

*Alternate formats for this application form are available upon request.

Application Deadline: Wednesday, November XX, 2024

Please note the following as you prepare your application:

- A resume must be attached with your application.
- References are not required now, but you may be asked to provide them later.
- All sections of the application form must be completed except for the section marked 'Self-Declaration' which is optional. Please enter 'N/A' for any questions that are not applicable.
- If vacancies arise throughout the year, your application may be considered in those cases as well.
- The information you provide is confidential and will only be viewed by City Council and appropriate staff.
- If you are applying to more than one committee, complete the 3-page general applicant once and then complete the committee-specific application form for each committee you are applying to.

All candidates will be contacted once City Council has made its decision.

For information on the various Committees, their mandates, and meeting dates and times, please go to www.owensound.ca/meetings. For information on the appointment process, please go to www.owensound.ca/committeevacancies.

The following Committee vacancies are for terms beginning February 1, 2025. Please select the Committee(s) for which you want to apply and rank them in order of preference (1 being the most preferred):

Preference Rank	Committee Name (Number of Positions Available)	Commitment
	Community Services Committee (2)	Wednesdays at 5:30pm, monthly End: January 31, 2028
	Corporate Services Committee (1)	Thursdays at 5:30pm, monthly End: January 31, 2028
	Operations Committee (2)	Thursdays at 5:30pm, monthly End: January 31, 2028
	Tom Thomson Art Gallery Advisory Committee (2)	Wednesdays at 2:00pm, quarterly End: January 31, 2028
	Tom Thomson Art Gallery Advisory Committee (1)	Wednesdays at 2:00pm, quarterly End: January 31, 2027

Please print clearly. Add extra pages if needed.

First Name: _____ Last Name: _____

Preferred Name: _____ Preferred Pronouns: _____

Address: _____ Postal Code: _____

Email: _____

Phone: _____ Other Phone: _____

Are you a resident of the City of Owen Sound?

Yes No

If you are not a resident, are you an owner or tenant of land in the City of Owen Sound?

Yes No

Are you able to meet at the indicated time for the Committee(s) for which you are applying?

Yes No

Are you currently or were you previously a member of a City Board or Committee?

Yes No

If yes, please specify the name of the Board(s)/Committee(s) and the years of service.

Confidential and Optional – Self-Declaration

The City of Owen Sound is committed to creating a welcoming and inclusive environment. We recognize and celebrate all dimensions of diversity, types of abilities, and demographics of our community.

In the City's [Inclusion Strategy](#), one of the four Pillars of Inclusion is 'Workforce and Committees' with a specific objective of "attract and recruit a talented and diverse workforce, and committee membership, that is reflective of the labour market and community."

To assist the City in its efforts to appoint a diverse committee that is reflective of Owen Sound, you are encouraged to provide the following self-identification information.

If you are comfortable, note which of the following best describes you. Choose all that apply.

- A member of the Indigenous community
- A member of a racialized community (other than Indigenous, who are non-Caucasian in race or non-white in colour)
- A member of the 2SLGBTQI+ community (abbreviation used to represent a broad range of identities, but not limited to those mentioned)
- A person with a disability
- A youth or young adult (under 25 years of age)
- None of the above
- Prefer not to answer
- Other (please specify): _____

Date of Application

Signature of Applicant

Personal information contained in this form is collected under the authority of the *Municipal Act, 2001* and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*. The information will be used by members of Council and City staff to complete the committee selection process. Questions about this collection should be addressed to the City Clerk, Briana Bloomfield, at bbloomfield@owensound.ca or 519-376-4440 ext. 1247.

Submit completed application form and current resume by mail, email or in person to:

Allison Penner, Deputy Clerk
City of Owen Sound
808 2nd Avenue East
Owen Sound, ON N4K 2H4
apenner@owensound.ca
Phone: 519-376-4440 ext. 1235

The Priority Skills for the Corporate Services Committee are as follows:

- **Experience:** familiarity with relevant laws, regulations, and best practices related to human resources; facilities, purchasing, risk and asset management; information technology; revenue, finance and accounting; and the office of the municipal clerk.
- **Analytical abilities:** strong problem solving-skills with the capacity to evaluate information and make informed decision.
- **Collaborative spirit:** proven ability to work effectively as part of a team, demonstrating a non-competitive approach.
- **Commitment:** a genuine commitment to the mission and values of the City of Owen Sound, with a passion for enhancing public sector governance and effectiveness.

