## **Annual Work Plan**

Name: Jeff Follis Job Title: Public Works Superintendent

**Department: Public Works and Engineering** 

**Division: Public Works** 



## Core Service Tasks

Task Name	Description	Resources	Barriers/ Mitigation Tactics	Key Result
<ul> <li>Ongoing Infrastructure maintenance, rehabilitation, and renewal programs as per PWQMS SLD-15</li> <li>Pavement Surface/ Roadways</li> <li>Pothole Repair</li> <li>Crack Repair</li> <li>Debris Removal</li> <li>Surface Discontinuity Repair</li> <li>Pavement Sweeping/ Brushing</li> <li>Flushing</li> </ul> Line Painting and Marking Gravel Road Maintenance <ul> <li>Grading</li> <li>Shouldering</li> </ul> Bhouldering Enop off re-grading <ul> <li>Pothole repair</li> <li>Bridge deck spall repairs</li> <li>Bridge deck surface discontinuity repairs</li> <li>Structural repairs.</li> <li>Cleaning</li> </ul>	Completing ongoing maintenance to our roads, storm and sanitary systems Stakeholder: Residents/Visitors	People: City of Owen Sound Staff Contractors Approved Budget: As per Ops Budget Other: Click or tap here to enter text.	Staff and Contractor Resources Weather Inflation of materials and contractor cost	Click or tap here to enter text.

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Cross Culverts & Driveway Culverts		
(Non-Structural)		
Repair or replacement		
Flushing of culverts		
Medians		
Plant and landscaping maintenance		
Boulevards		
<ul> <li>Tree branch maintenance over roads</li> </ul>		
<ul> <li>Tree branch maintenance over roads</li> <li>Tree branch maintenance over</li> </ul>		
sidewalks		
<ul> <li>Tree and stump removals</li> </ul>		
Road Signs		
Replacement or repair		
<ul> <li>Reflectivity</li> </ul>		
Protective Barriers		
Repairs		
• 8 <sup>th</sup> St East & 8 <sup>th</sup> Ave East-		
Replacement		
16 <sup>th</sup> Street East Repair / Replace		
Sidewalks		
Surface discontinuity repair		
Sidewalk panel replacements		
Sewer & water replacements		
Curb reinstatement-sewer & water		
Storm Water System		
• Storm sewer inlet/ outlet clearing.		
• Catch basin cleaning and repairs.		
Ditch clearing		
Ditch/roadside mowing		
Assist with Water Main Breaks and		
Repairs		
Irehalla		

Sanitary Sewer Repairs		
Red zone flushing		
Fleet Maintenance		
Garbage Collection		
Hazardous Waste Shop Clean-up		
Monitor Boundary Road Agreements		
<ul><li>MTO</li><li>Grey County</li></ul>		
Georgian Bluffs		
<ul> <li>Meaford</li> </ul>		
General Maintenance and Site		
Cleanup at the Compost Site		
Downtown Core Maintenance		
Snow removal		
<ul><li>Garbage clean-up</li><li>Streetscaping</li></ul>		
<ul> <li>Power washing streets and sidewalks</li> </ul>		
<ul> <li>Other duties as assigned</li> </ul>		
Special Event Requests		
Road Closure		
<ul> <li>Barricade Delivery</li> </ul>		