



## Minutes

### Community Services Committee

January 22, 2025, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

**MEMBERS PRESENT:** Chair Marion Koepke  
Vice Chair Jon Farmer  
Member Aly Bousfield-Bastedo  
Councillor Dodd (via video)  
Member Morgan Kemick  
Member Lloyd Lewis  
Councillor Melanie Middlebro'  
Member Janet Walker

#### MEMBERS

**ABSENT/REGRETS:** Member Lance Thurston

**STAFF PRESENT:** Pam Coulter, Director of Community Services  
Aidan Ware, Director and Chief Curator - Art Gallery, Culture, Tourism  
Eckhard Pastrok, Manager of Parks and Open Space  
Sabine Robart, Manager of Planning and Heritage  
Nicole Olmsted, Community Services Administrative Assistant

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#### 1. CALL TO ORDER

Chair Koepke called the meeting to order at 5:35 p.m.

#### 2. CALL FOR ADDITIONAL BUSINESS

2.a Chair Koepke Re: Thank You to Committee Members for Service

#### 3. DECLARATIONS OF INTEREST

3.a Vice Chair Farmer - Item 5.a Deputation from Jaret Koop respecting strategic collaboration between Summerfolk Music and Crafts Festival and the City

Vice Chair Farmer declared a conflict of interest with Item 5.a being as he was once an employee of the Summerfolk organization and is a 20-year volunteer with Summerfolk.

#### 4. CONFIRMATION OF MINUTES

- 4.a Minutes of the Community Services Committee meeting held on December 18, 2024

CS-250122-001

Moved by Member Lewis

**"THAT the Community Services Committee approves the minutes of the meeting held on December 18, 2024."**

Carried.

#### 5. DEPUTATIONS AND PRESENTATIONS

- 5.a Deputation from Jaret Koop Re: Strategic Collaboration: Summerfolk Music and Crafts Festival and City of Owen Sound Partnership Opportunities

Mr. Koop provided a deputation regarding a proposed strategic collaboration between Summerfolk Music and Crafts Festival and the City of Owen Sound.

In response to a question from the Committee, Mr. Koop confirmed that the Summerfolk Music and Crafts Festival has looked into and applied for grant funding, has had success with fundraising, and is in talks with the Chamber of Commerce regarding MAT Tax assistance for the Summerfolk Festival. Mr. Koop added that Summerfolk is looking to enter an agreement with the City to work together annually to receive support.

In response to a question from the Committee, the Director of Community Services noted that in the 2024 Fees and Charges By-law, the Facility Rentals include a fee for non-profit groups like Summerfolk Music and Crafts Festival. The Kelso Beach facility fees for one day are \$340.26, a set-up fee of \$250.00/day, a tear-down fee of \$250.00/day, and a refundable damage deposit of \$2,000.00.

In response to a question from Committee, the Director of Community Services added that there is a City policy that waives the rental fees when an event is raising money where raised funds are returned to the City for a capital project or service, such as raising money for a playground.

CS-250122-002

Moved by Member Kemick

**"THAT in consideration of the deputation listed on the January 22, 2025, Community Services Committee agenda respecting Summerfolk Music and Crafts Festival and partnership opportunities with Owen Sound, the**

**Community Services Committee recommends that the request for financial support be referred to City Council for consideration as part of 2025 budget deliberations."**

Carried.

**6. PUBLIC FORUM**

There were no questions or comments from the public.

**7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED**

There were no correspondence items presented for consideration.

**8. REPORTS OF CITY STAFF**

**8.a Tourism, Culture and Events**

**8.a.1 Report CS-25-001 from the Tourism Marketing Coordinator Re: 2024 Tourism Year-End**

Director and Chief Curator - of Art Gallery, Culture, and Tourism provided an overview of the report.

In response to a question from Committee, the Director and Chief Curator - of Art Gallery, Culture, and Tourism noted that the reduced current hours at the building are due to the current construction with the HVAC and in the Spring, the weekend hours will be available again for visitors.

In response to a question from the Committee, Ms. Ware noted that the Marine Rail Museum does track visitor attendance.

CS-250122-003

Moved by Member Kemick

**"THAT in consideration of Staff Report CS-25-001 respecting the 2024 Tourism Year-End Wrap-Up report, the Community Services Committee recommends that City Council receive the report for information purposes."**

Carried.

**8.b Arena Operations**

None.

**8.c Building**

None.

8.d Community and Business Development

None.

8.e Facility Bookings and Community Programs

None.

8.f Planning and Heritage

None.

8.g Parks and Open Space

None.

**9. MATTERS POSTPONED**

There were no matters postponed.

**10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN**

There were no motions for which notice was previously given.

**11. CORRESPONDENCE PROVIDED FOR INFORMATION**

11.a Memorandum from the Chief Building Official Re: December 2024 Update

The Manager of Planning and Heritage provided an overview of the Development Update.

**12. DISCUSSION OF ADDITIONAL BUSINESS**

12.a Thank You to Committee Members for Service

Chair Koepke extended the Committee's thanks to Members Janet Walker and Morgan Kemick for their service on the Community Services Committee. Congratulations to Member Walker on gaining a seat on the Library Board and to Member Kemick on rejoining the Community Services Committee for another term.

**13. NOTICES OF MOTION**

There were no notices of motion.

**14. ADJOURNMENT**

The business contained on the agenda having been completed, Chair Koepke adjourned the meeting at 6:57 p.m.