council:

1. Approves the projects funded within the 2025-2029 Multi-Year Capital Plan; and
2. Directs staff to bring forward a further update to the 2025-2029 Multi-Year Capital Plan for subsequent approval in December 2024.

### Highlights:

- The Multi-Year Capital Plan is reviewed with City Council bi-annually and covers a five-year period.
- The 2025-2029 Multi-Year Capital Plan includes \$81.3 million in funded projects and \$48.4 million in unfunded capital.
- A dedicated 1% of the prior year's total levy is currently contributed to the annual capital reserve; this amount may need to be re-examined in the future to determine if it is sufficient.

### Strategic Plan Alignment:

[Strategic Plan](#) Priority: Clear Direction - KR2 - Align total municipal levy to Council's directed threshold each year while maintaining capital increase of 1 per cent annually.

## **Climate and Environmental Implications:**

There are no anticipated climate or environmental impacts.

## **Previous Report/Authority:**

[June 24, 2024, Special Council Meeting](#): Presentation and Supplemental Information from the Manager of Corporate Services Re: 2025-2029 Multi-Year Capital Plan Update

## **Background:**

The multi-year capital plan is reviewed with City Council bi-annually, in June and December each year. The June review is a comprehensive session and acts as an opportunity for City Council to provide comments and discuss the five-year capital plan as presented. An additional year's projects and budget allocations, along with any changes or amendments since the last meeting, are also brought forward for Council's consideration. New in 2024, the detailed multi-year capital plans for each respective division were presented at the standing committee meetings to allow for focused discussion and the collection of feedback ahead of the comprehensive review of the aggregated plan by Council on June 24, 2024.

The December review acts as an update to Council, highlighting any changes or amendments since the June update as staff continue to work on capital projects.

By approving the multi-year capital plan, Council approves all funded projects over the five-year period as presented. Since the multi-year capital plan is brought forward to Council twice per year, Council has multiple opportunities to ask questions, provide input on, amend, or even remove projects that have been presented in the plan before granting approval. As long as a project has not already commenced, whereas the City has not entered into a contractual agreement with a third party, it is able to be re-considered and/or amended by Council at a future multi-year capital plan update. The benefits of Council approving all funded projects within the plan are as follows:

- Allows for a longer-term planning horizon and prioritizes projects over several years rather than one year at a time;
- Allows for more flexibility and responsiveness to changes both internal and external to the City;

- Allows for flexible allocation of resources over time;
- Allows staff to adjust the timing of projects if cost-savings or other efficiencies may be realized by proceeding with a project in a different year than initially intended; and
- May provide savings where projects can be tendered earlier.

## **Analysis:**

The 2025-2029 Multi-Year Capital Plan includes \$81.3 million in funded projects and \$48.4 million in unfunded capital.

At the Special Council Meeting held on June 24, 2024, the 2025-2029 Multi-Year Capital Plan was presented to Council to provide an update on any changes since the last multi-year capital plan review in December 2023.

The following amendments have been made to the multi-year capital plan since being presented at the June 24, 2024 meeting:

### **CN Station – Caboose Roof**

#### **Resolution**

S-240624-006

“THAT in consideration of a presentation on the Multi-Year Capital Plan Update 2025-2029, City Council directs staff to bring forward a report on July 8, 2024 respecting funding repairs to the Marine and Rail Museum caboose roof and siding project.”

#### **Amendment**

Subject to the approval of Report CR-24-086 at the July 22, 2024 Council Meeting, Staff have included project 25M.6 – CWHC Railway Caboose Rehabilitation, valued at \$25,000, in the 2025-2029 multi-year capital plan to fund the required work.

### **Inner Harbour Waste Receptacles**

#### **Resolution**

S-240624-007

“THAT in consideration of a presentation on the Multi-Year Capital Plan Update 2025-2029, City Council directs staff to bring forward a report on July 8, 2024 respecting alternative designs to reduce the budget for Project 25D.13 - Inner Harbour Waste Receptacle Upgrade.”

## **Amendment**

Subject to the approval of Report CS-24-063 at the July 22, 2024 Council Meeting, Staff have included the revised project 25D.13 Inner Harbour Waste Receptacles Replacement, now valued at \$40,000, in the 2025-2029 multi-year capital plan to fund the required work.

## **Brooke Basin A3 - Reach 3 – Easement and Channel Improvements Resolution**

S-240624-008

“THAT in consideration of a presentation on the Multi-Year Capital Plan Update 2025-2029, City Council defers \$60,000 from Project 24P.21 Brooke Basin A3 MP - Reach 3 - Easement and Channel Improvements until 2026.”

## **Amendment**

Staff have deferred the project by one year in the 2025-2029 multi-year capital plan, with the project to start in 2026.

## **Parks and Open Spaces Capital Plan Amendments**

Subject to the approval of [Report CS-24-061](#) at the July 22, 2024 Council Meeting, via the approval of the July 17, 2024 Community Services Committee Meeting minutes, Staff have requested changes to existing 2024 capital projects and proposed projects from 2025 to 2029. Projects that are impacted during the period of 2025-2029 will be included in the December Multi-year Capital Plan update.

## **Financial Implications:**

The 2025-2029 Multi-Year Capital Plan includes \$81.3 million in funded projects.

\$40,000 has been removed from the 2025-2029 Multi-year Capital Plan as a result of reducing the scope of project 25D.Q3 - Inner Harbour Waste Receptacles. The funding will remain in the Capital Reserve and can be allocated in future Multi-year Capital Plan updates.

\$25,000 has been allocated to the 2025-2029 Multi-year Capital Plan from the Capital Reserve to fund project 25M.6 - Community Waterfront Heritage Centre Caboose Roof Rehabilitation.

## **Communication Strategy:**

The 2025-2029 Multi-Year Capital Plan was presented to the Council in a verbal presentation accompanied by several appendices, including the 2025-2028 capital project detail sheets.

The Multi-Year Capital Plan Budget Book will be posted to the City's [Budget and Finance](#) webpage.

## **Consultation:**

Capital Asset and Risk Management Coordinator

All staff and management boards were involved in developing the capital budget.

## **Attachments:**

2025-2029 Capital Budget Summary

### **Recommended by:**

Bradey Carbert, Manager of Corporate Services

Kate Allan, Director of Corporate Services

### **Submission approved by:**

Tim Simmonds, City Manager

For more information on this report, please contact Bradey Carbert, Manager of Corporate Services at [bcarbert@owensound.ca](mailto:bcarbert@owensound.ca) or 519-376-4440 ext. 1240.