

October 24, 2024

To the Councils of GSCA's Participating Watershed Municipalities

Re: GSCA 2025 DRAFT Operating and Capital Budget

Dear Councillors,

At the October 23, 2024, meeting of the Grey Sauble Conservation Authority (GSCA) Board of Directors, the Board of Directors passed the following resolution:

WHEREAS GSCA Staff have prepared the 2025 Draft Budget for the Board of Directors' consideration,

AND WHEREAS the Conservation Authorities Act requires that this Draft Budget be circulated to participating municipalities for a minimum 30-day commenting period,

THAT the Grey Sauble Conservation Authority Board of Directors receive the 2025 Draft Budget,

AND THAT Staff be directed to distribute the 2025 Draft Budget and Budget Companion to participating municipalities for the minimum 30-day review period.

AND THAT Staff bring a report before the Board of Directors at the November 2024 meeting of the Board.

Under the Conservation Authorities Act, GSCA is required to circulate this our Draft Budget to our participating municipalities for review for a minimum of 30-days prior to the GSCA Board of Directors voting to pass this budget.

Please find enclosed copies of Grey Sauble Conservation Authority's (GSCA) Draft 2025 Operating Budget, Draft 2025 Capital Budget, and Draft 2025 Levy Apportionment documents. **Please note that the Board of Directors will consider this budget again at the November 27, 2024, Full Authority meeting and may choose to approve it at that time or at the January 22, 2025, meeting.**

To accompany and better explain GSCA's 2025 Draft Budget, GSCA has prepared a Budget Companion document which can be accessed in the Governance section of GSCA's webpage.

Further, I plan to attend a delegation to Council to present this draft budget within the month of November.

Member Municipalities

Municipality of Arran-Elderslie, Town of the Blue Mountains, Township of Chatsworth, Township of Georgian Bluffs, Municipality of Grey Highlands, Municipality of Meaford, City of Owen Sound, Town of South Bruce Peninsula

If Council has any comments or resolutions that they would like to provide, we would appreciate receiving such comments or resolutions no later than November 20, 2024, so that these can be included in the agenda package for the Board of Directors' November 27th meeting.

We look forward to continuing to serve your municipality in 2025 and beyond, and truly value the positive partnerships that we have developed.

Kind Regards,



Tim Lanthier
Chief Administrative Officer
Grey Sauble Conservation Authority

Enclosures:

- GSCA 2024 Draft Operating Budget
- GSCA 2024 Draft Capital Budget
- GSCA 2024 Draft Levy Apportionment
- [GSCA Budget Companion Link](#)

GREY SAUBLE CONSERVATION AUTHORITY 2025 DRAFT BUDGET

DEPARTMENT & BUDGET EXPENSES	Approved 2024 Budget	Draft 2025 Budget
WATER MANAGEMENT		
Flood Forecasting & Warning		
Salary, wages & benefits	148,184	127,324
Contracts & Services	5,840	5,900
Vehicles & Equipment	4,000	5,000
Materials & Supplies	2,800	3,800
Training & Workshops	1,000	1,000
To Deferred Revenue/Surplus		
Total Flood Forecasting & Warning	161,824	143,024
Flood Control Structures		
Salary, wages & benefits	5,763	5,984
Contracts & Services	2,500	2,500
Vehicles & Equipment	400	400
Materials & Supplies	1,300	1,300
Other	50	700
To Reserves or Surplus		
Total Flood Control Structures	10,013	10,884
Erosion Control Structures		
Salary, wages & benefits	800	800
Contracts & Services		
Vehicles & Equipment	300	300
Materials & Supplies	750	750
Total Erosion Control Structures	1,850	1,850
Other Dams		
Salary, wages & benefits	16,294	16,999
Vehicles & Equipment	1,600	2,000
Materials & Supplies	1,500	1,500
Total Other Dams	19,394	20,499
TOTAL WATER MANAGEMENT	193,081	176,257

DEPARTMENT & BUDGET REVENUES	Approved 2024 Budget	Draft 2025 Budget
WATER MANAGEMENT		
Flood Forecasting & Warning		
Municipal Levy - Category 1 and General	131,974	112,174
CAA S39	29,550	29,550
MECP (DWSP)		
Agreements, MOUs and Grants	300	300
Services & Sales		
From Deferred Revenue/Surplus		1,000
Total Flood Forecasting & Warning	161,824	143,024
Flood Control Structures		
Municipal Levy - Category 1 and General	5,870	6,741
CAA S39	1,643	1,643
MECP (DWSP)		
Agreements, MOUs and Grants		
Interest & Gains		
From Reserves or Surplus	2,500	2,500
Total Flood Control Structures	10,013	10,884
Erosion Control Structures		
Municipal Levy - Category 1 and General	1,000	1,000
CAA S39	850	850
MECP (DWSP)		
Agreements, MOUs and Grants		
Total Erosion Control Structures	1,850	1,850
Other Dams		
Municipal Levy - Category 1 and General	19,394	20,499
MECP (DWSP)		
Agreements, MOUs and Grants		
Total Other Dams	19,394	20,499
TOTAL WATER MANAGEMENT	193,081	176,257

GREY SAUBLE CONSERVATION AUTHORITY 2025 DRAFT BUDGET

DEPARTMENT & BUDGET EXPENSES	Approved 2024 Budget	Draft 2025 Budget
Watershed Monitoring & Management		
Salary, wages & benefits	20,724	22,668
Contracts & Services	17,000	17,000
Vehicles & Equipment	5,000	5,000
Materials & Supplies	400	400
To Reserves		
Total Watershed Monitoring & Management	43,124	45,068
Engineering Services		
Salary, wages & benefits	125,353	134,188
Contracts & Services	550	550
Vehicles & Equipment	1,360	1,360
Training & Workshops		
To Reserves		
Total Engineering Services	127,263	136,098
Environmental Planning & Regulations		
Salary, wages & benefits	538,392	516,113
Contracts & Services	6,541	7,500
Vehicles & Equipment	8,000	7,000
Materials & Supplies	7,900	7,600
Training & Workshops		
Total Environmental Planning & Regulations	560,833	538,213

DEPARTMENT & BUDGET REVENUES	Approved 2024 Budget	Draft 2025 Budget
Watershed Monitoring & Management		
Municipal Levy - Category 1 and General	9,080	10,658
Municipal Levy - Category 3	32,764	33,131
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	1,280	1,280
From Reserves or Surplus		
Total Watershed Monitoring & Management	43,124	45,068
Engineering Services		
Municipal Levy - Category 1 and General		20,000
CAA S39		
MECP		
Services & Sales	107,263	116,098
From Reserves	20,000	
Total Engineering Services	127,263	136,098
Environmental Planning & Regulations		
Municipal Levy - Category 1 and General	74,295	81,168
CAA S39	2,993	2,993
MECP		
Agreements, MOUs and Grants		
Services & Sales	483,545	454,051
Total Environmental Planning & Regulations	560,833	538,213

GREY SAUBLE CONSERVATION AUTHORITY 2025 DRAFT BUDGET

DEPARTMENT & BUDGET EXPENSES	Approved 2024 Budget	Draft 2025 Budget
Stewardship		
Salary, wages & benefits	72,443	74,451
Contracts & Services	1,000	1,000
Vehicles & Equipment	1,500	1,500
Materials & Supplies		
To Reserves/Deferred		
To Deferred Revenue		
Total Stewardship	74,943	76,951
Forestry, Species & Forestry Services		
Salary, wages & benefits	161,174	138,206
Contracts & Services	8,950	8,730
Vehicles & Equipment	7,500	6,500
Materials & Supplies	2,000	4,300
Training & Workshops		
Donations	3,000	2,500
Other		
To Reserves		2,000
To Deferred Revenue		
Total Forestry, Species & Forestry Services	182,624	162,236
Grey Sauble Forestry Service		
Salary, wages & benefits	106,279	103,500
Contracts & Services	500	500
Vehicles & Equipment	9,000	8,000
Materials & Supplies	131,800	77,000
Training & Workshops		
To Reserves		
Total Grey Sauble Forestry Service	247,579	189,000
TOTAL FORESTRY & SPECIES	430,203	351,236

