

City Hall Illumination/Lighting Request Form

For full policy details outlining City Hall Illumination requests please [see the Flag Flying Proclamations and Public Awareness Campaigns policy here](#) (City Hall Illumination starts on page 7).

Name of Requesting Organization *

Canadian Premature Babies Foundation

Contact Information

Name *

Sylvia Harnarain

Email Address *

illumination@cpcf-fbpc.org

Home/Cell Phone Number *

[REDACTED]

Work Phone Number

Please enter your work phone number

City Hall Lighting Date(s)

Illumination requests will be granted for a maximum duration of seven (7) days unless there are no conflicting requests in which case the duration may extend to a maximum duration of fourteen (14) days, at the discretion of the City Manager.

Requests will be considered on a first come, first served basis, based on the date the request is received by the City Manager's office; requests should be made at least two (2) weeks in advance of the desired lighting date.

Please note that the changing of City Hall lights will take place on regular business days.

Starting Date of Illumination: *

11/17/2025



End Date of Illumination: *

11/18/2025



Requested Light Colours

At this time, the only colour options available are: Green, Blue, Red, White, and Pink/Purple.

No other colours are available at this time.

Please select the colour of your illumination request: *

- Green
- Blue
- Red
- White
- Pink/Purple

Details/Purpose of the illumination event: *

This request is for World Prematurity Day, an annual event to honour premature babies their families and caregivers. We join 100 other countries in the International Global Illumination Project, where Canadian landmarks are lit up in purple R125 G65 B153.

Description of your organization including a brief history and any other relevant information: *

The Canadian Premature Babies Foundation (CPBF) is a parent-led charitable organization aimed to raise public awareness about prematurity and provide support and education for families of premature babies. This project goes viral as thousands of families visit these landmarks and share their moments on their social media channels on November 17th. This project is in its 17th year.

Would you like to submit your City Hall illumination request to happen annually? *

- Yes, please repeat on an annual basis
- No, this one time only

Please note that it is up to the person/group submitting the request to contact the City if the annual date changes or discontinues for any reason.

By submitting this form, you affirm that the facts set forth in it are true and complete. All City Hall illumination requests must adhere to the [Flag Flying, Proclamations and Public Awareness Campaigns Policy](#).

The personal information on this form is collected under the authority of the Municipal Act, 2001, 227 and City Policy CMA34. The information is used for the City Hall lighting process including, but not limited to, evaluating requests for illumination events and contacting the requestor.

City Manager Approval - signature & date

Date on Council Consent Agenda