



Minutes

Community Services Committee

April 16, 2025, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

MEMBERS PRESENT: Chair Marion Koepke
Vice Chair Travis Dodd
Member Aly Bousfield-Bastedo (via video)
Councillor Jon Farmer
Member Brendon Haefling
Member Morgan Kemick
Councillor Suneet Kukreja
Member Lloyd Lewis
Member Lance Thurston

STAFF PRESENT: Pam Coulter, Director of Community Services
Eckhard Pastrik, Manager of Parks and Open Space
Sabine Robart, Manager of Planning and Heritage
Kristen Van Alphen, Manager of Legislative Services
Rebecca Ellerdiem, Community and Business Development Advisor
Jennifer Wright, Events and Activation Coordinator
Nicole Olmsted, Community Services Administrative Assistant

1. CALL TO ORDER

Chair Koepke called the meeting to order at 5:30 p.m.

2. CALL FOR ADDITIONAL BUSINESS

2.a Councillor Farmer Re: Timing of the Official Plan and Zoning By-law Update and the Climate Resilient Grey Public Engagement

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

4.a Minutes of the Community Services Committee meeting held on March 19, 2025

In response to questions from the Committee respecting the request from the Owen Sound Agricultural Society, the Director of Community Services confirmed that the March 19, 2025 minutes accurately reflect staff comments on the freestanding building at the grandstand and that a shipping container has been approved to be temporarily placed on site for storage and site clean up prior to demolition.

CS-250416-001

Moved by Councillor Farmer

"THAT the Community Services Committee approves the minutes of the meeting held on March 19, 2025."

Carried.

4.b Minutes of the Closed Session of the Community Services Committee meeting held on March 19, 2025

CS-250416-002

Moved by Councillor Kukreja

"THAT the Community Services Committee approves the minutes of the Closed session meeting held on March 19, 2025."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

There were no deputations and presentations.

6. PUBLIC FORUM

There were no questions or comments from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

There were no correspondence items presented for consideration.

8. REPORTS OF CITY STAFF

8.a Parks and Open Space

8.a.1 Report CS-25-036 from the Director of Community Services Re: Report 2 Regarding Extended Derby Parking (Derby Camping) Regulatory By-law and Implementation

The Director of Community Services provided an overview of the report with a PowerPoint presentation.

In response to a question from Committee, the Director of Community Services added that repeat offenders or outstanding fines could make applicants ineligible to obtain a pass, and there is a section that pertains to allowing staff to refuse for certain reasons.

In response to a question from Committee, the Director of Community Services noted that the Rainbow Boat Club leases its property from Transport Canada.

In response to a question from Committee, the Director of Community Services noted that the by-law includes compliance with the Criminal Code of Canada and Owen Sound Police will have the ability to enforce these types of breaches. Ms. Coulter added that this regulatory by-law will be enforced by By-law and Building staff and the City's third-party security contractor.

CS-250416-003

Moved by Councillor Farmer

"THAT in consideration of Staff Report CS-25-036 respecting Report 2 Regarding Extended Derby Parking (Derby Camping) Regulatory By-law and other Implementation, the Community Services Committee recommends that City Council:

- 1. Direct staff to bring forward the Derby Camping By-law, substantially in the form attached to the report;**
- 2. Direct staff to submit an application to the Ministry of the Attorney General for approval of the short form wording and set fines for the Derby Camping By-law substantially in the form attached to the report;**
- 3. Direct staff to amend the Appointed Officers By-law to include the Derby Camping By-law in Schedule B under Notes or Limits for Niels Jensen, Kevin Linthorne and Parking Enforcement Officers;**
- 4. Direct staff to bring forward a by-law to amend the Traffic By-law as outlined in the report;**

5. **Direct staff to bring forward a by-law to amend the Fees and Charges By-law to:**
 - a. **Add a per vehicle licence fee of \$150 (Areas A1 and A2), which includes a 25% non-refundable application fee (if refunded 14 days in advance);**
 - b. **Add a \$25 replacement license fee; and**
 - c. **Remove the current extended overnight parking fee from the boat launch section;**
6. **Direct staff to provide notice of an amendment to the Fees and Charges By-law as required by the Notice By-law;**
7. **Direct staff to submit an application to the Ministry of the Attorney General for approval of the short form wording and set fines for the Parks By-law as outlined in the report; and**
8. **Direct staff to bring back a report after the 2025 Fall Fishing Derbies to review the implementation of the new regulatory by-law."**

Carried.

The Manager of Legislative Services left the meeting at this time.

8.a.2 Report CS-25-037 from the Manager of Parks and Open Space Re: Agreement with Bluewater District School Board Regarding Multi-use Courts

The Manager of Parks and Open Space provided an overview of the report.

In response to a question from Committee, the Manager of Parks and Open Space noted that due to concerns about liability and vandalism, the Bluewater District School Board requires that the courts remain closed unless they are being used during school hours or during designated public use hours.