DEPARTMENT & BUDGET REVENUES	Approved 2024 Budget	Draft 2025 Budget
Stewardship		
Municipal Levy - Category 3 CAA S39 MECP (DWSP)	37,943	39,951
Agreements, MOUs and Grants	8,000	8,000
From Reserves	3,000	3,000
From Deferred Revenue	26,000	26,000
Total Stewardship	74,943	76,951
Forestry, Species & Forestry Services		
Municipal Levy - Category 1 and General CAA S39 MECP (DWSP)	104,000	104,000
Agreements, MOUs and Grants		
Services & Sales	50,000	50,000
Donations	3,000	2,500
Interest & Gains		
From Reserves/ Deferred Revenue	8,453	5,736
From Surplus		
Total Forestry, Species & Forestry Services	165,453	162,236
Grey Sauble Forestry Service		
Municipal Levy CAA S39 MECP (DWSP)		
Agreements, MOUs and Grants	137,500	100,000
Services & Sales	127,250	89,000
From Reserves		
Total Grey Sauble Forestry Service	264,750	189,000
TOTAL FORESTRY & SPECIES	430,203	351,236

GREY SAUBLE CONSERVATION AUTHORITY 2025 DRAFT BUDGET

DEPARTMENT & BUDGET EXPENSES	Approved 2024 Budget	Draft 2025 Budget
CONSERVATION LANDS		
Conservation Lands Policy & Strategy		
Salary, wages & benefits	147,466	144,856
Contracts & Services	8,200	6,200
Vehicles & Equipment	1,000	1,200
Materials & Supplies	800	780
Training & Workshops		
Other	70,000	73,500
To Reserves/Surplus		
Total Conservation Lands Policy & Strategy	227,466	226,536
Grey County Management Contract		
Salary, wages & benefits	223,431	235,635
Vehicles & Equipment	22,500	23,800
Materials & Supplies		
Training & Workshops		
Total Grey County Management Contract	245,931	259,435
Conservation Lands Operations		
Salary, wages & benefits	317,765	335,941
Contracts & Services	35,050	35,450
Vehicles & Equipment	31,300	36,000
Materials & Supplies	16,900	17,500
Training & Workshops		
To Reserves	41,500	35,000
Total Conservation Lands Operations	442,515	459,891

DEPARTMENT & BUDGET REVENUES	Approved 2024 Budget	Draft 2025 Budget
CONSERVATION LANDS		
Conservation Lands Policy & Strategy		
Municipal Levy - Category 1 and General CAA S39	139,596	132,036
MECP (DWSP)		
Agreements, MOUs and Grants	500	500
Services & Sales	71,370	94,000
Interest & Gains		
From Reserves	16,000	-
Total Conservation Lands Policy & Strategy	227,466	226,536
Grey County Management Contract		
Municipal Levy		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	245,931	259,435
Total Grey County Management Contract	245,931	259,435
Conservation Lands Operations		
Municipal Levy - Category 1 and General CAA S39	172,454	183,330
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	270,061	276,561
From Reserves		
Total Conservation Lands Operations	442,515	459,891

GREY SAUBLE CONSERVATION AUTHORITY 2025 DRAFT BUDGET

DEPARTMENT & BUDGET EXPENSES	Approved 2024 Budget	Draft 2025 Budget
Conservation Information & Community Outreach		
Salary, wages & benefits	93,059	102,936
Contracts & Services	9,850	16,350
Vehicles & Equipment	600	600
Materials & Supplies	5,310	3,800
Training & Workshops		
Donations	700	700
To Deferred Revenue		
Total Conservation Information & Community Outreach	109,519	124,386
Education		
Salary, wages & benefits	85,028	70,757
Contracts & Services	7,600	2,000
Vehicles & Equipment	1,000	2,000
Materials & Supplies	4,000	1,500
Training & Workshops		
Donations		
To Reserves		
To Deferred Revenue		
Total Education	97,628	76,257

