

GREY SAUBLE CONSERVATION AUTHORITY  
MINUTES  
Full Authority Board of Directors  
Wednesday, September 24, 2025, at 1:45 p.m.

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The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey County Council Chambers and virtually via the meeting application, WebEx.

**1. Call to Order**

Chair Robert Uhrig called the meeting to order at 1:45 p.m., welcomed all those present in person and virtually, and asked Vice Chair Nadia Dubyck to make a land acknowledgement declaration.

Directors Present In-Person: Chair Robert Uhrig, Vice Chair Nadia Dubyck, Tony Bell, Scott Mackey, Tobin Day, Jon Farmer, Alex Maxwell, Scott Greig, Rick Winters

Directors Present Virtually: None

Regrets: Kathy Durst, Jennifer Shaw

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield

**2. Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

**3. Call for Additional Agenda Items**

A Member asked for an item be added to discuss a request made to defer an upcoming Board Hearing.

**4. Adoption of Agenda**

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**Motion No.:**  
**FA-25-067**

**Moved By:** Rick Winters  
**Seconded By:** Scott Greig

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of September 24, 2025.**

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**Carried**

**5. Approval of Minutes**

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**Motion No.:**  
**FA-25-068**

**Moved By: Nadia Dubyk**  
**Seconded By: Jon Farmer**

**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of August 27, 2025.**

**Carried**

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**6. Business Out of Minutes**

Nothing at this time.

**7. Consent Agenda**

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**Motion No.:**  
**FA-25-069**

**Moved By: Jon Farmer**  
**Seconded By: Scott Mackey**

**THAT in consideration of the Consent Agenda Items listed on the September 24, 2025, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – August 2025; (ii) Administration – Receipts & Expenses – August 2025; (iii) Minutes – Friends of Hibou – November 5, 2024; (v) Recent Media Articles.**

**Carried**

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**8. Business Items**

**i. Administration**

**a. Sub-Committee Review**

CAO, Tim Lanthier, spoke with respect to the existing standing sub-committees and several potential sub-committees and sought the Members views.

Mr. Lanthier gave a brief overview of the three existing sub-committees, their purpose, and challenges. Mr. Lanthier noted that the Terms of Reference for all of the committees could be updated to address some of the challenges.

Mr. Lanthier spoke to several potential standing committee options and their benefit and/or purpose.

A Member noted that there is an Ag committee at Grey County and asked if there would be an option of amalgamating of those two committees. Mr. Lanthier indicated that he would reach out to Grey County.

Members that sit on the Foundation Board expressed that the outgoing Grey Sauble Conservation Foundation Board Members would like to see the Memorial Forest Program and Environmental Education Scholarships continue beyond the dissolving of the Foundation. Mr. Lanthier recognized the work that Foundation members have put into their programs and added that staff have been discussing these internally.

A Member asked if the potential Fundraising Committee could bring forward additional initiatives or projects. Mr. Lanthier responded that that could be the case.

There was interest expressed to have an opportunity to provide more in-depth and detailed information. Mr. Lanthier expressed that staff would put together a feedback form and survey for Members to look more closely and provide more in-depth comments.

A Member asked for clarification on the make up or purpose of an Executive Committee. Mr. Lanthier noted that there are other CAs that have Boards that are made up of 20 or more Members and have established Executive Committees. Mr. Lanthier added that the Conservation Authorities Act allows for the formation of an Executive Committee. Mr. Lanthier explained further that the benefit of an Executive Committee would be the flexibility of gathering a smaller number of Members if needed, though not a pressing need for GSCA.

A Member expressed support for continuing to conduct Board hearings as a whole Board rather than a smaller committee.

A Member expressed support for establishing a Finance Committee, citing the ability for the smaller committee to go deeper into the budget and finances.

A Member noted that 2026 will be an election year and asked if there would be any issues in making these changes. Mr. Lanthier responded that a “lame duck” scenario would not affect the CA the same as it does a municipality.

Mr. Lanthier expressed that he would like to have feedback from Members as soon as possible to be able to provide a report to the Board in October.

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<b>Motion No.:</b> <b>FA-25-070</b>	<b>Moved By:</b> <b>Seconded By:</b>	<b>Scott Mackey</b> <b>Jon Farmer</b>
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**WHEREAS a review of existing and potential Board of Directors committees is a deliverable in the 2025-2035 Strategic Plan,**

**AND WHEREAS Staff have prepared this report and solicited feedback from the Board of Directors,**

**THAT Staff be directed to consider the feedback from the Board of Directors and prepare a final report for the October meeting of the Board of Directors.**

**Carried**

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A Member asked if Members would be willing to bring the Closed Session item up in the order of the Agenda. It was noted that this could be done with a two-thirds majority vote.