CS-250416-004

Moved by Councillor Farmer

"THAT in consideration of Staff Report CS-25-037 respecting the Draft Memorandum of Agreement with Bluewater District School Board regarding the Owen Sound District Secondary School multi-use courts, the Community Services Committee recommends that City Council:

1. **Direct staff to bring forward a by-law to authorize the Mayor and Clerk to enter into a 5-year Memorandum of Agreement with the Bluewater District School Board to permit public use of the Owen Sound Secondary District School multi-use courts; and**
2. **Consider, as part of the 2026 Operating Budget deliberations, an increase in the Parks and Open Space (P&OS) Operating Budget of \$11,500 to support this partnership."**

Carried.

8.b Community and Business Development

8.b.1 Report CM-25-011 from the Community and Business Development Advisor Re: New Owen Sound Community Profile

The Community and Business Development Advisor provided an overview of the report.

The Committee expressed their appreciation and excitement for the exceptional work done by the Community and Business Development Advisor, the community collaboration, and all who assisted in creating this Community Profile.

CS-250416-005

Moved by Councillor Kukreja

"THAT in consideration of Staff Report CM-25-011 respecting the New Owen Sound Community Profile, the Community Services Committee recommends that City Council receive the report for information purposes."

Carried.

8.c Tourism, Culture and Events

8.c.1 Report CS-25-039 from the Events and Activation Coordinator Re: 2025 Events

The Events and Activation Coordinator provided an overview of the report.

In response to a question from Committee, the Events and Activation Coordinator noted that movie night locations were chosen based on facility access for patrons and access to alternative locations in case of inclement weather.

The Committee expressed their appreciation to the Events and Activation Coordinator for all her hard work and to all community sponsors who are supporting the local events to keep them going.

CS-250416-006

Moved by Vice Chair Dodd

"THAT in consideration of Staff Report CS-25-039 respecting the 2025 Events, the Community Services Committee recommends that City Council receive the report for information purposes."

Carried.

The Events and Activation Coordinator left the meeting at this time.

8.d Planning and Heritage

8.d.1 Verbal Report from the Manager of Planning and Heritage Re: 2024 Community Improvement Plan Grants

The Manager of Planning and Heritage provided a verbal report and a PowerPoint presentation.

In response to a question from Committee, the Manager of Planning and Heritage noted that the improvements can be applied for by the tenant or the property owner.

CS-250416-007

Moved by Vice Chair Dodd

"THAT in consideration of the verbal report provided on April 16, 2025, from the Manager of Planning and Heritage respecting the 2024 Community Improvement Plan Grants, the Community Services Committee recommends that City Council receive the verbal report for information purposes."

Carried.

8.d.2 Verbal Report from the Manager of Planning and Heritage Re: Development Update

The Manager of Planning and Heritage provided a verbal report and a PowerPoint presentation.

In response to a question from Committee, the Manager of Planning and Heritage advised that the City has a minimum density requirement in the Official Plan. Regarding the Hedera Development, they found that there is a market for the cluster houses, and the townhouses fit well into the existing development in that area. The Georgian Landing development is a slight reduction from the previous density but still meets the minimum density target.

In response to a question from Committee, the Director of Community Services added that hydraulic reserve capacity calculations are completed by Public Works and Engineering for the water and sewage capacity to ensure there is sufficient servicing capacity for current approved and future development.

CS-250416-008

Moved by Vice Chair Dodd

“THAT in consideration of the verbal report provided on April 16, 2025 from the Manager of Planning and Heritage respecting the Development Update, the Community Services Committee recommends that City Council receive the verbal report for information purposes.”

Carried.

8.e Arena Operations

None.

8.f Building

None.

8.g Facility Bookings and Community Programs

None.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

11.a Memorandum from the Chief Building Official Re: March 2025 Update

11.b Site Plan DA-25-004 - 10th Avenue East - Graham

CS-250416-009

Moved by Member Lewis

"THAT in consideration of correspondence provided for information purposes listed on the April 16, 2025, Community Services Committee agenda, the Community Services Committee recommends that City Council receive Item 11.a and 11.b for information purposes."

Carried.

12. DISCUSSION OF ADDITIONAL BUSINESS

12.a Timing of the Official Plan and Zoning By-law Update and the Climate Resilient Grey Public Engagement

Councillor Farmer inquired about the timing of the Official Plan and Zoning By-law update.

The Director of Community Services noted that the initial report for the Official Plan, Zoning By-law, and Urban Guidelines update is scheduled to come forward to Committee in May 2025.

Councillor Farmer advised that Climate Resilient Grey public consultation is happening right now. Grey County is developing a community wide climate adaptation plan and encouraged the public to become involved in community events and the survey to assist in the development of this plan.

Councillor Farmer added that the Earth Day Grey Bruce event will be held on Saturday, April 26, 2025.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Chair Koepke adjourned the meeting at 7:45 p.m.