DEPARTMENT & BUDGET REVENUES	Approved 2024 Budget	Draft 2025 Budget
Conservation Information & Community Outreach		
Municipal Levy - Category 1 and General	79,738	88,112
Municipal Levy - Category 3	12,445	13,752
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		8,500
Services & Sales	15,836	14,022
Donations		
From Surplus	1,500	
Total Conservation Information & Community Outreach	109,519	124,386
Education		
Municipal Levy - Category 1 and General		6,000
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants	2,000	20,000
Services & Sales	55,032	13,400
Donations - Foundation	20,000	20,000
From Reserves	15,000	16,857
From Surplus Revenue	2,596	
From Deferred Revenue	3,000	
Total Education	97,628	76,257

GREY SAUBLE CONSERVATION AUTHORITY 2025 DRAFT BUDGET

DEPARTMENT & BUDGET EXPENSES	Approved 2024 Budget	Draft 2025 Budget
Administration, Finance & Human Resources		
Salary, wages & benefits	471,447	481,820
Contracts & Services	61,505	66,000
Vehicles & Equipment	2,800	3,000
Materials & Supplies	13,420	13,120
Training & Workshops	23,000	23,900
Donations		
Other	168,122	168,200
To Deferred Revenue		
Total Administration, Finance & Human Resources	740,294	756,040
GIS, Information Management & Information Technology		
Salary, wages & benefits	267,534	309,427
Contracts & Services	20,454	21,905
Vehicles & Equipment	800	800
Materials & Supplies	5,700	6,300
Training & Workshops		
To Deferred Revenue		
Total GIS & Information Management	294,488	338,432

DEPARTMENT & BUDGET REVENUES	Approved 2024 Budget	Draft 2025 Budget
Administration, Finance & Human Resources		
Municipal Levy - Category 1 and General	583,858	604,095
CAA S39	2,020	2,020
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	109,416	103,925
Donations		
Interest & Gains	20,000	26,000
From Surplus	25,000	20,000
Total Administration, Finance & Human Resources	740,294	756,040
GIS, Information Management & Information Technology		
Municipal Levy - Category 1 and General	260,253	306,026
CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	34,234	28,490
From Surplus		3,916
Total GIS & Information Management	294,488	338,432

GREY SAUBLE CONSERVATION AUTHORITY 2025 DRAFT BUDGET

DEPARTMENT & BUDGET EXPENSES	Approved 2024 Budget	Draft 2025 Budget
Source Water Protection		
Salary, wages & benefits	184,331	183,732
Contracts & Services	20,000	38,000
Vehicles & Equipment	1,500	4,000
Materials & Supplies	3,000	3,000
To Deferred Revenue	2,576	
Total Source Water Protection	211,407	228,732
Source Water Risk Management Service		
Salary, wages & benefits	62,637	65,864
Contracts & Services	9,000	9,000
Vehicles & Equipment	1,000	1,000
Materials & Supplies	2,000	2,000
Training & Workshops	1,000	1,000
To Reserves		
Total Source Water Risk Management Service	75,637	78,864

DEPARTMENT & BUDGET REVENUES	Approved 2024 Budget	Draft 2025 Budget
Source Water Protection		
Municipal Levy - Category 1 and General CAA S39		
MECP (DWSP)	211,407	228,732
Agreements, MOUs and Grants From Deferred Revenue		
Total Source Water Protection	211,407	228,732
Source Water Risk Management Service		
Municipal Levy - Category 1 and General CAA S39		
MECP (DWSP)		
Agreements, MOUs and Grants		
Services & Sales	50,200	50,200
From Reserves	25,437	28,664
Total Source Water Risk Management Service	75,637	78,864

GREY SAUBLE CONSERVATION AUTHORITY 2025 DRAFT BUDGET

DEPARTMENT & BUDGET EXPENSES	Approved 2024 Budget	Draft 2025 Budget
Fleet & Equipment Management		
Salary, wages & benefits	7,887	8,171
Contracts & Services	32,000	32,000
Materials & Supplies	34,000	34,000
Training & Workshops		
To Reserves	27,273	35,289
Total Fleet & Equipment Management	101,160	109,460
Total Operating Budget	3,975,492	3,981,857
Total Operations Budget Expenses		
Salary, wages & benefits	3,055,991	3,079,373
Contracts & Services	246,540	270,585
Vehicles & Equipment	101,160	109,460
Materials & Supplies	233,580	178,650
Training & Workshops	25,000	25,900
Donations	3,700	3,200
Other	238,172	242,400
To Reserves	68,773	72,289
To Deferred Revenue/Surplus	2,576	-
Total Operating Budget	3,975,492	3,981,857