Why are you interested in serving on the Corporate Services Committee?

Please provide details with respect to your education and training background (i.e., courses, degrees, diplomas, certificates, or any other training relevant to the Corporate Services Committee):

Please describe any current or past work experiences and explain how those experiences are relevant to the Corporate Services Committee:

Please describe any current or past community involvement or volunteer work. How do these relate to the Priority Skills identified for the Corporate Services Committee?

Please share any additional skills, experiences, or information about yourself that show you are a good fit for the Corporate Services Committee:

The Priority Skills for the Community Services Committee are as follows:

- **Experience:** familiarity with relevant laws, regulations, and best practices related to arena operations; arts, tourism and culture (events); building; facility booking and community events; parks and open space; or planning and heritage.
- **Analytical abilities:** strong problem solving-skills with the capacity to evaluate information and make informed decision.
- **Collaborative spirit:** proven ability to work effectively as part of a team, demonstrating a non-competitive approach.
- **Commitment:** a genuine commitment to the mission and values of the City of Owen Sound, with a passion for enhancing public sector governance and effectiveness.

Why are you interested in serving on the Community Services Committee?

Please provide details with respect to your education and training background (i.e., courses, degrees, diplomas, certificates, or any other training relevant to the Community Services Committee):

Please describe any current or past work experiences and explain how those experiences are relevant to the Community Services Committee:

Please describe any current or past community involvement or volunteer work. How do these relate to the Priority Skills identified for the Community Services Committee?

Please share any additional skills, experiences, or information about yourself that show you are a good fit for the Community Services Committee:

The Priority Skills for the Operations Committee are as follows:

- **Experience:** familiarity with relevant laws, regulations, and best practices related to municipal engineering; environmental services; public works; public transit; and water and wastewater.
- **Analytical abilities:** strong problem solving-skills with the capacity to evaluate information and make informed decision.
- **Collaborative spirit:** proven ability to work effectively as part of a team, demonstrating a non-competitive approach.
- **Commitment:** a genuine commitment to the mission and values of the City of Owen Sound, with a passion for enhancing public sector governance and effectiveness.

Why are you interested in serving on the Operations Committee?

Please provide details with respect to your education and training background (i.e., courses, degrees, diplomas, certificates, or any other training relevant to the Operations Committee):

Please describe any current or past work experiences and explain how those experiences are relevant to the Operations Committee:

Please describe any current or past community involvement or volunteer work. How do these relate to the Priority Skills identified for the Operations Committee?

Please share any additional skills, experiences, or information about yourself that show you are a good fit for the Operations Committee:

The Priority Skills for the Tom Thomson Art Gallery Advisory Committee are as follows:

- **Experience:** familiarity with relevant laws, regulations, and best practices related to public art gallery operations.
- **Analytical abilities:** strong problem solving-skills with the capacity to evaluate information and make informed decision.
- **Collaborative spirit:** proven ability to work effectively as part of a team, demonstrating a non-competitive approach.
- **Commitment:** a genuine commitment to the mission and values of the City of Owen Sound as well as the focus of the division, with a passion for enhancing public sector governance and effectiveness.

One member of the Committee must be a self-declared artist. Are you a self-declared artist?

Yes No

Why are you interested in serving on the Tom Thomson Art Gallery Advisory Committee?

Please provide details with respect to your education and training background (i.e., courses, degrees, diplomas, certificates, or any other training relevant to the Tom Thomson Art Gallery Advisory Committee):

Please describe any current or past work experiences and explain how those experiences are relevant to the Tom Thomson Art Gallery Advisory Committee:

Please describe any current or past community involvement or volunteer work. How do these relate to the Tom Thomson Art Gallery Advisory Committee?

Please share any additional skills, experiences, or information about yourself that show you are a good fit for the Tom Thomson Art Gallery Advisory Committee:
