

Staff Report

Report To: City Council
Report From: Allison Penner, Deputy Clerk
Meeting Date: March 24, 2025
Report Code: CR-25-033
Subject: Statement of 2024 Council Remuneration and Expenses

Recommendations:

THAT in consideration of Staff Report CR-25-033 respecting the Statement of 2024 Council Remuneration and Expenses, City Council receives the report for information purposes.

Highlights:

- Council members are allocated \$3,750.00 annually for expenses.
- The Mayor's conference expenses are not capped.
- Expenses can include conferences, travel, and promotional items.

Strategic Plan Alignment:

This report supports the delivery of Core Service.

Climate and Environmental Implications:

There are no anticipated climate or environmental impacts.

Previous Report/Authority:

Municipal Act, 2001, section 284

Policy CrS-HR40

Background:

The *Municipal Act, 2001* requires municipal treasurers to submit to Council an itemized statement of remuneration and expenses paid to or on behalf of each Council member and members of local boards. Specifically, section 284(1) states that:

The treasurer of the municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- a. each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- b. each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- c. each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Analysis:

As detailed in Policy CrS-HR40, Council's Budget sets out the amount allocated to each member of Council annually for conferences, travel expenses, and promotional items. The annual allotment for each Council member is \$3,750.00; however, the Mayor's conference expenses are not capped.

The attachment to the report shows the breakdown of salaries/per diems and expenses for each member of Council and Board members who have been appointed by Council.

Financial Implications:

There are no financial implications associated with this reported.

Communication Strategy:

This report is available on the City's website through the meeting agenda.

Consultation:

Accounts Payable Administrator

Payroll Administrator

Grey Sauble Conservation Authority

Owen Sound Housing Company / Owen Sound Municipal Non-Profit Housing Corporation

Owen Sound and North Grey Union Public Library

Owen Sound Police Service

Attachments:

Statement of 2024 Council Remuneration and Expenses

Recommended by:

Allison Penner, Deputy Clerk

Briana Bloomfield, City Clerk

Kate Allan, Director of Corporate Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Allison Penner, Deputy Clerk at apenner@owensound.ca or 519-376-4440 ext. 1235.