DEPARTMENT & BUDGET REVENUES	Approved 2024 Budget	Draft 2025 Budget
Fleet & Equipment Management		
Municipal Levy - Category 1 and General CAA S39		
Agreements, MOUs and Grants		
Services & Sales	101,160	109,460
From Reserves		
Total Fleet & Equipment Management	101,160	109,460
Total Operating Budget	3,975,492	3,981,857
Total Operations Budget Funding		
Municipal Levy - Category 1 and General	1,581,512	1,675,839
Municipal Levy - Category 3	83,152	86,833.30
CAA S39	37,056	37,056
MECP (DWSP)	211,407	228,732
Agreements, MOUs and Grants	149,580	138,580
Services & Sales	1,721,298	1,658,643
Donations	23,000	22,500
Interest & Gains	20,000	26,000
From Reserves	90,390	51,022
From Surplus	29,096	24,916
From Deferred Revenue	29,000	31,736
Total Operating Budget	3,975,492	3,981,857
Levy Operations	1,664,664	1,762,672
Levy Capital	59,500	54,000
	1,724,164	1,816,672
Levy Increase	5.09%	5.37%

GREY SAUBLE CONSERVATION AUTHORITY 2025 PROPOSED CAPITAL BUDGET

	Proposed 2025		Proposed 2025
WATER MANAGEMENT		WATER MANAGEMENT	
Flood Forecasting & Warning		Flood Forecasting & Warning	
To Reserves	25,000	Municipal Levy	25,000
Clendenan - Silt Removal		Clendenan - Silt Removal	
Contracts & Services	15,000	Reserves	7,500
		WECI	7,500
WATER MANAGEMENT Subtotal	40,000	WATER MANAGEMENT Subtotal	40,000
CONSERVATION LANDS Policy/Operations		CONSERVATION LANDS Policy/Operations	
Colpoys Lookout - Decommission Privies		Colopys Lookout - Decommission Privies	
Contracts & Services	1,500	Municipal Levy	1,500
		Reserves	
Bruces Caves - Decommission Privies		Bruces Caves Privy Demo	
Materials	1,500	Municipal Levy	1,500
		Reserves	
Inglis - washroom reno		Inglis - washroom reno	
Materials	65,000	Levy	
		Donation - funding partner	
		Reserves	65,000
Eugenia Falls - Create 3 Picnic Areas		Eugenia Falls - Create 3 Picnic Areas	
Materials	3,000	Levy	3,000
		Sales and Services	

GREY SAUBLE CONSERVATION AUTHORITY 2025 PROPOSED CAPITAL BUDGET
EXPENSES **FUNDING**

Eugenia Falls - Decommission Privies		Eugenia Falls Decommission Privies	
Materials	1,500	Municipal Levy	1,500
Eugenia Falls - Stone Arches Repointed		Eugenia Falls - Stone Arches Repointed	
Contracts & Services	7,000	Reserves	7,000
Eugenia Falls - Remove Pavilion		Eugenia Falls - Remove Pavilion	
Contracts & Services	10,000	Reserves	10,000
Lands Signage		Lands Signage	
Contracts & Services	3,000	Reserves	3,000
Parking Signs QR Codes - Varoius Properites		Various - Stone Repointing Projects	
Contracts & Services	3,000	Reserves	3,000
CONSERVATION LANDS Subtotal	95,500	CONSERVATION LANDS Subtotal	95,500
GIS, Information Management & Information Technology - Socet Machine		GIS, Information Management & Information Technology - Socet Machine	
Materials	5,000	Levy Reserves	5,000
GIS, Information Management & Information Technology		GIS, Information Management & Information Technology	
Reserve	3,000	Municipal Levy	3,000

