



Minutes

Operations Committee

March 9, 2021, 5:30 p.m.

City Hall - 808 2nd Avenue East - Council Chambers

MEMBERS PRESENT:

Chair Brock Hamley

Mayor Ian Boddy

Councillor Travis Dodd

Member Paul Foster

Councillor Scott Greig

Member Bill King

Member Meghan Robertson

Councillor John Tamming

Member Sally Wylie

STAFF PRESENT:

Tim Simmonds, City Manager

Dennis Kefalas, Director of Public Works and Engineering

Kate Allen, Director of Corporate Services

Pam Coulter, Director of Community Services

Matt Prentice, Manager of Public Works

Cassandra Cesco, Supervisor of Environmental Services

Michelle Palmer, Manager of Purchasing Risk and Asset
Management

Rick Chappell, Supervisor of Environmental Services

Carly McArthur, Communications & Strategic Initiatives Advisor

Jamie Eckenswiller, Deputy Clerk

Ashley Ford, Water and Wastewater Administrative Assistant

1. CALL TO ORDER

Chair Hamley called the meeting to order at 5:30 p.m.

2. CALL FOR ADDITIONAL BUSINESS

2.a Member King Re: Proposed Housing on 23rd Street East

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. CONFIRMATION OF MINUTES

- 4.a Minutes of the Operations Committee meeting held on February 9, 2021

OP-210309-001

Moved by Member Foster

"THAT the Operations Committee approves the minutes of the meeting held on February 9, 2021."

Carried.

5. DEPUTATIONS AND PRESENTATIONS

- 5.a Presentation from Director of Public Works and Engineering Re: Operations Committee Introduction - 2021

The Director of Public Works and Engineering presented the Introduction to Committee which included a review of the following:

- Code of Conduct;
- Procedural Bylaw;
- Declarations of Interest;
- Council-Staff Relations Policy; and
- *Accessibility for Ontarians with Disabilities Act*, training sign off forms.

OP-210309-002

Moved by Member Robertson

"THAT in consideration of Presentation from Director of Public Works and Engineering respecting Operations Committee Introduction - 2021, the Operations Committee recommends that City Council receive the presentation for information purposes."

Carried.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION IS REQUIRED

There were no correspondence items presented for consideration.

8. REPORTS OF CITY STAFF

8.a Report CM-21-002 from City Manager Re: Strategic Plan Refresh - Proposed Priorities and Key Results

The City Manager provided a presentation on the Strategic Plan Refresh and highlighted the following:

- Council and corporate priorities, their key results and which ones are directly related to Operations Committee;
- Quarterly update reports on the key results directly related to operations will be brought to the Operations Committee;
- Every 6 months an updated report will be brought to Council through the City Manager; and
- A progress dashboard will be on the City website to display achievements beside the key result.

Committee expressed concern that the key results did not include expanding the size of the City i.e. growth. The City Manager explained that the key results as a whole are leading to the growth of the City

The Communications and Strategic Initiatives Advisor joined the meeting at this time.

Committee noted that they would like to participate in operations decisions in a more hands on approach versus receiving reports for information.

Committee advised that they cannot accept this Strategic Plan without the inclusion of population growth. Committee suggested growth be discussed at the Community Services Committee Strategic Plan meeting.

OP-210309-003

Moved by Member King

"THAT in consideration of Staff Report CM-21-002 respecting Strategic Plan Refresh: Draft Priorities and Key Results, the Operations Committee recommends that City Council receive the report for information purposes."

Carried.

8.b Airport

8.b.1 Report from Phoenix AMG INC Re: February 2021 Monthly Airport Report

The Director of Public Works and Engineering noted that fuel sales were noticeably down from last year and that the Airport Manager provided staff with a list of interested parties to lease the restaurant and hangars.

Committee questioned whether trees could be planted adjacent to the airport for a windbreak in the winter. Staff explained that they can look into it but would be limited to what they could do as there would be restrictions on what can be planted as to not interfere with planes taking off and landing.

Committee questioned the storage shed and if there were any solutions. Staff explained there are a few options they are looking into such as the possibility of City staff operating the equipment and incorporating it in the current winter control instead of stationing vehicles out at the airport.

The Director of Public Works and Engineering noted that landing fees will be implemented as of this Monday, March 15, 2021.

OP-210309-004

Moved by Councillor Tamming

"THAT in consideration of a report from Phoenix AMC INC dated March 1, 2021 respecting February 2021 Monthly Report, the Operations Committee recommends that City Council receive the report for information purposes."

