

Year: _____

Priority Score: _____

Project Type: _____
 Growth Related?: _____
 Estimated Useful Life (years): _____
 Future Replacement Cost: _____

Priority Level: _____
 Department: _____
 Staff Contact: _____
 Location/Coordinates: _____

Cash Flow Projection:

Studies			
In House Engineering			
Design or Engineering			
Communication / Signage			
Construction / Contractor			
Materials			
Equipment/Misc			
Contingency			
Total			

Description and Rationale:

Costs Incurred to Year End

Impact on Operating Budget

Total Project Budget:

Schedule:

Construction Start Date: _____
 Substantial Completion or
 purchase date: _____

Funding Sources:

Select from List
 Select from List
 Select from List
 Select from List
 Select from List
 Capital Reserve

Opens the attachment panel. Double click files to view images attached. Maximum Size: 10MB

Priority Score:

Justification for Matrix Values

Score 0 - 5

Justification / Rationale for Rating

People	How many people will be directly impacted by the project?		
Health and Safety	What is the risk to the health and safety of the public or Staff if the project does not proceed?		
Legislation	Is the project required for legislative/regulatory compliance?		
Asset Management	Is the project a high priority for replacement in the asset management plan.		
Operational Performance	If the project proceeds (or fails to proceed), what will be the impact on operational performance? Comment on any impact on operating costs, staff time and maintenance.		
Financing	Can the cost of investment be leveraged or are there partnership funds available?		
Environment	Does the project address needs impacted by climate change?		
Socio-Economic Factors	To what degree does the project support diversity and inclusion Initiatives?		
Aesthetic Value	To what degree is the aesthetic value of the asset improved?		
Strategic Plan	Does the project help to meet a Key Result in the Strategic Plan?		
Public Input	Has the project been identified through public engagement?		