GREY SAUBLE CONSERVATION AUTHORITY 2025 PROPOSED CAPITAL BUDGET

EXPENSES

GIS, Information Management & Information Technology - Workstations	
Materials & Supplies	13,500
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GIS, Information Management & Information Technology - Subtotal	21,500
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Total Proposed Capital Budget	157,000

FUNDING

GIS, Information Management & Information Technology - Workstations	
Municipal Levy	13,500
Reserves	
<hr/>	
GIS, Information Management & Information Technology - Subtotal	21,500
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Total Proposed Capital Budget	157,000

Total Capital Budget	
Salary, wages & benefits	
Contracts & Services	39,500
Vehicles & Equipment	
Materials & Supplies	89,500
Training & Workshops	
Donations	
Other	
To Reserves	28,000
To Deferred Revenue	
Total Capital Budget	157,000

Total Capital Budget	
Municipal Levy	54,000
CAA S39	
MECP (WECI)	7,500
Agreements, MOUs and Grants	
Services & Sales	
Donations	0
Interest & Gains	
From Reserves	95,500
From Deferred Revenue	
Total Capital Budget	157,000

COMBINED OPERATING AND CAPITAL LEVY APPORTIONMENT

	2023 Modified C.V.A. in Watershed	2023 Portion of Watershed	2024 Modified C.V.A. in Watershed	2024 Portion of Watershed	2024 Levy /\$1000 of Mod.CVA	2024 Levy	Proposed 2025 Levy /\$1000 of Mod.CVA	Proposed 2025 Levy	Proposed Levy Increase	Percent Increase	Proposed Levy Installment
Arran-Elderslie	417,729,804	0.02703	426,368,867	0.02689	0.11158	46,610.92	0.11456	48,843.72	2,232.81	4.790%	12,210.93
Blue Mountains	4,383,850,886	0.28371	4,547,972,908	0.28679	0.11158	489,156.65	0.11456	521,004.11	31,847.46	6.511%	130,251.03
Chatsworth	478,814,189	0.03099	484,215,660	0.03053	0.11158	53,426.80	0.11456	55,470.50	2,043.70	3.825%	13,867.63
Georgian Bluffs	1,978,154,342	0.12802	2,002,295,902	0.12626	0.11158	220,725.42	0.11456	229,377.88	8,652.46	3.920%	57,344.47
Grey Highlands	1,292,258,365	0.08363	1,318,887,178	0.08317	0.11158	144,192.12	0.11456	151,088.33	6,896.21	4.783%	37,772.08
Meaford	2,089,128,794	0.13520	2,148,384,565	0.13547	0.11158	233,108.12	0.11456	246,113.42	13,005.30	5.579%	61,528.36
Owen Sound	2,731,708,011	0.17679	2,812,725,848	0.17737	0.11158	304,808.07	0.11456	322,218.66	17,410.59	5.712%	80,554.66
South Bruce Peninsula	2,080,429,875	0.13464	2,117,328,826	0.13352	0.11158	232,137.48	0.11456	242,555.76	10,418.28	4.488%	60,638.94
	15,452,074,266		15,858,179,754			1,724,165.59		1,816,672.39	92,506.80		454,168.10

inc in modified CVA 2.628%
C.V.A. = Current Value Assessment

5.37% Overall percentage levy increase

5.37% 0.11456 1,816,672.39

	2025 Category 1 & General Levy	2025 Category 3 Levy	2025 Capital Levy	2025 Proposed Levy Total
Arran-Elderslie	45,057.23	2,334.63	1,451.86	48,843.72
Blue Mountains	480,614.48	24,902.95	15,486.68	521,004.11
Chatsworth	51,170.28	2,651.38	1,648.84	55,470.50
Georgian Bluffs	211,595.90	10,963.80	6,818.18	229,377.88
Grey Highlands	139,375.56	7,221.72	4,491.05	151,088.33
Meaford	227,034.05	11,763.73	7,315.64	246,113.42
Owen Sound	297,239.41	15,401.41	9,577.85	322,218.66
South Bruce Peninsula	223,752.19	11,593.68	7,209.89	242,555.76
	1,675,839.09	86,833.30	54,000.00	1,816,672.39