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<b>Motion No.:</b> <b>FA-25-071</b>	<b>Moved By:</b> <b>Seconded By:</b>	<b>Scott Mackey</b> <b>Nadia Dubyk</b>
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**THAT the Grey Sauble Conservation Authority Board of Directors approve an amendment to the order of items on the Agenda.**

**Carried**

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**9. Resolution to Move into Closed Session**

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<b>Motion No.:</b> <b>FA-25-072</b>	<b>Moved By:</b> <b>Seconded By:</b>	<b>Nadia Dubyk</b> <b>Scott Mackey</b>
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**THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 2:24 pm to discuss matters related to the following:**

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on July 23, 2025; and,**
- ii. Closed as it relates to an item related to litigation or potential litigation including matters before administrative tribunal and/or a position, plan procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority. (GSCA Administrative By-Law, Section 4 (xvi)(d)(h)).**

**AND FURTHER THAT CAO, Tim Lanthier, Manager of Environmental Planning, MacLean Plewes and Administrative Assistant, Valerie Coleman, will be present.**

**Carried**

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**10. Declaration that the Board of Directors has resumed Open Session**

**11. Resolution Approving the Closed Session Minutes**

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<b>Motion No.:</b> <b>FA-25-073</b>	<b>Moved By:</b> <b>Seconded By:</b>	<b>Nadia Dubyk</b> <b>Jon Farmer</b>
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**THAT the Grey Sauble Conservation Authority Board of Directors approve the July 23, 2025, Closed Session minutes as presented in the closed session agenda.**

**Carried**

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**12. Reporting Out of Closed Session**

Chair Uhrig reported that the Members approved the closed session minutes of July 23, 2025, and discussed and gave direction to staff on items that were identified and nothing else.

**13. Business Items Cont.**

- i. Administration Cont.**
  - a. Procurement Policy**

CAO, Tim Lanthier presented the drafted updates to GSCA's Procurement Policy.

Mr. Lanthier gave a summary of key changes, including expanding the definitions section, expanded out of scope list, introduction of a preferred vendor framework, procurement documentation, public tender threshold increased, updated RFP tender opening procedures, several points of clarification, and RFP documentation record.

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**Motion No.:**  
**FA-25-074**

**Moved By: Nadia Dubyk**  
**Seconded By: Tobin Day**

**WHEREAS the Grey Sauble Conservation Authority requires functional updates to its Procurement, Payments and Financial Reporting Policy,**

**THAT the Grey Sauble Conservation Authority Board of Directors approve the updated Procurement, Payments and Financial Reporting Policy (Version 2.0, September 2025) as presented.**

**Carried**

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**14. New Business**

Nothing at this time.

**15. CAO's Report**

CAO Tim Lanthier, spoke to recent and upcoming activities.

GSCA hosted their annual volunteer appreciation luncheon. The event was moved indoors at the last minute due to weather conditions. Mr. Lanthier noted that there was a great turnout of volunteers, staff, and Board Members.

Mr. Lanthier attended Grey County's Resilient Grey Workshop. The committee reviewed proposed actions from Grey County to adapt to climate change.

Mr. Lanthier attended the CO Council meeting along with Vice Chair Dubyk. The Council approved the 2026 budget and workplan. It was noted that GSCA's levy to CO will increase by \$2,342 for a total levy of \$26,154 for 2026.

On September 23<sup>rd</sup> Healthy Lake Huron Steering Committee held a meeting to review workplans and funding. It was noted that Stewardship Technician, Keith Reid, sits on the Technical Committee and Mr. Lanthier sits on the Steering Committee.

Mr. Lanthier provided an up on the Section 28 Board Hearing that had been scheduled and deferred. The applicant has withdrawn their application, making the hearing unnecessary.

**16. Chair's Report**

Chair Robert Uhrig thanked staff for their work on the Volunteer Appreciation Luncheon and their fast work in pivoting when weather was threatening.

Extended thanks to Vice Chair Dubyk for attending the CO meeting in his stead.

**17. Other Business**


Nothing at this time.

18. **Next Full Authority Meeting**

Wednesday October 22, 2025


19. **Adjournment**

The meeting was adjourned at 3:44 p.m.



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Robert Uhrig, Chair



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Valerie Coleman  
Administrative Assistant