

Staff Report

Report To: City Council
Report From: Allison Penner, Deputy Clerk
Meeting Date: March 24, 2025
Report Code: CR-25-029
Subject: 2024 Council, Committee and Board Attendance

Recommendations:

THAT in consideration of Staff Report CR-25-029 respecting 2024 Council, Committee and Board Attendance, City Council receives the report for information purposes.

Highlights:

- The total average Council meeting attendance rate for 2024 was 95%.
- The total average Board/Committee meeting attendance rate for Council members in 2024 was 86%.

Strategic Plan Alignment:

This report supports the delivery of Core Service.

Climate and Environmental Implications:

There are no anticipated climate or environmental impacts.

Previous Report/Authority:

[Board and Committee By-law](#)

Background:

The Clerks Division produces an annual report outlining Council members' attendance at Council, Board, and Committee meetings for the previous calendar year.

Analysis:

The following is a summary of attendance for each member of Council.

Council meeting attendance quantified below is for 2024 and includes regular, special and emergency meetings. Closed session attendance has not been tracked.

Board and Committee meeting attendance captures the period between February 2024 and January 2025, in keeping with the Board and Committee terms. This summary quantifies Council members' attendance at meetings of Boards, Standing Committees, Advisory Committees, Ad Hoc Committees, and Community Committees that members are appointed to by by-law.

The Mayor is an ex-officio member of all committees to which he is not specifically appointed; the Mayor's attendance has only been tracked for those committees to which the Mayor is an appointed member.

There are three attachments to the report. Attachment 1 details Council member attendance at Council meetings. Attachment 2 details Council member attendance at Board and Committee meetings. Attachment 3 details attendance at Committee meetings by Council-appointed public members.

2024 Council Meeting Attendance

| Name | Number of Meetings Attended | Total Number of Meetings | Percentage of Meetings Attended |
|--------------------|-----------------------------|--------------------------|---------------------------------|
| Mayor Boddy | 29 | 31 | 94% |
| Deputy Mayor Greig | 30 | 31 | 97% |
| Councillor Dodd | 28 | 31 | 90% |
| Councillor Farmer | 30 | 31 | 97% |
| Councillor Hamley | 28 | 31 | 90% |
| Councillor Koepke | 30 | 31 | 97% |

| Name | Number of Meetings Attended | Total Number of Meetings | Percentage of Meetings Attended |
|-----------------------|------------------------------------|---------------------------------|--|
| Councillor Kukreja | 29 | 31 | 94% |
| Councillor Merton | 31 | 31 | 100% |
| Councillor Middlebro' | 29 | 31 | 94% |

February 2024 to January 2025 Council Member Board and Committee Meeting Attendance

| Name | Number of Boards/ Committees | Number of Meetings Attended | Total Number of Meetings | Percentage of Meetings Attended |
|-----------------------|-------------------------------------|------------------------------------|---------------------------------|--|
| Mayor Boddy | 3 | 17 | 17 | 100% |
| Deputy Mayor Greig | 4 | 31 | 32 | 97% |
| Councillor Dodd | 4 | 26 | 32 | 81% |
| Councillor Farmer | 3 | 29 | 30 | 97% |
| Councillor Hamley | 3 | 3 | 8 | 38% |
| Councillor Koepke | 5 | 29 | 33 | 88% |
| Councillor Kukreja | 3 | 14 | 17 | 82% |
| Councillor Merton | 5 | 51 | 51 | 100% |
| Councillor Middlebro' | 5 | 29 | 32 | 91% |

Financial Implications:

There are no financial implications associated with this report.

Communication Strategy:

This report is available on the City's website through the meeting agenda.

Consultation:

Board and Committee Recording Secretaries

Attachments:

1. 2024 Council Meeting Attendance
2. Council Member Attendance at Board and Committee Meetings (February 2024 to January 2025)
3. Public Member Attendance at Committee Meetings (February 2024 to January 2025)

Recommended by:

Allison Penner, Deputy Clerk
Briana Bloomfield, City Clerk
Kate Allan, Director of Corporate Services

Submission approved by:

Tim Simmonds, City Manager

For more information on this report, please contact Allison Penner, Deputy Clerk at apenner@owensound.ca or 519-376-4440 ext. 1235.