Carried.

8.c Engineering

There were no engineering reports.

8.d Environment

8.d.1 Report OP-21-003 from Supervisor of Environmental Services Re: 2020 Waste Management Update

The Supervisor of Environmental Services provided an overview of the report.

Committee discussed the cost of bag tags and noted that bag tags effectively paid for the 2020 waste program (including a full month where no bag tag sales occurred due to COVID-19).

OP-210309-005

Moved by Councillor Dodd

"THAT in consideration of Staff Report OP-21-003 respecting the 2020 Waste Management Programs Update, the Operations Committee recommends that City Council receive the report for information purposes."

Carried.

8.d.2 Report CR-21-011 from Manager of Purchasing, Risk and Asset Management Re: Corporate Climate Change Adaptation Plan

The Manager of Purchasing, Risk and Asset Management provided an overview of the report and noted that the engagement sessions that were held at the beginning of the process brought together great ideas; however, due to COVID-19 restrictions, external engagement has changed over the last year so a draft plan will be circulated back to the groups for their input and feedback, before bringing back to Committee for review.

OP-210309-006

Moved by Mayor Boddy

"THAT in consideration of Staff Report CR-21-011 respecting Draft Corporate Climate Change Adaptation Plan, the Operations Committee recommends that City Council receive the report for information purposes."

Carried.

8.e Public Works

There were no Public Works reports.

8.f Transit

There were no Transit reports.

8.g Water and Wastewater

8.g.1 Report OP-21-005 from Manager of Public Works Re: DWQMS and WWQMS Management Review

The Manager of Public Works provided an overview of the report and minutes relating to both the Drinking Water Quality Management System (DWQMS) and the Wastewater Quality Management System (WWQMS).

The Manager of Public Works noted that most of the suggestions from the internal auditor were wording changes as well as a requirement for the new City Manager to sign the Operational Plan.

The Manager of Public Works explained that many of the watermain issues were addressed through the horseshoe watermain project in 2020.

OP-210309-007

Moved by Member King

"THAT in consideration of Staff Report OP-21-005 respecting the Drinking Water Quality Management System (DWQMS) and Wastewater Quality Management System (WWQMS) Management

Review, the Operations Committee recommends that City Council receive the report for information purposes."

Carried.

8.g.2 Report OP-21-004 from Manager of Public Works Re: WWTP Upgrade Final Benthic Bioassessment Study

The Manager of Public Works provided an overview of the report.

OP-210309-008

Moved by Councillor Dodd

"THAT in consideration of Staff Report OP-21-004 respecting the WWTP Upgrade Final Benthic Bioassessment Study, the Operations Committee recommends that City Council receive the report for information purposes."

Carried.

8.g.3 Report OP-21-008 from Manager of Public Works Re: 2020 Annual Report - City of Owen Sound Water System

The Manager of Public Works provided an overview of the report.

Committee and staff discussed the following:

- Less usage could be associated with the COVID-19 restrictions in 2020 and people working from home instead of the workplace, factories being closed, number of persons per household, homeowners being cognisant of water costs and are leaning more toward energy efficiency.
- Unaccounted water
- Bringing forward an updated 10-year capital plan will incorporate the lost revenue in the rate study.
- Any monies saved in lower costs for bids such as hydrant painting will be put back into water reserves.
- Rate update will include the 10-year capital plan and the current operating budgets.

OP-210309-009

Moved by Member Robertson

"THAT in consideration of Staff Report OP-21-008 from the Water Treatment Superintendent respecting 2020 Annual Report – City of

Owen Sound Water System, the Operations Committee recommends that City Council receive the report for information purposes."

Carried.

9. MATTERS POSTPONED

There were no matters postponed.

10. MOTIONS FOR WHICH NOTICE WAS PREVIOUSLY GIVEN

There were no motions for which notice was previously given.

11. CORRESPONDENCE PROVIDED FOR INFORMATION

There were no correspondence items presented for information.

12. DISCUSSION OF ADDITIONAL BUSINESS

12.a Proposed Housing on 23rd Street East

Member King asked how 23rd Street East is zoned industrial and how residential buildings on commercial property.

Staff explained that there is an Official Plan meeting in the near future with staff and Council, and this issue will be raised then.

13. NOTICES OF MOTION

There were no notices of motion.

14. ADJOURNMENT

The business contained on the agenda having been completed, Chair Hamley adjourned the meeting at 7:46 p.m.